

Naples City Council December 8, 2011 Minutes

The regularly scheduled meeting of the Naples City Council was held December 8, 2011, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, Dan Olsen, and Kenneth Reynolds.

COUNCIL MEMBERS ATTENDING

Others attending were Jim Harper, Greg Olsen, Kevin Ashby, Joe Tatangelo, Mark Watkins, Connie Patton, Chris Hoem, and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Gordon Kitchen offered the invocation.

OPENING CEREMONY

Mayor Baker asked for approval of the agenda. Nikki Kay noted that the date regarding approval of the minutes for December 8, 2011 should be changed to November 10, 2011. Robert Hall **moved** to approve the agenda with that correction. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting aye.

AGENDA APPROVED

Mayor Baker asked for approval of the minutes of November 10, 2011. Kenneth Reynolds **moved** to approve the minutes of November 10, 2011 as presented. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

MINUTES APPROVED

Mayor Baker asked if anyone had anything to discuss or follow up on from the previous meeting. There was no discussion.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Connie Patton presented the bills in the amount of \$107,149.42 and also asked for approval to make the 2500 South loan payment in the amount of \$71,000 to the Community Impact Board. The total amount requested was \$178,149.42. Robert Hall **moved** to approve the expenditures as amended with the CIB payment. Gordon Kitchen **seconded** the motion. The motion passed with the

APPROVAL OF THE BILLS

following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Beehive Homes - 1923 E 2000 S. A business license application was received from Guy Collett for an assisted living facility. Gordon Kitchen **moved** to approve the business license for Beehive Homes. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

Dirty Boys Toys - 1431 E 1000 S. A business license application was received from Dirty Boys Toys. Mayor Baker stated the business was located in the proper zone and did not see a problem with approving the license. Dennis Long **moved** to approve the license for Dirty Boys Toys. Robert Hall **seconded** the motion. The motion passed with all voting aye.

Tarpon Energy - 1299 E 1500 S. An application for a business license was received from Tarpon Energy. It was noted that the business was in the proper zone and everything should be okay with the building. Gordon Kitchen **moved** to approve the business license for Tarpon Energy. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Chief Watkins took a moment to introduce the new K-9 dog to the Council. Chief Watkins reported that "Paige" will be training with Officer Tatangelo and is the same breed of dog as "JonNae," Corporal Horrock's K-9. Chief Watkins said he is also very pleased with the working relationship being built with the other departments and is looking forward to having Corporal Cox certified as a K-9 instructor.

Jim Harper came before the Council asking approval for an additional \$422.50 to pay Merkley Oilfield for the storm drain cleaning. Jim said he received approval for \$4,400 to have the drains cleaned but the total price came to \$4,822.50. Jim reported that Merkley's did not bid the disposal fee and water fee and this resulted in an overrun of \$422.50. Gordon Kitchen **moved** to approve the additional \$422.50. Kenneth

***BUSINESS LICENSE
APPROVALS***

***INTRODUCTION OF NEW
K-9 TO THE COUNCIL***

***APPROVAL TO PAY
ADDITIONAL
EXPENDITURE FOR
STORM DRAIN CLEAN
OUT***

Reynolds **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Mayor Baker asked that a discussion regarding stop signs along 1900 South and 2000 South be included on the agenda. Mayor Baker said a few people have approached him with concerns about the lack of stop signs in this area. Jim Harper read the UDOT guidelines for installing regulatory signs. One of the areas discussed was the lane coming out of the park behind Mayor Baker's house because the fence restricts visibility and the other area was the ParkView Subdivision on 2000 South entering onto 2000 East. Jim Harper thought they should also look at Winder Industrial Subdivision where the road enters onto 500 South. A discussion was held regarding where the need would be for the signs. During the discussion Mayor Baker asked if Chief Watkins would conduct a traffic survey of the areas discussed to make sure they have followed the proper procedure. Greg Olsen was in attendance at the meeting and stated his concern was the lane exiting the park because he has noticed the people leaving the park do not stop and look for any pedestrians. Jim asked the Council to clarify where they would like the regulatory signs. Mayor Baker said it would be the lane coming from the park, 2000 South 2000 East, and 1800 East 1900 South. Mayor Baker said he might also want to look at Winder Industrial Subdivision. Dennis Long **moved** to approve the installation of the signs as discussed. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Jim Harper said the road department still has some incandescent Christmas lights they would like to dispose of. He said the small strands of lights are not repairable. He said these are the small lights they place on the building and trees. Councilman Olsen said these items are not on the asset list and Jim needs to use his discretion in disposing of them. A discussion was held about placing Christmas lights or banners down 2500 South. Councilman Kitchen said he didn't think the road department needed to spend man hours placing those along 2500 South. He said it is not the main road for the City and the resources could be used elsewhere.

***REGULATIONS FOR STOP
S I G N S A N D
CONSIDERATION TO
PLACE STOP SIGNS***

***PROPOSAL TO DISPOSE
OF SURPLUS PROPERTY
IN ROAD DEPARTMENT***

No action was taken on the surplus of the lights because the amounts weren't large enough nor are they listed on the City's asset list.

Chief Watkins presented a list of items he would like to dispose of. He stated some of the items on the list were given to Daggett County and they will be reimbursed for those. Chief Watkins said he has light bars on the list, laptop computers, and in-car cameras. Chief Watkins said they will only be able to surplus the firearms through a federal firearms' dealer. Chief Watkins said he has been in contact with a couple of places to see if they can take the equipment. Chief Watkins said he would like to see which items Daggett County is interested in and then list the rest of the items in the paper. Dennis Long **moved** to allow the Chief discretion in disposing of the items listed. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

***PROPOSAL TO DISPOSE
OF SURPLUS ITEMS IN
POLICE DEPARTMENT***

Chief Watkins asked the Council for approval to purchase new printers for the police vehicles. He said the printers wear out quickly in the vehicles and he needs to purchase four new ones. The total requested was \$616.04. Dennis Long **moved** to approve the purchase. Kenneth Reynolds **seconded** the motion. The motion passed with the following vote:

***POLICE DEPARTMENT
REQUEST TO PURCHASE***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Chief Watkins wanted the Council to know that he was appointed to the Crime Lab Board. He said the appointment came when he attended the Utah Chief's Conference. He said favorable comments were also made about the Department's K-9 program at the Conference.

***CHIEF APPOINTED TO
THE CRIME LAB BOARD***

Mayor Baker asked for approval to appoint Gary Red Hatch to the Mosquito Abatement Board. Robert Hall **moved** to approve Resolution 11-244 appointing Gary Red Hatch to the Mosquito Abatement Board. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

***APPOINTMENT OF GARY
RED HATCH TO THE
MOSQUITO ABATEMENT
BOARD***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye

Kenneth Reynolds Aye
Gordon Kitchen Aye

Gordon Kitchen **moved** to table the audit report until Mr. Foley arrives. Ken Reynolds **seconded** the motion. The motion passed with all voting aye.

MOTION TO TABLE AUDIT REPORT

Craig Blunt was not in attendance at the meeting to give an update on the 1900 South Drainage Project. Mayor Baker said the last he heard the project would start on Monday. Councilman Hall wanted to know when they would go across the road. Mayor Baker thought it would right at the beginning of the project. Jim Harper said they would start on the south side of the road and set the box then they would go across the road. Councilman Kitchen asked about the school buses. Jim said the School District was contacted and they are aware of the construction and have sent notes home with the children to notify the parents.

UPDATE ON 1900 SOUTH DRAINAGE PROJECT

Chris Hoem worked up some renderings for Highway 40 Spring/Summer banners. Mayor Baker didn't care for the banner with the dinosaurs. Councilman Olsen said dark banners don't show up well on the highway. A discussion was held about the colors and images on the banner. It was discussed to just have "Welcome to Naples" with the Naples logo tree at the bottom. Chris said he would work out a couple of scenarios and e-mail those to the Council.

REVIEW RENDERINGS OF SPRING/SUMMER BANNERS

Mayor Baker said he was at the last public meeting for the Airport Board and said the only people in attendance were people from the Airport Board, Naples City residents or Naples City representatives. He stated no one from Vernal City or Uintah County came to the meeting. Councilman Hall said there were people from Vernal City and Uintah County at the Airport Board meeting that was held before the public hearing meeting. Mayor Baker said this was the last meeting to offer public comments regarding environmental issues about moving the airport. Mayor Baker said the study didn't find any significant environmental impacts.

UPDATE ON AIRPORT BOARD MEETING

Robert Hall **moved** to approve \$300 (take home) for employee Christmas bonuses. Kenneth Reynolds **seconded** the motion. The motion passed with the following vote:

CHRISTMAS EMPLOYEE BONUSES

Robert Hall Aye
Dan Olsen Aye
Dennis Long Aye

Kenneth Reynolds Aye
Gordon Kitchen Aye

The 2012 City meeting schedule and Holiday schedule were given to the Council for their approval. Councilman Kitchen wanted to know if the Park Committee meetings really needed to be on the schedule because they don't currently have a Park Committee. Mayor Baker said the schedule shows the meetings "as needed" and it is listed in case they need it. With no other discussion, Dan Olsen **moved** to approve the 2012 meeting and holiday schedules as presented. Dennis Long **seconded** the motion. The motion passed with all voting aye.

***APPROVAL OF 2012
MEETING AND HOLIDAY
SCHEDULES***

A discussion was held regarding the next regular Council meeting for December. After some discussion, Dan Olsen **moved** to cancel the regularly scheduled City Council meeting for December 22, 2011. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

***CANCEL REGULAR
COUNCIL MEETING FOR
DECEMBER***

Dan Olsen **moved** to set a public hearing date of January 12, 2012 at 8:00 to discuss the Community Development Impact Board projects to be applied for. Robert Hall **seconded** the motion. The motion passed with all voting aye.

***SET PUBLIC HEARING
DATE***

Gordon Kitchen **moved** to go back to item thirteen to receive the audit report from Robert Foley. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

***MOTION TO MOVE BACK
TO AUDIT REPORT***

Robert Foley was in attendance to give the fiscal year 2010/2011 audit report. Mr. Foley reviewed the report with the Mayor and Council and then discussed his findings at the end. Mr. Foley stated the City complied, in all material respects, with the general compliance requirements except in certain areas which he discussed. Mr. Foley said the City has a lack of control over the financial reporting process and said this has been a finding in the past but the City has chosen not to employ an accountant to prepare financial statements in accordance with the generally accepted accounting standards. Mr. Foley stated the Council needs to implement a procedure for waivers and voids of Justice Court fees. Mr. Foley reported that the City needs to establish contractor retainage accounts for construction projects with the interest earned in those accounts being paid to the project contractor. Mr. Foley also recommended a Council review of financial reports, business license fee reversals for

***FISCAL YEAR 2010/2011
AUDIT REPORT***

closed businesses and extra training for the Treasurer regarding bank reconciliations. Council members thanked Mr. Foley for taking the time to come and give the report. Dan Olsen **moved** to accept the annual financial report as given by Mr. Foley and to follow through on the recommendations as presented. Robert Hall **seconded** the motion. The motion passed with all voting aye.

With no other business before the Council, Kenneth Reynolds **moved** to adjourn the meeting at 9:25 p.m. Dan Olsen **seconded** the motion. The meeting was adjourned.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 8th DAY OF DECEMBER 2011

BY: _____

ATTEST: _____