

**Naples City Council
December 12, 2013
Minutes**

The regularly scheduled meeting of the Naples City Council was held December 12, 2013, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Dennis Long, Dan Olsen and Kenneth Reynolds. Gordon Kitchen was absent

COUNCIL MEMBERS ATTENDING

Others attending were Bryan Coulter, Tyler Stinson, Dennis Judd, Robert Foley, Mark Watkins, Chris Hoem, Craig Blunt and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Kenneth Reynolds offered the invocation. Mayor Baker asked that Councilman Kitchen be excused.

OPENING CEREMONY

Mayor Baker asked for approval of the agenda. Jim Harper asked to add one more purchase approval for the road department under item thirteen. Robert Hall **moved** to approve the agenda as amended. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

AGENDA APPROVED

Mayor Baker asked for approval of the minutes of the November 14, 2013 regular City Council meeting. Dan Olsen **moved** to approve the minutes as presented. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker asked about Cliff Grua coming back before the Council to discuss the lot agreement in Ironwood. Chris Hoem said Mr. Grua will meet with the Planning Commission first and he was not ready with the agreement.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Councilman Hall asked about the street lights. Jim Harper said they have foundations completed and they are ready to set the poles up to 1900 South. Jim said they are still missing the pedestals. Craig said the pedestals are a decorative base and not part of the structures. Craig said they are also

missing the meter junction boxes and didn't know when those would arrive.

Connie Patton presented the bills in the amount of \$172,693.29 and asked for approval to pay them. Dennis Long **moved** to accept the amount of \$172,693.29. Robert Hall **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

APPROVAL OF THE BILLS

A business license application was received from Codale Electric located at 535 South 1070 East. Craig Blunt recommended the Council members visit this business and see the different light fixtures they have to offer. He said they have a unique display setup. Kenneth Reynolds **moved** to accept the business license for Codale Electric. Dennis Long **seconded** the motion. The motion passed with all voting aye.

BUSINESS LICENSE APPROVAL

Industrial Supply, located at 540 S Wright Bros. Drive, submitted an application for a business license. Craig said the business was in the proper zone and was located in one of the three bays of the building on 500 South. Craig said they would be a good asset to the City. He said they sell high quality tools. Kenneth Reynolds **moved** to accept the business license for Industrial Supply. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Platinum Pressure Pumping, located at 2650 South 1300 East, submitted an application for a business license. Craig said he still needs to complete a final inspection on the building but has no problem recommending approval for them. Dennis Long **moved** to approve the license. Dan Olsen **seconded** the motion. The motion passed with all in attendance voting aye.

A business license application was received from Rocky Mtn Pump located at 1325 East 1300 South. Craig said the business is located in the industrial zone and he would recommend approval. Kenneth Reynolds **moved** to approve

the license. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Nikki Kay presented the Council with several delinquent business license fees and requested approval to write off the balances. A majority of the fees were from businesses that closed or moved out of the City in 2013. Nikki stated that some of them were sole proprietor businesses that she had sent reminders to and they never responded back. Dennis Long **moved** to approve the business license write-offs as presented in the amount of \$1,748. Dan Olsen **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

***APPROVAL TO WRITE
OFF BUSINESS LICENSE
FEES***

Chief Watkins stated, with the retirement of K-9 Johnae, he was going to ask for Council approval to sell Johnae to Corporal Horrocks. Chief Watkins stated he would not be doing that as they just found out Johnae had cancer and she had to be euthanized the previous day. Chief Watkins did ask the Council if they would approve payment of the veterinarian costs. Dan Olsen **moved** to approve payment of the vet bill. Dennis Long **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

***APPROVAL TO SURPLUS
PROPERTY***

Mayor Baker noted that everything has been finalized with the purchase of the property where the old Head Start school was. Mayor Baker said the title is clear and the sale has been recorded. Mayor Baker said he would like to see about getting the property surveyed especially where it borders the homes in Park View Subdivision. He said he contacted UELS and was quoted a price of \$3,000 for the survey. City Attorney Dennis Judd questioned what the City's small purchase limit was and if the City needed to obtain quotes for this. Mayor Baker asked the Council if they wanted to proceed with getting some bids. Councilman Olsen felt they should proceed with it. Craig said he could make a couple of

***APPROVE EXPENDITURE
TO SURVEY CITY
PROPERTY***

phone calls and get that information. Craig said they need to make sure that Rocky Mtn Power's easement is noted on the survey.

Dennis Long **moved** to recess City Council meeting and to convene into Naples Redevelopment meeting. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

MOTION TO RECESS CITY COUNCIL MEETING AND CONVENE INTO NAPLES CITY REDEVELOPMENT

Dan Olsen **moved** to reconvene City Council meeting at 8:30 p.m. Robert Hall **seconded** the motion. The motion passed with all in attendance voting aye.

MOTION TO RETURN TO CITY COUNCIL MEETING

After the discussion held in the Redevelopment Agency meeting concerning the 1000 South Community Development Project Area Plan, the Naples City Council, as **motioned** by Robert Hall and **seconded** by Dennis Long, adopted Ordinance 13-158 accepting the 1000 South Community Development Project Area Plan. The motion passed with the following roll call vote:

ORDINANCE 13-158 ADOPTING THE 1000 SOUTH COMMUNITY DEVELOPMENT PROJECT AREA

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Council members were presented with the 2014 annual meeting schedule and also the 2014 City holidays. Dan Olsen **moved** to approve the meeting schedule and the holiday schedule as presented. Robert Hall **seconded** the motion. The motion passed with all in attendance voting aye.

2014 ANNUAL MEETING SCHEDULE AND CITY HOLIDAYS

Jim Harper came before the Council to discuss several purchases he wanted to make in the road department. The first item was expenditures for a new storage room. Jim stated they would like to build a storage room above the office at the shop. Councilman Olsen wanted to know if the walls were built to handle this weight load. Craig said they made the ceiling to accommodate having storage up there. Jim said they wanted to store their more expensive tools there. Councilman Olsen wanted to know why they would want to pack their tools up and down the stairs and also wanted to know what was up there now. Jim said they have some of the police equipment and surplus items for the sweeper. Councilman Olsen didn't think it was a good idea to pack heavy tools up and down the stairs. Councilman Long

APPROVE ROAD DEPARTMENT PURCHASES

wanted to know what else they would be storing up there. Jim said they would like to move their file cabinets also as things are getting crowded in the office. Mayor Baker wanted to know if they could move their files up there now without doing any remodel. Jim said they could. Jim said it is mostly wasted space right now. Mayor Baker wanted to know who will complete the remodel. Jim said they will do it and the \$13,311 would be for material. Dan Olsen **moved** to approve the expenditure provided they get rid of the junk that is there now. Ken Reynolds **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Christmas Bulbs - Jim said they would like to purchase new LED bulbs for the old Christmas decorations. He said they have been taking apart the old decorations and trying to make new ones but they need replacement bulbs. The price presented for the bulbs was \$3,360. Councilman Olsen wanted to know if Redevelopment could buy these. Craig said he would prefer to have it come through the road department. Dennis Long **moved** to approve the purchase. Robert Hall **seconded** the motion. The motion passed with a roll call vote as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Heat tape - Jim asked the Council for approval to replace the heat tape at the City office. Jim said the heat tape was not installed correctly when it was first put up and needs to be installed with a zigzag pattern. Councilman Hall wanted to know what originally happened. Jim said the heat tape was placed above the snow gems and needed to be placed below. The cost for the installation of the heat tape was \$3,878.98. Councilman Hall said he wished they had caught it originally but sees no choice now so he **moved** to approve the \$3,878.98. Dennis Long **seconded** the motion. The motion passed as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Portable Message Board - Jim explained to the Council that this item would be a board they could put various messages on and move throughout the City as needed. He said the messages are generated through a computer and they could use it for warnings, information, or special events. Jim said they sometimes don't have the right type of road signs and this could be used in place of the road sign. Jim gave Council members the bids for different signs. He said two of the signs were the same board but from different vendors. He said the other bids were for different signs. Mayor Baker asked Jim to explain the differences. Jim said one of the signs had an extended warranty. Mayor Baker said the bids he received didn't have enough information and it was confusing to be able to tell what the differences were. Mayor Baker wanted to know if Jim gave the companies certain specs for the boards or if he just asked for bids on a message board. Jim said he told the companies he wanted a medium or mini board and he wanted them to meet MUTCD standards. With the confusion over the prices and the specs on the boards, Councilman Olsen asked Jim if he would come back to the Council with better information regarding the warranties, model, sizes, etc. Chief Watkins said he would get with Jim and see if he could help in determining that information. No action was taken on this matter.

Sign posts - Jim asked the Council for approval to purchase additional sign posts in the amount of \$540. He said they used some of their surplus posts for the city limit signs. Dan Olsen **moved** to approve the expenditure. Robert Hall **seconded** the motion. The motion passed as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Craig Blunt reported to the Council the musical park instruments were received and he needed approval to pay for them. The requested amount was \$29,583.60. Robert Hall **moved** to approve the invoice for the instruments in the

***APPROVE PAYMENT FOR
THE PARK MUSICAL
INSTRUMENTS***

amount of \$29,583.60. Dennis Long **seconded** the motion. The motion passed with the following roll call:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

An invoice was received for the fire pole fabrication. The final amount was \$11,336.23. Mayor Baker said the pole is in place and he feels it will be a good addition to the fire station for school groups and scout groups that go there. Dennis Long **moved** to approve \$11,336.23. Robert Hall **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

***APPROVE PAYMENT FOR
FIRE POLE FABRICATION***

The Naples City Ordinances were recently codified and Council members were able to view those online. City Attorney Dennis Judd reviewed the codified ordinances and had some recommendations for changes before those were adopted by the Council. At this time Mayor Baker asked Mr. Judd to come up. Mr. Judd stated he had one comment before he addressed the ordinances. He wanted to make sure the City was requiring proof of Workman's Comp before they hired anyone to do a job for the City and used the installation of the heat tape at the City office as an example. Mr. Judd said those contractors' need to provide a copy of their Workman's Comp insurance policy before doing any work for the City.

***REVIEW NAPLES CITY
O R D I N A N C E
CODIFICATION***

Mr. Judd said he has reviewed the first part of the codification and noticed several things that were out of date and in need of correction. Mr. Judd has made note of those changes but told the council he has not had time to get through all of the ordinances. Mr. Judd suggested the Council postpone adoption of the codification and review the codification for the changes that need to be made. Mr. Judd said the unified animal control ordinance should also be finalized in the next few months and it should be the one included in the codification. Mayor Baker said he was able to look at some of it and also noticed some areas that need to

be clarified. Mayor Baker asked Nikki to make a hard copy of the codified Ordinances for each Council member and get a copy to them as soon as possible. No action was taken on this matter.

Robert Foley came before the Council to present his findings for the FY 2012/2013 audit. Mr. Foley reviewed several pages of the audit with the Council and noted overall that the City is in good financial shape and that condition improved during the year. Mr. Foley reviewed the amount the City had in excess and he also reviewed the findings, some of which were the same as last year. With no questions from the Council, Dan Olsen **moved** to accept the audit findings for FY 2012/2013 and to proceed with the recommendations of the auditor. Robert Hall **seconded** the motion. The motion passed with all voting aye.

***PRESENTATION OF FY
2012/2013 AUDIT***

Council members discussed giving the employees a Christmas bonus. Councilman Hall recommended \$350 net for this year. Dennis Long **moved** to approve the net amount of \$350 as employee Christmas bonuses this year. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

***EMPLOYEE CHRISTMAS
BONUS DISCUSSION***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Council members discussed cancelling the meeting for December 26, 2013. Dan Olsen **moved** to cancel the meeting of December 26th. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

OTHER MATTERS

Craig Blunt wanted the Council to know the City was awarded \$121,000 for the 1300 East drainage project. The project runs from 1000 South to 1200 South on 1300 East. He also reported the UTSSD was awarded funds for the alternate truck route.

With no other business before the Council, Kenneth Reynolds **moved** to adjourn the meeting at 10:05 p.m. Dan Olsen **seconded** the motion. The meeting was adjourned.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 9th DAY OF JANUARY 2014

BY: _____

ATTEST: _____