

**Naples City Council
January 8, 2015
Minutes**

The regularly scheduled meeting of the Naples City Council was held January 8, 2015, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, Dan Olsen and Kenneth Reynolds.

COUNCIL MEMBERS ATTENDING

Others attending were Jim Harper, Dale Harrison, Cable Murray, Mackenzie Wallace, Jim Wallace, Kaycee Christophersen, Mason Harris, Ben Kitzmiller, Mark Watkins, Connie Patton, Joshua Bake and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Robert Hall offered the invocation.

OPENING CEREMONY

Mayor Baker asked for approval of the agenda. Gordon Kitchen **moved** to approve the agenda. Robert Hall **seconded** the motion. The motion passed with all voting aye.

AGENDA APPROVED

Mayor Baker asked for approval of the minutes of the December 11, 2014 regular City Council meeting. He pointed out that on page three of the minutes it should read the retention pond is located in phase I of the The Farm Subdivision 2014. Dan Olsen **moved** to approve the minutes. Dennis Long **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker asked if anyone had anything to discuss from the previous meeting. Nothing was brought forward.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Connie Patton presented the bills in the amount of \$52,934.83 and asked for an additional \$210.00 for the Zion's credit card bill for a total of \$53,136.63. Dennis Long **moved** to approve payment of the bills in the amount of \$53,136.63. Robert Hall **seconded** the motion. The motion passed with the following vote:

APPROVAL OF THE BILLS

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

A business license application was received from **Rock Solid Design** located at 1106 E 2500 S. Joshua Bake said he spoke with the owners of the business and they will not have any customers at this address it will only be used as a billing office. Dennis Long **moved** to approve the license. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

BUSINESS LICENSE APPROVAL

A business license application was received from **Q C Testing** located at 2944 S 1500 E. Robert Hall **moved** to approve the business license. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Nikki Kay said she received a request from Uintah Recreation District to waive the business license fee for the Naples Splash Park. Gordon Kitchen said the Splash Park is administered by the Recreation District and is basically a break even venture and he **moved** to approve the request for the waiver. Dennis Long **seconded** the motion. The motion passed with all voting in favor.

REQUEST TO WAIVE BUSINESS LICENSE FEE

Cable Murray with Timberline Engineering came before the Council to explain the work they completed for the City in the Farm Subdivision. Mr. Murray explained that Craig Blunt asked them to review the storm water calculations, storm inlet boxes, and the size of pipe for the water retention pond in the Farm Subdivision. Mr. Murray said they reviewed the calculations provided by the design engineer and thought they were a little different but for the most part they made sense. He said the calculations were different from what he typically sees so they determined to run the figures like they would for water storage. He said the design engineer totals for storage were 18,780 cubic feet of storage, then multiply that by the 1.25 multiplier that was added to the code in the last year determined they would need 23,476 feet of storage in the pond. Mr. Murray said when they ran their own figures they came within 1.2 percent of their calculations and were basically right on. Mr. Murray said for a statistical guess of what mother nature is going to do and running the models different ways he felt their calculations and volumes were

PAYMENT APPROVAL TO TIMBERLINE ENGINEERING FOR THE FARM SUBDIVISION

very accurate. Mr. Murray felt very comfortable with the totals. Mr. Murray said they looked at the curb inlet analysis and said most of the water is caught in the first box and what goes down is caught in the next two. They also ran the figures on the pipe capacity to make sure they would work and stated it is well over designed. Mr. Murray said their only recommendation was, because of the unique placement of the pond, once it is built they would recommend verifying that it's capacity is correct. Councilman Kitchen said this is what they wanted because all they received before was the letter from Timberline with no calculations. Robert Hall **moved** to approve payment to Timberline Engineering and thanked Mr. Murray for coming to explain all of it. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Nikki Kay explained they received the invoice from Precision Retirement Group and asked for approval to pay them. Nikki reminded Council this would be to set up a Health Trust Account for those retiring from the City. Gordon Kitchen **moved** to approve the payment and to have the Mayor execute the agreement. Kenneth Reynolds **seconded** the motion. The motion passed with a roll call vote as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Chief Watkins came before the council to report on the hiring process they just went through to seek a replacement for Valeen Horrocks, who just retired. Chief Watkins said they selected an officer with eighteen years experience from Heber, his name is Daniel Bunnell and they would like to bring him just above mid on the pay scale at \$22 per hour. Gordon Kitchen **moved** to approve the hire of Daniel Bunnell. Chief Watkins said they will introduce Officer Bunnell and have the badge ceremony at the next meeting. Dennis Long **seconded** the motion. Dan Olsen **questioned** the motion and asked if that would include the 5% increase with

***APPROVE PAYMENT TO
PRECISION RETIREMENT
GROUP FOR HEALTH
TRUST ACCOUNT***

***APPROVE TO HIRE NEW
POLICE OFFICER AND
APPROVE WAGE***

a satisfactory six-month review. Mayor Baker said that has been pretty standard. Councilman Kitchen said that was based on review and is part of the hiring policy and he is good with that. The motion passed with all voting in the affirmative.

Chief Watkins said the retirement of Valeen Horrocks created a vacancy in the Sergeant's position and he had two officers able to test for the position. Chief Watkins said officer Jason Bateman tested highest and they would like to promote him to Sergeant. Chief Watkins said he is an eighteen year veteran and he asked the Council to approve a pay increase to \$25 per hour which would be just above the mid range. Robert Hall **moved** to approve the promotion with the pay requested. Dan Olsen **seconded** the motion. The motion passed as follows:

***APPROVE POLICE
PROMOTION AND WAGE
INCREASE***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Councilman Kitchen raised the question of what this would do on a merit increase where they have merit reviews coming up soon. Chief Watkins said he has been working with Joshua Bake on a new step pay chart and they hope to have it ready by the next budget workshop. Chief Watkins said they need to get more specific on their merit or step increases. Councilman Long said they mentioned it because officer Bunnell will have his six-month review in the next fiscal year. Chief Watkins said with the last two hires they haven't given any additional pay increase at the beginning of a budget year if they just received the five percent increase. Chief Watkins wanted to make sure the Council understand there could be some adjustment, even to the new officers, if the Council approves the pay schedule they are working on. Mayor Baker said they discussed adjusting the scale every three years. Councilman Kitchen wanted to know if the policy addresses the matter of a new employee not getting a COLA or merit increase after receiving the five percent until they have been employed a year. Councilman Kitchen said the policy needs to be written to match what is being done. Chief Watkins said it's not addressed in City policy or police policy. Chief Watkins said the policy does need attention and he would like to work with Joshua to make the changes before they are brought to Council so they don't have to spend a lot of time on it.

Chief Watkins said he was able to receive a good deal on new tires for the two police durangos so he went with it. He asked approval for a total of \$1,105.60 for eight new tires. Dan Olsen **moved** to approve the expenditure. Robert Hall **seconded** the motion. The motion passed as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

EXPENDITURE FOR NEW TIRES

Jim Harper reported to the Council that in order to get the generator at the shop up and going he need to get a propane tank. Jim said they needed the tank and propane in order to test the tank. Councilman Olsen asked if it was already installed. Jim said it is and it does work. Mayor asked if it also works on natural gas. Jim said it does. Dennis Long **moved** to approve the expenditure. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

EXPENDITURE APPROVAL FOR GENERATOR PROPANE TANK

Jim Harper told the Council the generator at the City office has not been operational. He said he has been looking in to what it would take to get it up and going. He said they would need a professional to hook it up and they need some propane. Jim asked for \$2,830 to buy the kit to hook it up, the testing, and propane for both tanks. Robert Hall **moved** to approve the amount of \$2,830. Dennis Long **seconded** the motion. The motion passed as follows:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

CONSIDERATION TO APPROVE EXPENDITURE FOR GENERATOR START UP AT CITY OFFICE

Jim Harper gave Council members the bids he received for flowers on Hwy 40. Jim said they have to request the bids this time of year so the nursery's have time to order the flowers. He received a bid from Allred's Yard in Roosevelt for

REQUEST EXPENDITURE APPROVAL ON FLOWERS FOR THE HIGHWAY

\$6,340.50 and one from Split Mtn Nursery in the amount of \$5,744.00. After some discussion on how well the flowers from last year looked and how well they lasted, Gordon Kitchen **moved** to accept getting the flowers through Allred's Yard. He said they received good service and they were of good quality. Dennis Long **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Jim Harper asked for approval to purchase new road signs. Jim requested bids from three companies but two of the companies said they couldn't compete with the price from Safety Supply & Signs. The total for the signs listed was \$2,737.43. Mayor Baker suggested Jim remove the Chevron signs for the turn about in the Farm because he thought that might be going away. Councilman Long asked about a sign for jake brakes. Jim said they should be able to order those at any time as soon as the restriction is in place. Dennis Long **moved** to approve the \$2,737.43. Kenneth Reynolds **seconded** the motion. The motion passed as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

REQUEST APPROVAL TO PURCHASE NEW ROAD SIGNS

Jim Harper asked for approval to purchase a new BAH assembly for the sweeper. Jim said this is the broom assembly for the sweeper and this is a high wear item on the sweeper. Jim said the funds would be coming from 10-60-269 and he wanted to buy the abrasion resistant package to help protect the pipes going into the tank. Councilman Hall asked how long the last one lasted. Jim said about 1300 hours. Jim said this would be replacing the motor from 2005. Robert Hall **moved** to approve the purchase. Dennis Long **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye

CONSIDERATION TO PURCHASE BAH ASSEMBLY FOR SWEEPER

Kenneth Reynolds Aye
Gordon Kitchen Aye

Jim Harper had four travel approvals he presented. The first was for Szeth Simmons to attend a roadway drainage class in Brigham City. He stated the class was sponsored by Utah LTAP. The requested amount was \$80. Kenneth Reynolds **moved** to approve the \$80 for Szeth. Dennis Long **seconded** the motion. The motion passed with the following vote:

***TRAVEL APPROVAL FOR
ROAD DEPARTMENT***

Gordon Kitchen Aye
Kenneth Reynolds Aye
Dennis Long Aye
Dan Olsen Aye
Gordon Kitchen Aye

The next request was for Jim to attend a street light class. Jim said this was a trouble shooting class and to get familiar with the street light system. Dennis Long **moved** to approve the request for \$75. Dan Olsen **seconded** the motion. The motion passed as follows:

Robert Hall Aye
Dan Olsen Aye
Dennis Long Aye
Kenneth Reynolds Aye
Gordon Kitchen Aye

Jim requested approval to attend a roadway safety class also sponsored by Utah LTAP. There was no amount listed for the class and Jim wasn't sure about that. Kenneth Reynolds **moved** to approve the \$30. Members of the Council questioned if there would be a price for the class. Mayor Baker said they could approve it at the next meeting and Jim could find out if there is a registration fee. Kenneth Reynolds **withdrew** his motion. Gordon Kitchen **moved** to table this until the next meeting. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

Jim Harper and Joshua Bake submitted a travel request to attend the asphalt conference in Salt Lake City. Jim said with so many classes being offered it is ideal for two people to attend, split up, and gather as much information as possible. Nikki Kay stated she was not able to make the motel reservation yet and didn't have the price for that. Dennis Long **moved** to table this until the next meeting also and get

that cost. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

Mayor Baker asked the Council for approval for he and Joshua Bake to attend the Local Officials Day on January 28th. He said they would like to travel out and observe a couple of the sessions and have lunch with the Representatives. The amount requested was \$140 registration fee for the two. Kenneth Reynolds **moved** to approve the \$140. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Nikki Kay said the two resolution they passed at the last meeting for the Special Service Districts had the wrong numbers and she needed those corrected. The correct numbers were 14-269 and 14-270. Kenneth Reynolds **moved** to approve the corrected Resolution numbers for the Special Service District appointments of 14-269 and 14-270. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Mayor Baker said Dale Harrison has served for eleven years on the Planning Commission and it has come time to appoint someone to take his place. Mayor Baker wanted to appoint Chris Clark as a new alternate on the Planning Commission Board. **Dennis** Long **moved** to ratify the Mayor's appoint of Chris Clark to the Planning Commission. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Joshua Bake wanted to update the Council on the Commission members. He said he was able to speak with all of the members, except Cresta Slaugh, and they were all very interested in continuing to serve as members of the Planning Commission.

***TRAVEL APPROVAL FOR
MAYOR AND CITY
ADMINISTRATOR***

***CORRECT RESOLUTION
NUMBERS FOR SPECIAL
SERVICE DISTRICT
APPOINTMENTS***

***UPDATE ON PLANNING
COMMISSION AND
APPOINT MEMBERS***

Joshua Bake said he received the property survey from Uintah Engineering and said he will work with Dennis Judd to get the final signatures. He stated Council would need to authorize the Mayor to sign the final closing papers for the land acquisition. Robert Hall **moved** to give that authorization to the Mayor. Kenneth Reynolds **seconded** the motion. Councilman Kitchen questioned the motion taking place in City Council because he thought the purchase was being made with Redevelopment funds and wondered if it needs to be approved in Redevelopment. Councilman Olsen said they are loaning the money to the City. Councilman Kitchen said he is okay with the motion but wondered if they were ahead of themselves. Mayor Baker said they want to continue moving forward without stalling. Councilman Kitchen said he thought it needed to be indicated that the money is coming from Redevelopment. With no other discussion, the motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Health Services SSD - Councilman Hall said he didn't have anything on the Health Services SSD, just that the remodel was complete and the challenge now is to find CNA's.

Fire Suppression SSD - Councilman Hall said the Fire District has pledged additional money for the new station.

Animal Control SSD - Councilman Olsen said the isolation building is about a month from completion. He also reported the statistics for impounds for Naples has drastically increased in 2014. He said there was also an expression of gratitude given for Naples signing the Unified Animal Control Ordinance.

Impact Mitigation SSD - Councilman Long said the Impact Mitigation has contributed money for the latest ozone study for the County and the District has also met it's obligation for the Conference Center.

Planning Commission - Councilman Reynolds didn't have anything to report.

Airport Board - Councilman Kitchen said the Airport Board

***AUTHORIZE MAYOR TO
SIGN DOCUMENTS FOR
THE 2850 SOUTH
PROPERTY***

***SPECIAL SERVICE
DISTRICT UPDATES***

is still trying to transition to the Transportation District. He said they are still working through some issues to make it a clean transition. Councilman Kitchen wanted to know if they have made any contract about meeting with the Planning Commission to discuss the hammerhead turn around. Joshua said they have not made contact about that.

Recreation District - Councilman Kitchen said the Recreation District has not met in a while but they will be working on their capital project list when they get together in February.

Councilman Hall asked if any of the other members have had any discussions about assigning alternates to the Special Service District Boards. He said he has been hearing rumors that the County Commissioners have been discussing the matter. Councilman Kitchen said the Recreation District does have alternates. Councilman Long said he's not heard any discussions. Councilman Kitchen said the alternates for the Recreation District serve on different committees but they are not voting members. Mayor Baker said in order to change any of those Boards the Commissioners would have to amend the by-laws and interlocal agreements that were adopted when the Districts were organized. He said they would have to come back to the Council in order to do that.

Nikki Kay asked the Council if they would consider holding a public hearing at the first meeting in February to open and amend the budget. Council members were good with that.

OTHER MATTERS

With no other business before the Council, Kenneth Reynolds **moved** to adjourn the meeting at 8:45 p.m. Dennis Long **seconded** the motion. The meeting was adjourned.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 22nd DAY OF JANUARY 2015

BY: _____

ATTEST: _____