

**Naples City Council  
February 12, 2015  
Minutes**

The regularly scheduled meeting of the Naples City Council was held February 12, 2015, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

***DATE, TIME & PLACE OF MEETING***

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, Dan Olsen and Kenneth Reynolds.

***COUNCIL MEMBERS ATTENDING***

Others attending were Jim Harper, Dale Harrison, Szeth Simmons, Eric Olsen, Jeremy Raymond, Connie Patton, Joshua Bake, and Nikki Kay.

***OTHERS ATTENDING***

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Dennis Long offered the invocation.

***OPENING CEREMONY***

Mayor Baker presented the agenda for approval. Gordon Kitchen **moved** to approve the agenda as presented. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting aye.

***AGENDA APPROVED***

Mayor Baker presented the minutes of the January 22, 2015 regular City Council meeting for approval. Robert Hall **moved** to approve the minutes. Dan Olsen **seconded** the motion. The motion passed with all in attendance voting aye.

***MINUTES APPROVED***

Mayor Baker asked if anyone had anything to follow up on from the previous meeting. Gordon Kitchen asked about the business license for Insta-Chem. Joshua Bake reported that when they went to look at the property it was determined that the tank would be over the residential property line, putting them in the wrong zone, and they informed the business owner the license would not be approved.

***FOLLOW UP ITEMS FROM PREVIOUS MEETING***

Councilman Kitchen also asked about the invoice from the Recreation District for the reimbursement. Nikki Kay stated she received the invoice but not in time to be included on the agenda.

Connie Patton presented the bills for payment approval. The

***APPROVAL OF THE BILLS***

amount presented to the Council was \$28,444.64. Dennis Long **moved** to approve the bills in the amount of \$28,444.64. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Chief Watkins came before the Council to request approval to surplus five tasers. Chief Watkins said the tasers are five to six years old and are of no use to him and there is no turn in value. Chief Watkins asked if the Council would approve donating the tasers to Dagget County Sheriff's Office. Robert Hall **moved** to approve the request. Councilman Long asked about any warranty or liability with that. Chief Watkins said the tasers would be taken "as is." Dennis Long **seconded** the motion. The motion passed with all voting aye.

### ***REQUEST TO SURPLUS PROPERTY***

Joshua Bake stated he met with Alan Parker from Vernal City who mentioned the economic development team for the County was going to the ICSC Mountain States Idea Exchange next week. Joshua stated this would be a place to recruit business for grocery stores. He said they hold the big conference in Las Vegas and this is the mid year conference. Joshua said he just found out about this and the request for travel would depend on if he could get on under the umbrella of the County for the registration. Joshua said the registration fee is \$240 with the County and without that it would be \$525. Joshua said this conference would be a really good one, he stated they are having a break out session on how to recruit grocery stores to your community. He said it would be in line with the needs of the City. Joshua said he would go with the other members of the team and was not requesting any funds for accommodations because he had family he could stay with. Dan Olsen **moved** to approve \$270 for travel. Robert Hall **seconded** the motion. Councilman Kitchen asked if Joshua wanted to stay with his family. He said if it is any type of a burden he would approve money to allow him to stay somewhere. Joshua said it shouldn't be any type of a burden, his family lives very close to the location of the conference. Councilman Kitchen said it's a good gesture to stay with family but when they send him on City business the City should pay for accommodations.

### ***TRAVEL REQUEST***

Joshua said he appreciates that. Chief Watkins said this conference sounds very beneficial even if the City has to pay the \$500 registration. He suggested Joshua should go even if it costs the City the \$500. Joshua said it is \$525 for the registration. Dan Olsen agreed to **amend** the motion for up to \$555 if needed. Robert Hall was still good with his second. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Mayor Baker updated the Council on the CIB meeting for the fire station request. He stated the City did get the money and everything was approved. Mayor Baker said the closing on the property is almost complete and they held another meeting to discuss the station and thought they might be in line to turn dirt in May.

### ***UPDATE ON CIB MEETING***

Joshua Bake gave a brief update on The Farm Subdivision. Joshua stated that Mr. Judd has been out of town and he's not been able to speak with him about much of this but stated he has met with Ray Nash and Eric Olsen. Joshua said they are waiting on some final signatures on the plat for the 2014 Phase I of the Farm and the amending of the plat from the engineers. Joshua reported the ruling from the Ombudsman on amending a plat was, it is at the discretion of the Council. Joshua said he passed along the information from Ray Nash to the Council and stated he would be happy to talk with any of the Council members about this if they would like to meet with him. Joshua stated they have had some good meetings about this and believe they are moving forward.

### ***UPDATE ON THE FARM SUBDIVISION***

Dan Olsen **moved** to go into a public hearing to discuss opening and amending the 2014/2015 budget. Robert Hall **seconded** the motion. The motion passed with all voting aye.

### ***PUBLIC HEARING FOR BUDGET***

Nikki Kay explained the need to bring in the revenue and expenditures for the police lease vehicles, to increase the budget for additional liquor funds received, to adjust the budgets for the new City Administrator/City Planner and the Building Official and she stated there were a few line items that are currently over budget that need additional funds.

Mayor Baker opened the meeting up to the public for any comments regarding the budget. Dale Harrison asked about the budget in the Emergency Preparedness for asset purchase. Nikki explained this would be for purchase and installation of generators at the city office and city shop. Connie Patton explained this would be a grant purchase and would be reimbursed by the County Emergency Management Services through Homeland Security. Mr. Harrison also questioned the \$10,000 in the budget for the Government Buildings under "maintenance" and stated it didn't look like any of it was being used. Nikki stated some requests are made by the department heads at the first of the year for specific projects and without her other paperwork she wasn't exactly sure what that \$10,000 was budgeted for. Mr. Harrison wanted to know if that was money that should be used for wages to pay the road department when they come down and do maintenance on this building rather than out of the road department. Nikki stated this line item is usually for a specific project for the building and not general maintenance on the building. Mayor Baker said this line item also mentions the parking lot and he believed, at one time, the City was going to do a slurry seal on the parking lot. Mr. Harrison said he was at the City office the other day and saw someone from the road department working on one of the bathrooms and wanted to know if their wages were coming from the road department when they do work on the office. Dale said if you have a road department budget for wages and they are doing work on the City office then the wages should come from the government buildings and not from the road department. Chief Watkins said that would depend on their job description, if their job description says other maintenance then that is what their job would be. Mr. Harrison said when the road department works on this building then the wages should come out of this building and not the road department budget. Nikki Kay said it would be too hard to determine what amount of time the road department spends on building maintenance, she said it has always been easier just to budget for them under the road department. Joshua Baker said in larger organizations it works that way but in an organization of this size the road department is the maintenance for the City. Chief Watkins said he has taken on the task of changing over the equipment in the new cars when they get them, it's not in his job description but it's a small City and he has taken that on as a responsibility. Mayor Baker said historically the employees of the City wear many hats and that is how it is

with the road department. Mayor Baker asked if there were any other comments on the budget.

With no other comments, Dan Olsen **moved** to close the public hearing. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

Councilman Kitchen questioned the deficit for the Capital Project Park fund. Nikki pointed out the adjustment for that was on the second page of the handout.

Nikki Kay reviewed the changes with the Council and asked if they were okay with those. She also asked if the current budget listed for the changes to the road by the golf course corner would be sufficient. Nikki pointed out that there was only \$17,042 of the excess fund balance that was used in these adjustments, she recommended the Council wait a year before budgeting the rest of those funds. She thought it would be good to wait and see where the revenue for the sales tax comes in and then with the budget for next year see how to best use the excess funds. Council members agreed that would be fine. One of the additions to the budget was for two new computers in order to meet the system requirements for a new Caselle program, Councilman Hall asked Nikki if she spoke with Mr. Migliori about back up storage for the computers. Nikki said it was discussed and Joshua would get with Mr. Migliori to see what would meet the needs of the City. Councilman Long asked how many computers the City has and if it would be worth it to have the computer replacement plan offered on his service contract. Nikki said between the departments there are about ten desk top computers and about seven laptops in the police department. Chief Watkins said the computer they have that stores the video needs updated and it would be nice to have Mr. Migliori's help with that. Councilman Long asked about the two proposals from Mr. Migliori to help with the City's IT issues. Nikki said the \$350 per month would be to place the computers on a replacement rotation and the \$150 per month would be to have him come in and check everything and help with any cleanup or repairs. Councilman Hall felt the \$150 was a really good deal. Chief Watkins also thought it would be good to have that help. Nikki said they also need to add \$1,100 to the list for the back property taxes owed on the Brent Cooper property. Mayor Baker said the Council did agree to that at one time but those were never paid. Councilman Kitchen wanted to make sure he understood that the \$1,100 was being added to the list of adjustments that

was presented along with the \$150 per month for the computer support. Nikki said that was correct. Nikki said she also didn't have the Ordinance prepared because she wanted to wait for the Council's recommendations.

Nikki Kay also asked if the amount listed in the budget for the 500 South road is enough to cover the expense for that project. The budget listed was \$548,000. Jim said he was not positive but he thought it should cover it. Mayor Baker said Joshua would be getting a letter to Ken Bassett with Vernal City to make sure the different drainage method discussed at a previous meeting would work for them. Councilman Kitchen said that should save a little bit of money. Nikki said the issue on 2500 South also needs attention before the UTSSD resurfaces it in May. Mayor Baker asked where things stood on that. Joshua said there was a little confusion on the contract but it has been worked out and the company should start their testing soon. Mayor Baker said he thought the \$548,000 in the budget for 500 South should be adequate.

Nikki said she asked the department heads to be very cautious in their spending and Jim asked if they could finish the upstairs at the shop. Nikki asked the Council to make that determination. Council members asked if it was necessary. Jim said he would really like to get it done because they need the shower and washer in order to allow the road crew to have a contained place to wash off the herbicide when they spray weeds. He said he doesn't want anyone to take those chemicals home on their clothes. He wants to have a place to take care of that on site. Mayor Baker asked what amount they need to finish up. Jim said they need \$4,000 to finish up but could get by with \$2,000 to finish up the shower and place for the washer. Mayor Baker said he was okay if they needed to get that done.

Dan Olsen **moved** to accept the adjustments as presented and to proceed with approving the Ordinance at the next meeting when the amounts are available. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

Mayor Baker asked about any other matters or future Council matters. Councilman Hall said they need to schedule a meeting with Jeremy Raymond to discuss the enforcement aspect of the fire inspections. Jeremy Raymond was at the meeting and asked if he could give a short update on the Fire District. Mr. Raymond said the District is getting more

***ORDINANCE 15-169***

***O T H E R  
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COUNCIL MATTERS***

involved with plan reviews for commercial and industrial buildings in Naples City and subdivisions. He said two volunteer firefighters on the Naples Fire Department were able to get fire inspector certified. Mr. Raymond said Adam Harrison and Craig Smith obtained that certification and will be able to help with the fire inspections on existing businesses. Mr. Raymond said a letter will go out to the entities stating their intent to inspect every existing business. Mr. Raymond said he knows they may meet with a bit of resistance with those businesses that need to improve on their life safety items because of the economy but that is their goal. Mr. Raymond said they have a few inspections where they have worked with the owners of the business to get them in compliance and have had good success there. Mr. Raymond expressed his appreciation for the Naples Council and is looking forward to the new fire station. Councilman Hall said they do want to set up a day to meet with him to discuss the fire inspections and enforcement. Mr. Raymond said he would also like to include Dale Peterson in that meeting. Mr. Raymond said it's a good idea to have the building official take part in the discussions. Mayor Baker thanked Jeremy for coming and giving them that update.

Dan Olsen **moved** to adjourn the meeting at 8:20 p.m.  
Robert Hall **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

***MOTION TO ADJOURN***

APPROVED BY COUNCIL ON THE 26<sup>th</sup> DAY OF FEBRUARY 2015

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_