

Naples City Council
June 25, 2015
Minutes

The regularly scheduled meeting of the Naples City Council was held June 25, 2015, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, Dan Olsen and Kenneth Reynolds.

COUNCIL MEMBERS ATTENDING

Others attending were Brett Woods, Jim Harper, Liberty Best, Justin Wallis, Evin ?, Chuck Weaver, Mason Walk, James Lekas, Jessica Bowden, Joel Brown, Joseph Bowden, Liberty Best, Chris Webb, Chris Clark, Justin Wallis, Brian Gorum, Chris Clark, Brett Reynolds, Jeremy Raymond, Cable Murray, Szeth Simmons, Steve Evans, Mark Watkins, Joshua Bake, and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Kenneth Reynolds offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. Councilman Long said he had one item under other matters. Gordon Kitchen **moved** to approve the agenda with the change. Dan Olsen **seconded** the motion. The motion passed with all in attendance voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the June 11, 2015 regular City Council meeting for approval. Dan Olsen **moved** to approve the minutes as presented. Robert Hall **seconded** the motion. The motion passed with all in attendance voting aye.

MINUTES APPROVED

Nothing was brought forward to discuss from the previous meeting.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Connie Patton presented the bills for payment approval. The amount presented to the Council was \$20,321.75. Dennis Long **moved** to approve the bills at \$20,321.75. Kenneth Reynolds **seconded** the motion. The motion passed with the

APPROVAL OF THE BILLS

following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

A business license application was received for **A B Automotive** located at 573 S 1500 E. Joshua Bake reported to the Council that Dale Peterson has visited with the applicant and they were told they would need to provide a report from a structural engineer attesting to the structural integrity of the building. Joshua said that has been provided and the recommendation is to approve the business license. Dan Olsen **moved** to approve the license. Dennis Long **seconded** the motion. The motion passed with all voting in the affirmative.

***BUSINESS LICENSE
APPROVAL***

James Lekas, representing Elks Lodge 2075, came before the Council to request a donation for the 4th of July fireworks. Mr. Lekas stated the Lodge is active in honoring veterans and patriotic activities. Mr. Lekas said the Lodge has been doing the fireworks for many years but because they have fewer members their dues don't stretch as far as they used to in paying for the firework celebration. Mayor Baker asked if Mr. Lekas had an amount he was requesting. Mr. Lekas requested a donation amount of \$1,000. Robert Hall **moved** to approve the request. Dennis Long **seconded** the motion. The motion passed with the following roll call vote:

***REQUEST FOR DONATION
TO THE VERNAL ELKS
LODGE FOR THE 4TH OF
JULY FIREWORKS***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Councilman Kitchen said he wanted to personally thank the Elks Lodge for putting on the fireworks each year and said they now have family into the 3rd and 4th generation enjoying the fireworks.

Joshua Bake asked the Council to give their approval to begin drafting a memorandum of understanding (MOU) with the Vernal Area Chamber of Commerce. Joshua said he will be working with Mr. Judd to draft the MOU to become a civic

***APPROVAL TO DRAFT
MEMORANDUM OF
UNDERSTANDING WITH
THE VERNAL AREA***

*C H A M B E R O F
C O M M E R C E*

partner with the Chamber. Joshua reminded the Council about the discussion held in the budget workshop to move forward with this, dependant upon having an MOU in place. Joshua was asking for approval to move forward with drafting the MOU and bring it back to Council. Councilman Kitchen stated he understands it is just the beginning of the draft but he wanted to know what they would be starting with. Joshua stated they would begin with the items similar to what was discussed when the Chamber members came to meeting a month ago. Joshua said they will also put in place the time frame that was discussed at the budget workshop, one year time frame with optional renewal.

Joshua turned the time over to Steve Evans to introduce the new director for the Chamber. Steven Evans thanked the Council for taking time to entertain their request because, he said, without civic partnerships the Chamber of Commerce could not exist on membership dues alone. Mr. Evans reported that he and the new president of the Chamber, Ben Cluff, met with Joshua and addressed some of the concerns the Council expressed the last time they were there. He said those were drafted into a memo he sent to Joshua where he tried to answer some of their questions and those should be incorporated into the MOU. Mr. Evans then introduced the new Executive Director for the Chamber, Joel Brown. He reported that Mr. Brown has an extensive background in public relations, marketing, business management, and team building. Mr. Evans said they hope to be able to bring unity in the community, present a common face, and build a positive image for the area. Mr. Brown told the Council he has been in Vernal for about eight years and he was excited for the opportunity to work with the various municipalities in the area.

Mr. Evans asked if the Council had any questions for him. With nothing further to discuss, Dan Olsen **moved** to proceed to draft a memorandum of understanding with the Vernal Area Chamber of Commerce to become a civic partner. Kenneth Reynolds **seconded** the motion.

Resolution 15-278 transferring real property to the Local Building Authority of Naples City was presented to Council for their approval. The resolution would transfer the property for the Naples Fire Station to the Building Authority. Dennis Long **moved** to accept Resolution 15-278 to transfer property. Robert Hall **seconded** the motion. The motion passed with the following vote:

***RESOLUTION 15-278
TRANSFERRING REAL
PROPERTY TO THE
LOCAL BUILDING
AUTHORITY OF NAPLES
CITY***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Mayor Baker stated he would entertain a motion to convene into a meeting of the Local Building Authority of Naples City for the purpose of receiving the presentation of bids and awarding of the contract for the Naples fire station. Robert Hall **moved** to convene into the Local Building Authority meeting. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

MOTION TO CONVENE INTO MEETING OF THE LOCAL BUILDING AUTHORITY OF NAPLES CITY

Kenneth Reynolds **moved** to reconvene back into council meeting. Dennis Long **seconded** the motion. The motion passed with all voting aye.

MOTION TO RECONVENE BACK IN CITY COUNCIL MEETING.

Joshua Bake reviewed the memo given to Council from Dale Peterson regarding the building permit fees for the Naples fire station. Joshua explained the City is required to collect building permit fees and Mr. Peterson's request was to have the Council officially waive the building permit, plan check, and bond fees required for the Naples Fire Station for a total of \$13,513. Dennis Long **moved** to waive those fees. Kenneth Reynolds **seconded** the motion. The motion passed with the following vote:

APPROVE REQUEST TO WAIVE THE BUILDING PERMIT FEES FOR THE NAPLES FIRE STATION

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

Mason Walk and Cable Murray came before the Council to discuss a proposal to stripe the north parking lot of the Naples City park. Mason Walk stated he is working on an eagle scout project and thought it would help to repaint the lines and redesign the parking at the north parking lot of the park. Cable Murray with Timberline Engineering reported he has been working with Mason and they measured the lot and laid out different options for the park. He said after they looked at different options they went with slightly wider and deeper stalls and were able to provide for seventy-eight

PRESENTATION ON NAPLES CITY NORTH PARKING LOT DESIGN CHANGE

parking stalls. Councilman Kitchen suggested they see if they can come up with a couple more handicap stalls near the ball fields where people could remain in their cars to watch the games. Council members asked Mason what the next steps would be and he said he would need to get some people to help him and have some training on running the paint machine. It was discussed that some prep work might need to be done before painting which could mean painting over the existing lines, sand blasting, or seal coating the parking lot. Councilman Kitchen asked Mason to get with him about approaching the Recreation District for help in seal coating the parking lot. He recommended Mason make this same presentation to the Park Committee and get their support. Mayor Baker thought it sounded like a great project. Mr. Murray thought the seal coat would be the best solution before striping. No action was taken in this matter.

Joshua Bake presented a job description for an administrative secretary/planning technician for Council review. Dan Olsen **moved** to accept the job description for the administrative secretary and to proceed with advertising for the job (which covered the next item on the agenda). Dennis Long **seconded** the motion. The motion passed with all voting aye.

***REVIEW AND ACCEPT
JOB DESCRIPTION FOR
ADMINISTRATIVE
SECRETARY/PLANNING
TECHNICIAN***

Jim Harper gave Council members two bids for asphalt work on 2500 South where the road has sunk. Two of the bids were to remove the asphalt, add road base, grade and compact, and place new asphalt. The second bid was to roto mill two inches of the asphalt, add road base, grade and compact it, and place new asphalt. Mayor Baker asked if the companies were asked to bid the same thing. Jim said that Allred Paving was the only company with the roto mill machine and he is the only one that bid it that way. Joshua said as they have discussed this project they have received a number of bids and the bids came back, to fully fix the problem, they are going to have to dig down and excavate at a very large expense. He said this proposal is almost a band-aid fix, one that is not going to permanently fix the problem but make the area driveable until things with the economy start to improve and see where to go from there. Councilman Long wanted to know if the road was still dropping. Jim said he thinks it has stopped. Kenneth Reynolds **moved** to accept the second bid from Allred Paving in the amount of \$15,876 to rotomill the top two inches of asphalt and replace it to the three inches of asphalt. Councilman Kitchen asked which of the bids would

***REVIEW AND ACCEPT
BID FOR REPAIRS ON
2500 SOUTH ROAD***

offer the better fix, which would give the road better longevity. Jim said he asked for the two methods of repair so he could have at least two bids. They discussed whether it would be better to remove the three inches or the two inches. Council members asked Chris Clark for his opinion. Mr. Clark said he couldn't see the difference between rotomilling two inches of asphalt or three, he said if you are compacting on an inch of asphalt that is somewhat impermeable, and if you have sub grade issues, you might not be able to achieve compaction on your other lifts. Mr. Clark said he just couldn't see why the price difference for another inch of asphalt. Mayor Baker didn't see that it was going to make a difference one way or the other. Gordon Kitchen **seconded** the motion. The motion passed with the following roll call:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

Rachelle Palmer submitted a travel request in the amount of \$531. Dan Olsen **moved** to approve \$531 for the City Attorney. Robert Hall **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

***APPROVE TRAVEL FOR
CITY PROSECUTOR***

Chief Watkins submitted a design for the K-9 memorial. He said they decided to write the information on the back of the monument that was previously proposed as a separate sign. Chief Watkins submitted a total of \$3,100 for the monument. Dennis Long **moved** to approve the purchase of the monument for up to \$3,100. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

***REVIEW COST AND
DESIGN FOR K-9
MEMORIAL***

Szeth Simmons asked for Council approval to hold an employee summer BBQ. Szeth said they were going to try and keep the cost down by doing pot roast, hot links, and hot dogs. Szeth said they were looking at the 6th of August. Councilman Kitchen wanted to invite the Planning Commission. Dan Olsen **moved** to approve the annual summer BBQ for August 6th and approve up to \$500. Gordon Kitchen **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

Councilman Long wanted to know what could be done about the properties on 2500 South where the County has removed portions of the homes but have not made any effort to clean up the yards or to fully remove the foundations. Councilman Long said it is a dangerous place for children and nothing has been done on either site since the first of May. It was determined that a formal complaint needs to be filed and a letter sent out to the owners asking them to clean up the properties.

Mayor Baker reported on the UBAG meeting. He said this meeting was to conduct the rating and ranking for each application but it was not done because everything has come down to the low and moderate income housing projects. He said the State Forestry was a part of the meeting and reported that certain entities might be eligible for additional resources if they are in an area of risk and asked Joshua to get with the ULCT to see if any of the City is located in those areas.

City Attorney Dennis Judd proposed the Council reconvene into the Local Building Authority meeting to consider adding language to the motion made on awarding the Fire Station bid. Dan Olsen **moved** to adjourn the City Council meeting and to reconvene the Local Building Authority meeting. Dennis Long **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

***APPROVE REQUEST FOR
EMPLOYEE SUMMER BBQ***

***OTHER MATTERS OR
FUTURE COUNCIL
MATTERS***

***MOTION TO ADJOURN
AND CONVENE BACK
INTO THE LOCAL
BUILDING AUTHORITY
MEETING***

APPROVED BY COUNCIL ON THE 9th DAY OF JULY 2015

BY: _____

ATTEST: _____