

Naples City Council
October 22, 2015
Minutes

The regularly scheduled meeting of the Naples City Council was held October 22, 2015, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Gordon Kitchen, Dennis Long, Dan Olsen and Kenneth Reynolds. Robert Hall was excused.

COUNCIL MEMBERS ATTENDING

Others attending were Jessica Richens, Aaron Salisbury, Elijah Martinez, Gage Sepalveda, Lucas White, Leshia Coltharp, Jim Harper, Sam Denzer, Travis Batty, Remington Trujillo, Magen Bristol, Sherilee Luttrell, Eric Major, Michael Hawley, Rebecca Mann, Madison Koon, Lindsey Hunt, Sandon Marshall, Connie Patton, Mark Watkins, Joshua Bake, and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Dan Olsen offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. Councilman Reynolds wanted to add something under "other matters." Mayor Baker said they could also scratch item nine. Dan Olsen **moved** to approve the agenda. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the October 8, 2015-city council meeting for approval. Kenneth Reynolds **moved** to approve the minutes of October 8, 2015. Dennis Long **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker asked if anyone had anything they wanted to follow up on from the previous meeting. Councilman Kitchen asked Jim about the warranty on the skid steer. Jim stated it was just past the warranty period. Councilman Kitchen asked if the skid steer was fixed. Jim said it was and it is running.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Councilman Kitchen asked about the amount still owed to the engineer for the 500 S 2000 E project. Nikki Kay stated the amount still owing was approximately \$17,000 and she wasn't able to find a contract with the engineer and that is why a correct amount was not budgeted.

Connie Patton presented the bills in the amount of \$23,354.09 and pointed out the double entry for fuel under the administrator budget and said \$80.66 could be subtracted from the total. The amount requested for approval was \$23,273.43. Gordon Kitchen **moved** to approve the bills for that amount. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

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|------------------|--------|
| Robert Hall | Absent |
| Dan Olsen | Aye |
| Dennis Long | Aye |
| Kenneth Reynolds | Aye |
| Gordon Kitchen | Aye |

APPROVAL OF THE BILLS

Jessica Richens and Rebecca Mann came before the Council to make a request for a donation to the teal pumpkin project. Ms. Richens stated that one in thirteen children has a food allergy she said that would mean you could take the children of Naples school and that is how many would have a food allergy. She stated that children with food allergies have a very limited diet and there is a lot of celebrating for the Halloween holiday with some children getting left out. Ms. Richens said this is the first time they have tried to hold an event like this and they were trying to see if the City could help with any type of non-food item. Ms. Richens said they are holding their event at the Naples Park from 2:00 - 4:00 and they have received some donated items from local businesses. Councilman Kitchen said the City just agreed to donate \$1,000 to the Recreation District and felt bad they didn't know about this sooner. Mayor Baker wondered if the Police Department had any of their promotional items they could donate. Chief Watkins said they could probably come up with something. Council members wanted to know what types of items they were looking for, they said sticker, glow sticks, whistles, book marks, noise makers, etc. Ms. Richens said they were planning on about 100 children. Councilman Olsen said they would try and come up with something to help support it.

***REQUEST FOR DONATION
TO THE TEAL PUMPKIN
PROJECT***

Lesha Coltharp with Uintah Travel and Tourism came before

REQUEST FOR SUPPORT

the Council to show them a clip of one of the promotion videos they are currently streaming to local motels to promote tourism in the area, she said they have been working on this for the last year. Ms. Coltharp said they have a number of different videos that show area attractions and those go to all of the hotels but it is expensive. She said it costs about \$16,000 a year. Ms. Coltharp said she realizes the City only gets a small amount from the transient room tax (trt) but wanted the Council to know it could be used for this type of advertising. Ms. Coltharp wanted them to know the advertising is working. She said she knows of people that are staying extra days to go see something that was featured on the videos. Ms. Coltharp said it has been a huge success and wanted to know if the city wanted to donate some of their funds from the trt tax to contribute to that. Ms. Coltharp said any little bit would help. Ms. Coltharp said the trt tax is supposed to be used to help market the City. Councilman Kitchen said the City only has two hotels compared to however many Vernal City has. Ms. Coltharp said she wasn't asking the City to pay a third of the cost, she said she would be happy if the City could contribute \$2,000 of the trt tax to help with the hospitality channel. Councilman Kitchen wanted to know if this would be a Chamber of Commerce type project. Ms. Coltharp said she approached the Chamber and they suggested she come to the cities. Mayor Baker said they would like to figure out a way to help but they might need to consider it with the new budget in the Spring. Ms. Coltharp thanked the Council for their time and said she would come back in the Spring.

***AND FUNDING FOR
HOSPITALITY CHANNEL***

Joshua Bake presented and explained change order No. 4 for the 500 S 2000 E project to the Council. Joshua stated this was a good change order because it did not involve any money. He said the contractor would like to change the type of asphalt that is being laid down and it will be a better mix of asphalt as they are changing the amount of oil that will be in it. Dennis Long **moved** to approve change order No. 4. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

***APPROVE CHANGE
ORDER NO. 4 FOR 500 S
2000 E PROJECT***

Payment approval No. 2 for Stubbs & Stubbs was presented to Council for their approval. The amount was \$186,043.61. Gordon Kitchen **moved** to make a payment of \$186,043.61. Dennis Long **seconded** the motion. The motion passed with the following vote:

***APPROVE PAYMENT TO
STUBBS & STUBBS APP
NO. 2***

Robert Hall Absent

Dan Olsen Aye
Dennis Long Aye
Kenneth Reynolds Aye
Gordon Kitchen Aye

This item was removed from the agenda.

***APPROVE PAYMENT TO
T I M B E R L I N E
ENGINEERING***

Mike Hawley and Eric Major from Jones and Demille came before the Council to give an update on the Utah Transportation Special Service District (UTSSD) projects. Mr. Hawley said the UTSSD commissioned the Utah LTAP to rate the roads in the County and the UTSSD hired Jones and Demille to use that data to develop a pavement preservation plan. They were to determine which types of treatments were most cost effective in which situations and which roads they were going to do in what years. Mr. Hawley said several roads in Naples City were included in this last year. He said the total cost for this years projects was six million dollars. Mr. Hawley said most areas do not have a UTSSD to help maintain roads so it is a huge benefit for this area. He said if roads are not maintained it only takes about five to six years for them to break down and if a road receives a good chip seal it can prolong the road a good five to six years. Mr. Major explained the projects completed in the area and what treatments were used. He said they used chip seals, HA 5, and GSB 88. He explained the difference in each method and why they use one over the other. The handouts given showed the amounts allocated for Naples City and which roads were done. Mr. Hawley said the UTSSD would like to keep moving forward on the asphalt management project and said the amounts will change from year to year but the City should still be able to submit requests and be included in next years contracts. The Mayor and Council thanked Mr. Hawley and Mr. Major for coming to give this update.

***UPDATE FROM JONES
AND DEMILLE AND
UTSSD PROJECTS***

Joshua Bake said the Chamber of Commerce approached them about a unique opportunity. He stated the Chamber recently applied for a grant to install solar panels on the museum to help supplement their energy costs. Joshua said he was asked by the Chamber if the City would be open to them pursuing a grant to install solar panels on the fire station. Joshua said there would be no cost to the City and the Chamber has a grant writer that will gather all the information needed. Councilman Kitchen wanted to know what he needed from them. Mayor Baker said just a nod of

***VERNAL AREA CHAMBER
OF COMMERCE SOLAR
PANEL GRANT***

approval to move forward with it. Dennis Long **moved** to approve the Chamber of Commerce looking into getting solar panels for the fire station. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Mayor Baker stated Commissioner Raymond approached him about closing off the fence at the end of 1750 South. He said Commissioner Raymond stated they have purchased the land and have a design for the turn around and wanted to know if the city would give a letter to allow them to proceed with finishing off the fence. Mayor Baker said he thought they would need some type of guarantee that the turn around would be built and the time frame. Joshua Bake pointed out that even though the property has been purchased that has not been brought to the City for approval of a single lot split. Councilman Long said he doesn't see any way that it can be closed off without a turn around being built. He said there is no way for any emergency vehicle, garbage truck, or regular vehicle to turn around. Councilman Kitchen said there has not been a plan approved since the City vacated the road at the request of the County. He said the City vacated the road based on a plan that was presented and that plan has not been followed through with. He said the fence they put in was not even according to City Ordinance and the City made changes to allow for that. Councilman Kitchen said the irrigation has not been addressed and there is no agreement between the Airport and the Pehacek Group for maintenance of the lines that are now in airport property. He said the only leverage the City has is the fence. Mayor Baker wanted to know what they wanted. Councilman Long said there has to be a way for people to turn around and there is no way for the snow plows and emergency vehicles to get out of there. Councilman Kitchen said there is still a lot of work left to be done. Councilman Kitchen said the County has purchased 140' by 90' and the ordinance requires about 100' for the turn around. He wondered what the plan for the additional 40' of land is going to be. He said there is so much they don't know without any plans. Joshua Bake said it's not just a City ordinance that is stopping the progress but also the fire code. Jim Harper said they still don't have the signs up on 1000 South that were promised. Councilman Kitchen wanted to know what is happening on the foundations on 2500 South. Joshua said he would follow up on that. Councilman Kitchen said they want to move forward on things but it seems like anything the City wants corrected concerning the City or the residents gets put on the back burner. A student in attendance wanted to know who wants

***REQUEST TO CLOSE
FENCE ON 1750 SOUTH***

the turn around they are talking about and who is responsible for it. Mayor Baker said the County owns the property the turn around is supposed to go on. Councilman Kitchen explained who the engineers were for the airport expansion project and they were the ones who presented the original plans for the turn around. No action was taken on this matter.

Mayor Baker shared information he received at the meeting with UBAG about the radiation van. He said the service used to be funded by local businesses and donations, then the Tri-County Health Department was running it through a grant they received. Mayor Baker said that grant ran out and so the van has not been running. He said the discussion at UBAG was to try and support it through money generated if Proposition 1 passes. He said if it does not, UBAG was still trying to find a way to continue the service.

Mayor Baker reminded the Council about the MOU that was approved at the last meeting with the Vernal Area Chamber of Commerce and stated they would need to appoint an elected official to sit on that Board. Dan Olsen **moved** to appoint Mayor Baker to the Vernal Area Chamber of Commerce Board. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting aye.

Mayor Baker stated he would be serving on the ULCT Board and would be responsible for contacting and getting information to the cities and towns in this area and he requested \$40 per month cell phone allowance. Dennis Long **moved** to approve a \$40 per month cell phone allowance. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

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|------------------|--------|
| Gordon Kitchen | Aye |
| Kenneth Reynolds | Aye |
| Dennis Long | Aye |
| Dan Olsen | Aye |
| Robert Hall | Absent |

Chief Watkins presented a request to add the Spillman touch to their cell phones. He said this will not allow officers to run personal information on individuals but it will allow them to access information stored on the Spillman system. He said the initial cost for the enhancement would be \$620 and then he would need to increase his computer maintenance budget

***UPDATE ON MEETING
WITH VERNAL CITY
REGARDING RADIATION
VAN***

***APPOINTMENT TO
VERNAL AREA CHAMBER
OF COMMERCE BOARD***

***REQUEST FOR CELL
PHONE ALLOWANCE***

***APPROVE EXPENDITURE
REQUEST FOR SPILLMAN
RECORDS MANAGEMENT
SYSTEM ENHANCEMENT***

by \$100 to \$200 per year starting with next years budget. Dennis Long **moved** to approve the \$620. Kenneth Reynolds **seconded** the motion. The motion passed as follows:

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|------------------|--------|
| Robert Hall | Absent |
| Dan Olsen | Aye |
| Dennis Long | Aye |
| Kenneth Reynolds | Aye |
| Gordon Kitchen | Aye |

Joshua Bake submitted three travel requests. The first request was to attend the Small Cities Planning Seminar in Price for himself, Heidi, Dale, and as many of the Planning Commission members or Council members that wanted to attend, there was no fixed price on this one as it would vary depending on how many attend. The second request was to attend the ULGT Leadership Conference in Salt Lake City and the third request was to attend the Utah City Managers Conference in Salt Lake. Josh said the one travel request listed mileage reimbursement because he needed to take his own vehicle. With no set amount on the Planning Seminar request, Council members agreed to allow up to \$500 for the three travel requests. Gordon Kitchen **moved** to support him in all three requests with a maximum of \$500. Dan Olsen **seconded** the motion. The motion passed with the following vote:

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|------------------|--------|
| Gordon Kitchen | Aye |
| Kenneth Reynolds | Aye |
| Dennis Long | Aye |
| Dan Olsen | Aye |
| Robert Hall | Absent |

***TRAVEL APPROVAL FOR
CITY ADMINISTRATOR***

Jim Harper asked for Council approval to transport the bucket truck to Salt Lake City to repair a hydraulic leak in the bucket. He said the repair would be covered under warranty but they would need to drive the truck out and leave it because the company would not schedule a time for them to work on it. He stated Szeth would also be going because if they get the truck out there and the repair can't be completed in a couple of hours they will need to leave it. Jim submitted a second travel approval in case they need to leave the truck and return another day to pick it up. Kenneth Reynolds **moved** to approve the travel to repair the bucket truck. Dennis Long **seconded** the motion. The motion passed with the following vote:

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|----------------|-----|
| Gordon Kitchen | Aye |
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***TRAVEL APPROVAL FOR
ROAD DEPARTMENT***

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|------------------|--------|
| Kenneth Reynolds | Aye |
| Dennis Long | Aye |
| Dan Olsen | Aye |
| Robert Hall | Absent |

Councilman Reynolds stated he would like to add a discussion about volunteer service projects to the next agenda. He said Derrick Howcroft wanted to come in and talk to the Council about that.

***OTHER MATTERS OR
FUTURE COUNCIL
MATTERS***

With no other business before the Council, Dennis Long **moved** to adjourn the City Council meeting at 9:10 p.m. Dan Olsen **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 12th DAY OF NOVEMBER 2015

BY: _____

ATTEST: _____