

Naples City

Energy * Recreation * Family

Amended Subdivision Plat Application

Name of Applicant _____ Date _____

Address (mailing) _____

Parcel # (s) _____

Phone # _____ Fax # _____ E mail _____ Cell Phone _____

Fee **\$175.00** Date _____ Receipt # _____ Check # _____

This application is submitted to the Planning and Zoning Administrator to be checked for completeness. There shall be no presumption of approval of any aspect of this application process

Property Information

Subdivision Name _____

Property Owner(s) _____ Mailing Address _____

Phone # _____ Fax # _____ E mail _____ Cell Phone _____

Agent for Property Owner(s) If Applicable

Name(s) _____

Mailing Address(s) _____

Phone # _____ Fax # _____ E mail _____ Cell Phone _____

Engineer/ Surveyor

Name _____ Address _____

Phone # _____ Fax # _____ E mail _____ Cell Phone _____

Professional License # _____

Note: The lot split shall not create an illegal lot and utilities can be provided without cutting up the roads.

1 of 3

(Checklists are for convenience only. In the event of any conflict between the checklist and the ordinance, the ordinance governs. It is the responsibility of the applicant to become familiar with, and comply with, all statutory and ordinance requirements.)

Amended Subdivision Plat Approval Check List

Applicant Check Here

Staff Check Here

- | | | |
|--------------------------|---|--------------------------|
| <input type="checkbox"/> | Application form and Filled out and Fee paid | <input type="checkbox"/> |
| <input type="checkbox"/> | Proof of ownership "Title Report" | <input type="checkbox"/> |
| <input type="checkbox"/> | If applicable a notarized statement that the owner has authorized an agent to make application | <input type="checkbox"/> |
| <input type="checkbox"/> | One 11 X 17 copy of plat to review for correctness | <input type="checkbox"/> |
| <input type="checkbox"/> | One electronic copy PDF Format of plat | <input type="checkbox"/> |
| | Plat Requirements | |
| <input type="checkbox"/> | Boundary Survey plat is in accordance with Utah Code 17:23:17 and such additional information listed below: | <input type="checkbox"/> |
| <input type="checkbox"/> | Vicinity Map Section | <input type="checkbox"/> |
| <input type="checkbox"/> | A copy of the filed plat with the County Surveyor's office provided to Naples Planning Office. | <input type="checkbox"/> |

Final Plat Ready for Signatures Checklist

Applicant Check Here

Staff Check Here

- Lines neat, clean and readable
- 24" X 36" Mylar plat ready for signatures-signed by owner and developer
- Plat conforms to approval checklist:
 - Key points: North point, scale, date, boundary survey, fences, surveyor's seal, owner/notary signature, all applicable signature blocks, vicinity section
- Ownership checked by staff (Title Report)
- Final electronic copy PDF format
- Plan size of 24X36 outside dimensions, leaving a space of at least one and one-half inches margin on the left-hand side for binding purposes and provide one 11X17
- Scale no smaller than one inch equals one hundred feet (1" = 100 ft)
- Subdivision Name
- North Point and Scale
- Engineering data to show dimensions, bearings, section lines, block and lot numbers and street names and utility easements.
- Boundary description. Complete description of land to be included in subdivision to include total acreage.
- Approval Signature Blocks (see Signature Block Handout)

Recording Requirements

Final plat must be recorded with the Uintah County Recorder not more than Forty-five (45) days from the date of approval of the final plat by the mayor/council. The approval of the final plat by the Planning and Zoning Administrator/ Planning Commission shall not be deemed as the acceptance of the lot line adjustment. If the plat is not recorded within the forty-five (45) days from the date of approval signed on plat by mayor/council, shall be null and void unless a longer period of time shall be approved by the mayor/council. In addition, a copy of the recorded plat shall also be submitted to the Naples Planning Office.