



City of Naples

Naples City Council Meeting Agenda
November 12, 2015 - 7:30 p.m.
1420 East 2850 South
Naples, UT 84078

Opening Ceremonies

1. Approval of Agenda
2. Approval of Minutes - October 22, 2015 Regular Council Meeting
3. Any follow up matters from meeting of October 22, 2015
4. Approval of Bills - Connie Patton
5. Volunteer Service Projects for the City - Mr. Howcroft
6. Planning Commission Requests - Joshua Bake
 - Otter Creek Subdivision Zoning Change from RA-1 to RA-2
 - Appointment of Alternate Planning Commission Members
7. City Re-Branding Proposal - Joshua Bake
8. Approve Purchase and Surplus of K-9's - Chief Watkins
9. Approve K-9 Agreement with Oquirrberg Kennels - Chief Watkins
10. Approve Purchase of New Tires - Chief Watkins
11. Travel Approval for Police Department - Chief Watkins
12. Discussion Regarding the Certificate of Occupancy Bond
13. Approval to Amend Consolidated Fee Schedule
14. Approve Resolution 15-283 Amending FY 2015/2016 Budgets
15. Convene into the Local Building Authority of Naples City, Utah to Authorize Payment to B.H.I. for Naples Fire Station Contract - Application No. 4
16. Reconvene into Regular City Council Meeting.
17. Other Matters/Future Council Matters
18. Motion to Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Naples City offices at 789-9090, 1420 East 2850 South, Naples, UT 84078 at least 48 hours in advance of the meeting. Meetings are held at 1420 East 2850 South, Naples, UT.

The undersigned, duly appointed City Recorder, does hereby certify that the above agenda was faxed or emailed to the Vernal Express. The agenda was also posted in the City Hall lobby, outside the door of the City Office building, on the City's website www.naplescityut.gov, and on the State Public Meeting Notice website <https://pmn.utah.gov>. Nikki W. Kay

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Event Start Date & Time: November 12, 2015 7:30 PM

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Meeting Location:

1420 East 2850 South
Naples , 84078

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Contact Information:

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This notice was last edited on: November 10, 2015 04:54 PM

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**Naples City Council
October 22, 2015
Minutes**

The regularly scheduled meeting of the Naples City Council was held October 22, 2015, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Gordon Kitchen, Dennis Long, Dan Olsen and Kenneth Reynolds. Robert Hall was excused.

COUNCIL MEMBERS ATTENDING

Others attending were Jessica Richens, Aaron Salisbury, Elijah Martinez, Gage Sepalveda, Lucas White, Lesha Coltharp, Jim Harper, Sam Denzer, Travis Batty, Remington Trujillo, Magen Bristol, Sherilee Luttrell, Eric Major, Michael Hawley, Rebecca Mann, Madison Koon, Lindsey Hunt, Sandon Marshall, Connie Patton, Mark Watkins, Joshua Bake, and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Dan Olsen offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. Councilman Reynolds wanted to add something under "other matters." Mayor Baker said they could also scratch item nine. Dan Olsen **moved** to approve the agenda. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the October 8, 2015-city council meeting for approval. Kenneth Reynolds **moved** to approve the minutes of October 8, 2015. Dennis Long **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker asked if anyone had anything they wanted to follow up on from the previous meeting. Councilman Kitchen asked Jim about the warranty on the skid steer. Jim stated it was just past the warranty period. Councilman Kitchen asked if the skid steer was fixed. Jim said it was and it is running.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Councilman Kitchen asked about the amount still owed to the engineer for the 500 S 2000 E project. Nikki Kay stated the amount still owing was approximately \$17,000 and she wasn't able to find a contract with the engineer and that is why a correct amount was not budgeted.

Connie Patton presented the bills in the amount of \$23,354.09 and pointed out the double entry for fuel under the administrator budget and said \$80.66 could be subtracted from the total. The amount requested for approval was \$23,273.43. Gordon Kitchen **moved** to approve the bills for that amount. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Absent
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

APPROVAL OF THE BILLS

Jessica Richens and Rebecca Mann came before the Council to make a request for a donation to the teal pumpkin project. Ms. Richens stated that one in thirteen children has a food allergy she said that would mean you could take the children of Naples school and that is how many would have a food allergy. She stated that children with food allergies have a very limited diet and there is a lot of celebrating for the Halloween holiday with some children getting left out. Ms. Richens said this is the first time they have tried to hold an event like this and they were trying to see if the City could help with any type of non-food item. Ms. Richens said they are holding their event at the Naples Park from 2:00 - 4:00 and they have received some donated items from local businesses. Councilman Kitchen said the City just agreed to donate \$1,000 to the Recreation District and felt bad they didn't know about this sooner. Mayor Baker wondered if the Police Department had any of their promotional items they could donate. Chief Watkins said they could probably come up with something. Council members wanted to know what types of items they were looking for, they said sticker, glow sticks, whistles, book marks, noise makers, etc. Ms. Richens said they were planning on about 100 children. Councilman Olsen said they would try and come up with something to help support it.

REQUEST FOR DONATION TO THE TEAL PUMPKIN PROJECT

Leshia Coltharp with Uintah Travel and Tourism came before

REQUEST FOR SUPPORT

the Council to show them a clip of one of the promotion videos they are currently streaming to local motels to promote tourism in the area, she said they have been working on this for the last year. Ms. Coltharp said they have a number of different videos that show area attractions and those go to all of the hotels but it is expensive. She said it costs about \$16,000 a year. Ms. Coltharp said she realizes the City only gets a small amount from the transient room tax (trt) but wanted the Council to know it could be used for this type of advertising. Ms. Coltharp wanted them to know the advertising is working. She said she knows of people that are staying extra days to go see something that was featured on the videos. Ms. Coltharp said it has been a huge success and wanted to know if the city wanted to donate some of their funds from the trt tax to contribute to that. Ms. Coltharp said any little bit would help. Ms. Coltharp said the trt tax is supposed to be used to help market the City. Councilman Kitchen said the City only has two hotels compared to however many Vernal City has. Ms. Coltharp said she wasn't asking the City to pay a third of the cost, she said she would be happy if the City could contribute \$2,000 of the trt tax to help with the hospitality channel. Councilman Kitchen wanted to know if this would be a Chamber of Commerce type project. Ms. Coltharp said she approached the Chamber and they suggested she come to the cities. Mayor Baker said they would like to figure out a way to help but they might need to consider it with the new budget in the Spring. Ms. Coltharp thanked the Council for their time and said she would come back in the Spring.

***AND FUNDING FOR
HOSPITALITY CHANNEL***

Joshua Bake presented and explained change order No. 4 for the 500 S 2000 E project to the Council. Joshua stated this was a good change order because it did not involve any money. He said the contractor would like to change the type of asphalt that is being laid down and it will be a better mix of asphalt as they are changing the amount of oil that will be in it. Dennis Long **moved** to approve change order No. 4. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

***APPROVE CHANGE
ORDER NO. 4 FOR 500 S
2000 E PROJECT***

Payment approval No. 2 for Stubbs & Stubbs was presented to Council for their approval. The amount was \$186,043.61. Gordon Kitchen **moved** to make a payment of \$186,043.61. Dennis Long **seconded** the motion. The motion passed with the following vote:

***APPROVE PAYMENT TO
STUBBS & STUBBS APP
NO. 2***

Robert Hall

Absent

Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

This item was removed from the agenda.

Mike Hawley and Eric Major from Jones and Demille came before the Council to give an update on the Utah Transportation Special Service District (UTSSD) projects. Mr. Hawley said the UTSSD commissioned the Utah LTAP to rate the roads in the County and the UTSSD hired Jones and Demille to use that data to develop a pavement preservation plan. They were to determine which types of treatments were most cost effective in which situations and which roads they were going to do in what years. Mr. Hawley said several roads in Naples City were included in this last year. He said the total cost for this years projects was six million dollars. Mr. Hawley said most areas do not have a UTSSD to help maintain roads so it is a huge benefit for this area. He said if roads are not maintained it only takes about five to six years for them to break down and if a road receives a good chip seal it can prolong the road a good five to six years. Mr. Major explained the projects completed in the area and what treatments were used. He said they used chip seals, HA 5, and GSB 88. He explained the difference in each method and why they use one over the other. The handouts given showed the amounts allocated for Naples City and which roads were done. Mr. Hawley said the UTSSD would like to keep moving forward on the asphalt management project and said the amounts will change from year to year but the City should still be able to submit requests and be included in next years contracts. The Mayor and Council thanked Mr. Hawley and Mr. Major for coming to give this update.

Joshua Bake said the Chamber of Commerce approached them about a unique opportunity. He stated the Chamber recently applied for a grant to install solar panels on the museum to help supplement their energy costs. Joshua said he was asked by the Chamber if the City would be open to them pursuing a grant to install solar panels on the fire station. Joshua said there would be no cost to the City and the Chamber has a grant writer that will gather all the information needed. Councilman Kitchen wanted to know what he needed from them. Mayor Baker said just a nod of

***APPROVE PAYMENT TO
T I M B E R L I N E
ENGINEERING***

***UPDATE FROM JONES
AND DEMILLE AND
UTSSD PROJECTS***

***VERNAL AREA CHAMBER
OF COMMERCE SOLAR
PANEL GRANT***

approval to move forward with it. Dennis Long **moved** to approve the Chamber of Commerce looking into getting solar panels for the fire station. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Mayor Baker stated Commissioner Raymond approached him about closing off the fence at the end of 1750 South. He said Commissioner Raymond stated they have purchased the land and have a design for the turn around and wanted to know if the city would give a letter to allow them to proceed with finishing off the fence. Mayor Baker said he thought they would need some type of guarantee that the turn around would be built and the time frame. Joshua Bake pointed out that even though the property has been purchased that has not been brought to the City for approval of a single lot split. Councilman Long said he doesn't see any way that it can be closed off without a turn around being built. He said there is no way for any emergency vehicle, garbage truck, or regular vehicle to turn around. Councilman Kitchen said there has not been a plan approved since the City vacated the road at the request of the County. He said the City vacated the road based on a plan that was presented and that plan has not been followed through with. He said the fence they put in was not even according to City Ordinance and the City made changes to allow for that. Councilman Kitchen said the irrigation has not been addressed and there is no agreement between the Airport and the Pehacek Group for maintenance of the lines that are now in airport property. He said the only leverage the City has is the fence. Mayor Baker wanted to know what they wanted. Councilman Long said there has to be a way for people to turn around and there is no way for the snow plows and emergency vehicles to get out of there. Councilman Kitchen said there is still a lot of work left to be done. Councilman Kitchen said the County has purchased 140' by 90' and the ordinance requires about 100' for the turn around. He wondered what the plan for the additional 40' of land is going to be. He said there is so much they don't know without any plans. Joshua Bake said it's not just a City ordinance that is stopping the progress but also the fire code. Jim Harper said they still don't have the signs up on 1000 South that were promised. Councilman Kitchen wanted to know what is happening on the foundations on 2500 South. Joshua said he would follow up on that. Councilman Kitchen said they want to move forward on things but it seems like anything the City wants corrected concerning the City or the residents gets put on the back burner. A student in attendance wanted to know who wants

***REQUEST TO CLOSE
FENCE ON 1750 SOUTH***

the turn around they are talking about and who is responsible for it. Mayor Baker said the County owns the property the turn around is supposed to go on. Councilman Kitchen explained who the engineers were for the airport expansion project and they were the ones who presented the original plans for the turn around. No action was taken on this matter.

Mayor Baker shared information he received at the meeting with UBAG about the radiation van. He said the service used to be funded by local businesses and donations, then the Tri-County Health Department was running it through a grant they received. Mayor Baker said that grant ran out and so the van has not been running. He said the discussion at UBAG was to try and support it through money generated if Proposition 1 passes. He said if it does not, UBAG was still trying to find a way to continue the service.

Mayor Baker reminded the Council about the MOU that was approved at the last meeting with the Vernal Area Chamber of Commerce and stated they would need to appoint an elected official to sit on that Board. Dan Olsen **moved** to appoint Mayor Baker to the Vernal Area Chamber of Commerce Board. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting aye.

Mayor Baker stated he would be serving on the ULCT Board and would be responsible for contacting and getting information to the cities and towns in this area and he requested \$40 per month cell phone allowance. Dennis Long **moved** to approve a \$40 per month cell phone allowance. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Absent

Chief Watkins presented a request to add the Spillman touch to their cell phones. He said this will not allow officers to run personal information on individuals but it will allow them to access information stored on the Spillman system. He said the initial cost for the enhancement would be \$620 and then he would need to increase his computer maintenance budget

***UPDATE ON MEETING
WITH VERNAL CITY
REGARDING RADIATION
VAN***

***APPOINTMENT TO
VERNAL AREA CHAMBER
OF COMMERCE BOARD***

***REQUEST FOR CELL
PHONE ALLOWANCE***

***APPROVE EXPENDITURE
REQUEST FOR SPILLMAN
RECORDS MANAGEMENT
SYSTEM ENHANCEMENT***

by \$100 to \$200 per year starting with next years budget. Dennis Long **moved** to approve the \$620. Kenneth Reynolds **seconded** the motion. The motion passed as follows:

Robert Hall	Absent
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Joshua Bake submitted three travel requests. The first request was to attend the Small Cities Planning Seminar in Price for himself, Heidi, Dale, and as many of the Planning Commission members or Council members that wanted to attend, there was no fixed price on this one as it would vary depending on how many attend. The second request was to attend the ULGT Leadership Conference in Salt Lake City and the third request was to attend the Utah City Managers Conference in Salt Lake. Josh said the one travel request listed mileage reimbursement because he needed to take his own vehicle. With no set amount on the Planning Seminar request, Council members agreed to allow up to \$500 for the three travel requests. Gordon Kitchen **moved** to support him in all three requests with a maximum of \$500. Dan Olsen **seconded** the motion. The motion passed with the following vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Absent

***TRAVEL APPROVAL FOR
CITY ADMINISTRATOR***

Jim Harper asked for Council approval to transport the bucket truck to Salt Lake City to repair a hydraulic leak in the bucket. He said the repair would be covered under warranty but they would need to drive the truck out and leave it because the company would not schedule a time for them to work on it. He stated Szeth would also be going because if they get the truck out there and the repair can't be completed in a couple of hours they will need to leave it. Jim submitted a second travel approval in case they need to leave the truck and return another day to pick it up. Kenneth Reynolds **moved** to approve the travel to repair the bucket truck. Dennis Long **seconded** the motion. The motion passed with the following vote:

Gordon Kitchen	Aye
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***TRAVEL APPROVAL FOR
ROAD DEPARTMENT***

Kenneth Reynolds Aye
Dennis Long Aye
Dan Olsen Aye
Robert Hall Absent

Councilman Reynolds stated he would like to add a discussion about volunteer service projects to the next agenda. He said Derrick Howcroft wanted to come in and talk to the Council about that.

***OTHER MATTERS OR
FUTURE COUNCIL
MATTERS***

With no other business before the Council, Dennis Long **moved** to adjourn the City Council meeting at 9:10 p.m. Dan Olsen **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 12th DAY OF NOVEMBER 2015

BY: _____

ATTEST: _____

Report Criteria:

Invoices with totals above \$0.00 included.
 Only unpaid invoices included.

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-22500 HEALTH INSURANCE	22	American Family Life Assurance	Insurance Premium/employee w/h	451581	10/25/2015	707.82
10-22500 HEALTH INSURANCE	410	HealthEquity, Inc.	HSA Monthly Fees	QXEEW7	11/01/2015	38.35
10-22500 HEALTH INSURANCE	740	Public Employees Health Prog	Health & Dental Insurance	121626639	10/20/2015	15,970.92
Total :						16,717.09
40-40-263 500 South 2000 East	341	Fastenal Company	Mayberry project	UTVER64569	10/29/2015	7.31
40-40-263 500 South 2000 East	341	Fastenal Company	Mayberry project	UTVER64593	11/02/2015	100.93
40-40-263 500 South 2000 East	341	Fastenal Company	Mayberry project	UTVER64600	11/02/2015	16.85
40-40-263 500 South 2000 East	341	Fastenal Company	Mayberry project	UTVER64610	11/03/2015	36.56
40-40-263 500 South 2000 East	341	Fastenal Company	Mayberry project	UTVER64613	11/03/2015	9.78
Total EXPENDITURES:						171.43
10-42-230 MILEAGE & PER DIE	1081	Utah League of Cities & Towns	ULCT Registration	27955	10/23/2015	380.00
Total JUSTICE COURT:						380.00
10-43-330 EDUCATION AND TR	1081	Utah League of Cities & Towns	ULCT Registration	27955	10/23/2015	380.00
10-43-330 EDUCATION AND TR	1210	Zion's First National Bank	UCMA fees - Acct 9711	24270749	11/02/2015	30.00
Total CITY ADMINISTRATOR:						410.00
10-45-220 ADVERTISEMENT/N	1132	Vernal Express	Notice of vacancy	80202	10/27/2015	68.25
10-45-220 ADVERTISEMENT/N	1132	Vernal Express	Election notice	80203	10/27/2015	54.25
Total RECORDER:						122.50
10-48-310 PROFESSIONAL SER	172	Caldwell, Coombs & Foley	Annual Independent Audit	19683	09/30/2015	3,840.00
Total INDEPENDENT AUDITOR:						3,840.00
10-50-250 C. HALL BLDG EQUI	916	Swain's Security Services	Service call for alarm	82209	10/10/2015	89.50
10-50-270 UTILITIES - SHOP	46	Ashley Valley Water & Sewer	Water and sewer billing	0475-1015SH	10/30/2015	56.00
10-50-270 UTILITIES - SHOP	46	Ashley Valley Water & Sewer	Water and sewer billing	0476-1015SB	10/30/2015	56.00
10-50-270 UTILITIES - SHOP	760	Questar Gas	Monthly Gas Service	5668-1015SH	10/27/2015	15.47

Correct

10-42-230

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-50-270 UTILITIES - SHOP	1099	Rocky Mountain Power	Monthly Electric Service	0186-915SH	10/16/2015	243.14
10-50-271 UTILITIES - CITY HAL	46	Ashley Valley Water & Sewer	Water and sewer billing	1050-1015OF	10/30/2015	130.40
10-50-271 UTILITIES - CITY HAL	760	Questar Gas	Monthly Gas Service	2076-1015OF	10/27/2015	18.99
10-50-271 UTILITIES - CITY HAL	760	Questar Gas	Monthly Gas Service	4475-1015GEN	10/28/2015	21.27
10-50-271 UTILITIES - CITY HAL	760	Questar Gas	Monthly Gas Service	8966-1015WW	10/27/2015	7.16
10-50-271 UTILITIES - CITY HAL	775	RDT, Inc.	Garbage Service	1118-1115OF	11/02/2015	61.00
10-50-271 UTILITIES - CITY HAL	988	Strata Networks	Monthly Phone Service	2476388	10/31/2015	422.31
10-50-271 UTILITIES - CITY HAL	1099	Rocky Mountain Power	Monthly Electric Service	9526-1015WW	11/02/2015	142.40
10-50-271 UTILITIES - CITY HAL	1099	Rocky Mountain Power	Monthly Electric Service	9596-1015OF	10/16/2015	382.38
10-50-274 UTILITIES - ROADSID	46	Ashley Valley Water & Sewer	Water and sewer billing	0435-1015RSP	10/30/2015	279.65
10-50-279 CELLULAR PHONE	988	Strata Networks	Cell Phone	2469964	10/31/2015	332.08
10-50-611 CLEANING SUPPLIE	902	Staples Advantage	Cleaning supplies	3281116503	10/16/2015	52.84
10-50-611 CLEANING SUPPLIE	902	Staples Advantage	Cleaning supplies	3281116504	10/16/2015	17.61
10-50-611 CLEANING SUPPLIE	902	Staples Advantage	Cleaning supplies	3281116505	10/16/2015	9.44
10-50-750 CAPITOL IMPROVEM	1014	Uintah Fire Suppression SSD	Fire sprinkler inspection	39	11/03/2015	100.00
Total GENERAL GOVERNMENT BUILDINGS:						2,437.64
10-51-240 OFFICE SUPPLIES A	565	Mansfield Printing, Inc.	City receipts	105061	10/23/2015	110.65
10-51-240 OFFICE SUPPLIES A	902	Staples Advantage	Ink, post its, canned air	3282210879	10/29/2015	95.11
10-51-245 COMPUTER EXPENS	19	AM Computers	Service contract	4036	10/23/2015	150.00
10-51-248 COMPUTER SUPPLI	163	Business Solutions Group	Tax Forms	13301	10/20/2015	83.47
10-51-250 EQUIPMENT, SUPPLI	1201	Xerox Corporation	Copy charges for M20i	82006326	11/01/2015	30.74
10-51-250 EQUIPMENT, SUPPLI	1201	Xerox Corporation	Copy charges for WC7845	82006392	11/01/2015	50.97
10-51-250 EQUIPMENT, SUPPLI	1201	Xerox Corporation	Copy charges for WC3550	82094725	11/02/2015	3.96
Total SUPPLIES/EQUIPMENT:						524.90
10-52-245 COMPUTER SUPPLI	1006	Uintah County Recorder	Internet charges	38649	11/01/2015	10.00
Total PLANNING AND ZONING:						10.00
10-54-250 VEHICLE MAINTENA	627	Naples Car & Truck Wash	Car washes	233452	11/01/2015	179.50

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-54-251	FUEL & OIL	202 Chevron U.S.A.	Monthly fuel purchase	628477	10/30/2015	22.97
10-54-251	FUEL & OIL	1174 Pilot Travel Centers, LLC	Monthly fuel purchases	229463298	11/02/2015	1,875.32
10-54-332	MOBILE UNIT EXPEN	53 AT&T Mobility	Wireless Data Connections	287259274102	10/20/2015	290.37
10-54-334	K-9 EXPENSES & EQ	448 Intermountain Farmers Assoc.	Dog food	1006110910	10/29/2015	104.08
10-54-334	K-9 EXPENSES & EQ	677 Outback Rental	Concrete tools	4168	10/26/2015	31.00
10-54-334	K-9 EXPENSES & EQ	961 Tri-County Concrete	Cement	26723	10/27/2015	343.75
10-54-334	K-9 EXPENSES & EQ	1210 Zion's First National Bank	PackTrack	24493988	10/07/2015	200.00
10-54-610	MISCELLANEOUS S	1210 Zion's First National Bank	Subway platters	64489	10/27/2015	105.00
Total POLICE DEPARTMENT:						3,151.99
10-57-270	UTILITIES - FIRE STA	760 Questar Gas	Monthly Gas Service	4568-1015FD	10/27/2015	40.46
10-57-280	TELEPHONE	988 Strata Networks	Internet and phone service at Fire	2476388	10/31/2015	118.86
Total FIRE PROTECTION:						159.32
10-58-251	FUEL & OIL	1174 Pilot Travel Centers, LLC	Monthly fuel purchases	229466089	11/02/2015	65.18
Total BUILDING INSPECTOR:						65.18
10-59-210	CHAMBER MEMBER	196 Chamber of Commerce-Vernal	MOU Agreement	4043	11/03/2015	5,000.00
Total EDUCATION & PROMOTION:						5,000.00
10-60-245	COMPUTER SUPPLI	1210 Zion's First National Bank	TURN GPS Subscription	778	10/19/2015	600.00
10-60-250	EQUIPMENT REPAIR	210 Christensen Transmission, Inc.	Check ignition switch	11927	11/03/2015	83.00
10-60-250	EQUIPMENT REPAIR	958 Main Street Auto	Battery clamp	819877	11/04/2015	3.49
10-60-250	EQUIPMENT REPAIR	1177 Wheeler Machinery Company	Gasket & glass	PS000283281	10/19/2015	124.46
10-60-251	FUEL & OIL	191 Certified Laboratories	Oil	2079629	10/14/2015	216.64
10-60-251	FUEL & OIL	791 Rhinehart Oil	Oil	3099413	11/03/2015	163.02
10-60-251	FUEL & OIL	1174 Pilot Travel Centers, LLC	Monthly fuel purchases	229466089	11/02/2015	804.47
10-60-255	DUMP TRUCK MAINT	341 Fastenal Company	Nuts & bolts	UTVER64406	10/19/2015	6.00
10-60-264	DRAINAGE SYSTEM	1147 Vernal Winnelson Company	Grate	369081	10/22/2015	285.33
10-60-272	HIGHWAY 40 BEAUTI	341 Fastenal Company	Electrical tape	UTVER64619	11/03/2015	126.21
10-60-274	TOOLS & SUPPLIES	341 Fastenal Company	Batteries	UTVER64399	11/05/2015	8.67

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-60-274 TOOLS & SUPPLIES	791	Rhinehart Oil	Washer fluid	3099413	11/03/2015	29.17
10-60-278 BLUE STAKES	139	Blue Stakes of Utah	Monthly fax notifications	UT201502734	10/31/2015	64.17
10-60-278 BLUE STAKES	487	Jones Paint & Glass, Inc.	Paint	VNI0011076	10/28/2015	62.28
Total HIGHWAYS:						2,576.91
10-68-270 UTILITIES-STREET LI	1099	Rocky Mountain Power	Monthly Electric Service	1546-1015ST	10/29/2015	2,238.21
Total STREET LIGHTS:						2,238.21
10-70-266 PUMP HOUSE	555	Lowe's Commercial Services	Cement sealer	88371329	10/20/2015	14.59
10-70-268 WATER ASSESSMEN	49	Ashley Water Users	Annual water assessment	49-2015	10/22/2015	347.72
10-70-271 UTILITIES OF EAST	46	Ashley Valley Water & Sewer	Water and sewer billing	1128-1015PK	10/30/2015	56.00
Total PARKS:						418.31
Grand Totals:						38,223.48

Report Criteria:

Invoices with totals above \$0.00 included.
Only unpaid invoices included.



Item No. _____

MEMO TO: City Council FROM: Joshua Bake, City Manager 		Subject: Rezone- Otter Creek Subdivision from RA-1 to RA-2	
Recommendation: That the City Council approve a re-zone for the Otter Creek Subdivision located at approximately 1650 South 500 East Naples, UT.		Date: November 10, 2015	
		Fiscal Impact: N/A	
		Funding Source: N/A	
Background: During the process of looking into a single lot split it was noticed that there existed a subdivision in the area of 1650 South 500 East consisting of five lots. This subdivision is currently zoned RA-1. On October 20, 2015; the Naples City Planning and Zoning Commission held a public hearing to discuss the rezone of the Otter Creek Subdivision from RA-1 to RA-2. Every member in the public that spoke spoke in favor of the rezone. The purpose of the rezone is to bring the zoning of a subdivision into a more user friendly zone. The differences in zones will be presented at Council.			
Recommendation: That Council approve the rezone of the Otter Creek Subdivision located at approximately 1650 South 500 East Naples, UT from RA-1 to RA-2.			
Recommended Motion:			

OTTER CREEK SUBDIVISION AMENDED #2 LOCATED IN THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 4 SOUTH, RANGE 21 EAST SALT LAKE BASE AND MERIDIAN

BOUNDARY DESCRIPTION: (REMAINS THE SAME AS THE ORIGINAL)
 BEGINNING AT A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 4 SOUTH, RANGE 21 EAST, SALT LAKE BASE AND MERIDIAN WHICH BEARS SOUTH 02°01'47" EAST 474.375 FEET TO THE POINT OF BEGINNING; THENCE NORTH 02°01'47" WEST ALONG THE WEST LINE OF THE NORTHWEST QUARTER 343.823 FEET, THENCE SOUTH 87°52'20" WEST PARALLEL WITH THE SAID NORTH LINE OF THE NORTHWEST QUARTER 204.853 FEET TO THE SAID WEST LINE OF THE NORTHWEST QUARTER; THENCE NORTH 02°01'47" WEST ALONG THE SAID WEST LINE OF THE NORTHWEST QUARTER 343.823 FEET TO THE POINT OF BEGINNING. BEARS OF BEARING IS THE WEST LINE OF THE NORTHWEST QUARTER 2.83 ACRES MORE OR LESS.

OWNER'S REPRESENTATION: THE OWNERS OF THE AMENDED TRACT OF LAND, DO HEREBY SET APART AND SUBDIVIDE THE SAID INTO LOTS, BLOCKS, AND UTILITY EASEMENTS AS SHOWN ON THE ABOVE AND ACCORDING PLAT THEREOF, WHICH SAID HEREBY MADE A PART HEREOF, AND ASSON TO THE LANDS INCLUDED IN SAID PLAT OF THE NAME OF OTHER CREEK SUBDIVISION AMENDED #2, AND CERTIFY THAT THE SAID LOTS, BLOCKS, AND UTILITY EASEMENTS TO BE SHOWN ON SAID PLAT ARE ACCURATE AND CORRECTLY REPRESENTED THEREON.

DATE OF THIS _____ DAY OF _____ 20____
 SALT LAKE CITY, UTAH
 KATHINA DORR

ON THIS _____ DAY OF _____ 20____ PERSONALLY APPEARED BEFORE ME SEMI DORR AND KATHINA DORR, SIGNERS OF THE ABOVE INSTRUMENT, WHO DULY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC
 MY COMMISSION EXPIRES _____
 RESIDING AT _____
 DATED THIS _____ DAY OF _____ 20____

WOODY J. CRITTON
 COUNTY OF UTAH, SS
 ON THIS _____ DAY OF _____ 20____ PERSONALLY APPEARED BEFORE ME WOODY J. CRITTON AND MISTY CRITTON, SIGNERS OF THE ABOVE INSTRUMENT, WHO DULY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC
 MY COMMISSION EXPIRES _____
 RESIDING AT _____
 DATED THIS _____ DAY OF _____ 20____

CERTIFICATE OF SURVEY: I, UNDER PERSONAL LAND SURVEYS IN THE STATE OF UTAH, DO HEREBY CERTIFY THAT THE ABOVE INSTRUMENTS THAT HAVE BEEN CORRECTLY PLACED IN THE RECORDERS OFFICE AND IS A TRUE AND CORRECT REPRESENTATION OF THE FOREGOING DESCRIPTION OF LANDS INCLUDED IN SAID SUBDIVISION, BASED ON DATA COMPILED FROM RECORDS OF THE UTAH COUNTY RECORDERS OFFICE AND OF A SURVEY MADE ON THE GROUND. I HAVE READ THE CURRENT ZONE REQUIREMENTS, AND MET WITH ZONING OFFICIALS, THE LOTS DESCRIBED, IN MY OPINION, COMPLY WITH THE CURRENT ZONE BASED ON THOSE DISCUSSIONS.

DATE OF THIS _____ DAY OF _____ 20____
 ANNELOTT T. DAUSUTAM PLUS 181229

HARLES CITY ATTORNEY'S CERTIFICATE OF APPROVAL:
 I HAVE EXAMINED THE PROPOSED PLAT AND IN MY OPINION IT CONFORMS WITH THE HARLES CITY ORDINANCES APPLICABLE THEREIN AND NOW IN FORCE AND EFFECT.

DATE OF THIS _____ DAY OF _____ 20____
 CITY ATTORNEY _____

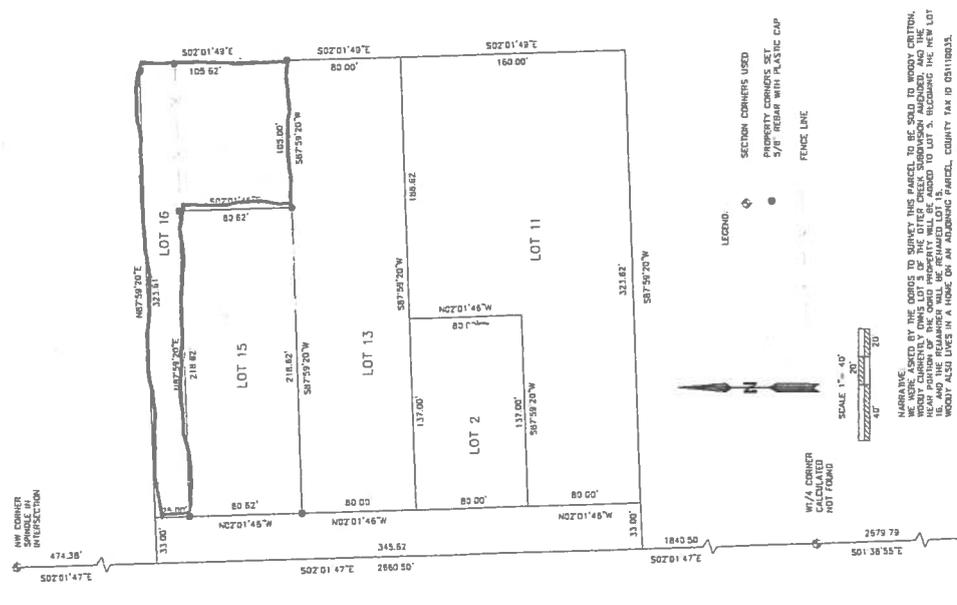
ASPLEY VALLEY WATER & SEWER "CERTIFICATE OF APPROVAL"
 I HAVE EXAMINED THE PROPOSED PLAT AND IN MY OPINION IT CONFORMS WITH ASPLEY VALLEY WATER & SEWER STANDARDS APPLICABLE THEREIN AND NOW IN FORCE AND EFFECT.

DATE OF THIS _____ DAY OF _____ 20____
 ASPLEY VALLEY WATER & SEWER _____

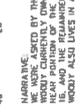
HARLES CITY LAND USE ADMINISTRATOR'S "CERTIFICATE OF APPROVAL"
 I HAVE EXAMINED THE PROPOSED PLAT AND IN MY OPINION IT CONFORMS WITH THE HARLES CITY ORDINANCES APPLICABLE THEREIN AND NOW IN FORCE AND EFFECT.

DATE OF THIS _____ DAY OF _____ 20____
 HARLES CITY LAND USE ADMINISTRATOR _____

HARLES CITY MAYOR'S "CERTIFICATE OF APPROVAL"
 DATE OF THIS _____ DAY OF _____ 20____
 HARLES CITY MAYOR _____



SECTION CORNERS USED
 PROPERTY CORNERS SET
 5/8\"/>

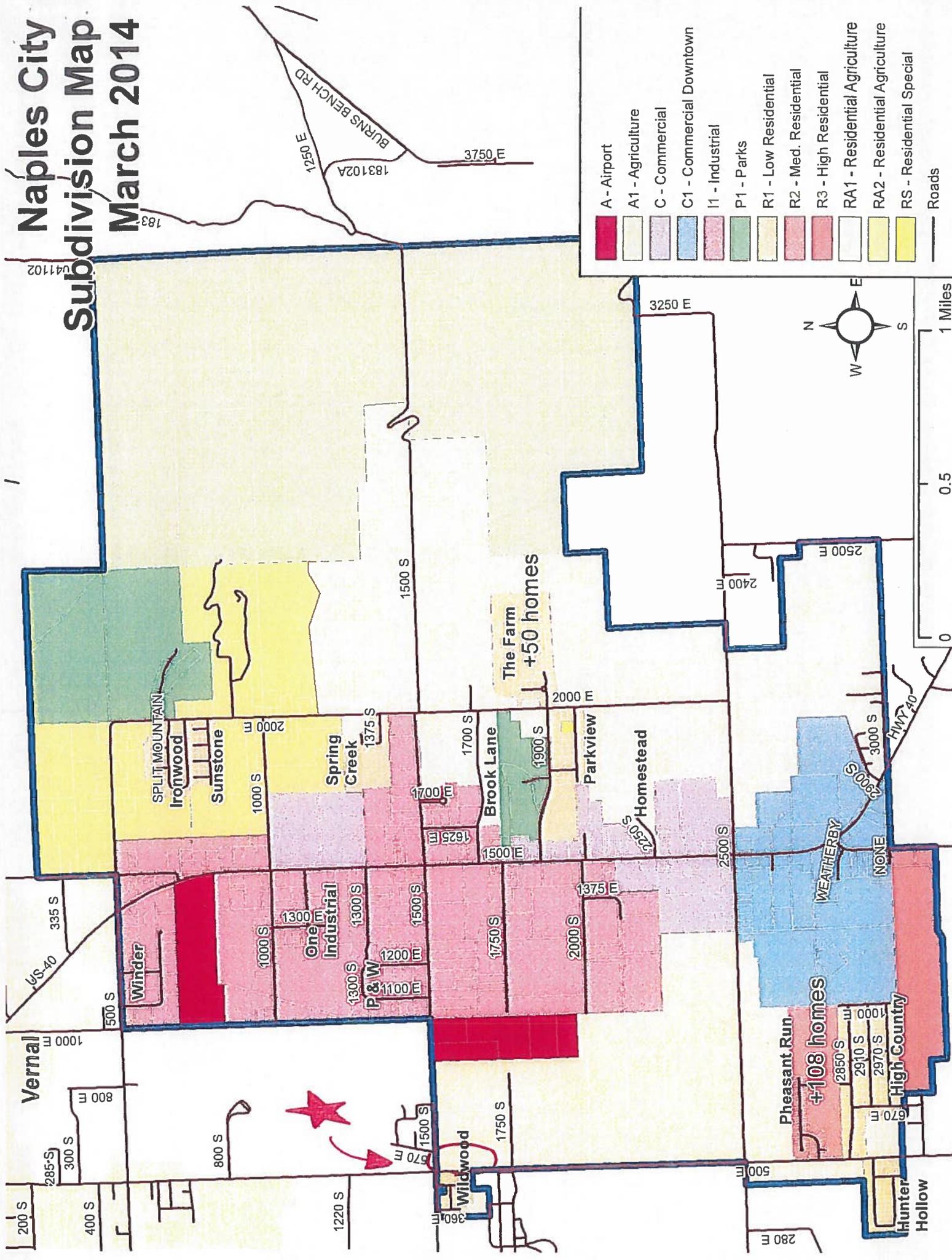


W/4 CORNER CALCULATED FROM TYPICAL
 COUNTY MAP IN INTERSECTION

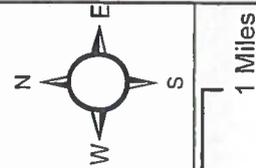
W/4 CORNER CALCULATED FROM TYPICAL
 COUNTY MAP IN INTERSECTION

ROCKY MOUNTAIN SURVEYORS, INC.
 2745 NORTH 2500 WEST
 KENNEL, UTAH 84078
 (435) 789-8958
 CLIENT: SEMI DORR
 FIELD DATE: 7-09-2015
 CREW: NO. ED. PD

Naples City Subdivision Map March 2014



- A - Airport
- A1 - Agriculture
- C - Commercial
- C1 - Commercial Downtown
- I1 - Industrial
- P1 - Parks
- R1 - Low Residential
- R2 - Med. Residential
- R3 - High Residential
- RA1 - Residential Agriculture
- RA2 - Residential Agriculture
- RS - Residential Special
- Roads



Vernal

Winder

Ironwood

Sunstone

Spring Creek

Brook Lane

Parkview

Homestead

Weatherby

High Country

Pheasant Run

Wildwood

Hunter Hollow

The Farm +50 homes

+108 homes

US-40

183

183102A

183102B

183102C

183102D

183102E

183102F

183102G

183102H

183102I

183102J

183102K

183102L

183102M

183102N

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Otter Creek Rezone

RA1 and RA2

Objectives and Characteristics

- RA-1 has been established for the primary purpose of providing a location where residential development associated with limited numbers of livestock can be maintained.
 - This zone is currently characterized by large lots or tracts of land interspersed by dwellings, barns, corrals, and agricultural service buildings used in connection with farming operations.
- RA-2 has been established for the primary purpose of provide a location where residential development associated with limited numbers of livestock can be maintained.
 - It is also established to encourage good neighborhoods, housing, or area design. The regulations also permit the establishment, with proper controls, of public and semipublic uses such as churches, schools, parks and playgrounds, which serve the requirements of families. The regulations are intended to prohibit those uses that would be harmful to single family neighborhoods.

RA-1 and RA-2 Use Requirements

- Permitted uses are only for:
 - Single family dwellings
 - Livestock and fowls
 - Schools, churches, and recreation areas
 - Sheds, buildings, and cellars
 - Barns, corrals, pens, netted pens, horse walkers, and feed storage
 - Day-care facilities
 - Public utility substations, and veterinary clinics
 - Home occupation

Livestock & Fowl Use Requirements

- Livestock and fowls may be raised, cared for, and kept in limited numbers as follows:
 - a. 1 cow, horse, donkey, or mule for every 10,000 sq. ft.
 - b. 1 hog or llama for every 6,500 sq. ft.
 - c. 1 sheep or goat for every 4,000 sq. ft.
 - d. 1 fowl for every 400 sq. ft.
- The suckling offspring of a through c above are allowed and do not require any sq. ft. Any animal older than 1 year does not count as a suckling offspring.

Differences in RA-1 and RA-2

- **RA1 Area Requirements**

Minimum lot area:	
Single Family Dwellings	20,000 sq ft
Agricultural uses	20,000 sq ft
Schools, churches, veterinary clinics	32,070-43,560 sq ft
- **RA2 Area Requirements**

Minimum lot area:	
Single family dwellings	14,520 sq ft
Agricultural uses	14,520 sq ft
Any other permitted use	43,560 sq ft (1 acre)
- **RA1 Minimum Lot Width (street frontage)**

Single family dwelling	100 ft
Schools, churches, hospitals, medical and vet clinics	150 ft
Daycares and preschools	100 ft
- **RA2 Minimum Lot Width (street frontage)**

All uses	100 ft
----------	--------

RA-1 and RA-2 Special Provisions

- The lot shall be kept free from refuse and debris
- All dwellings shall be supplied with culinary water
- The design curb and gutter shall be either high back or modified high back
- Off-street parking layout and landscaping for churches and schools should be submitted to and approved by the city building. All land not covered by buildings or by off-street parking space shall be landscaped as lawn, trees, shrubs, gardens, or ground cover and otherwise landscaped and maintained.

Special Provisions Cont'd

• **ONLY RA2 Special Provisions**

- Only 25% of the required front yard setback space shall be used for automobile parking, and the rest shall be landscaped and maintained with lawn, trees, shrubs, or group cover.
- A bond or other financial guarantee shall be required, guaranteeing landscaping and other improvements within a year of occupancy.
- At least 80% of the lot area not covered by buildings or parking shall be maintained as open space and shall be kept free from refuse and debris.
- All residential dwellings shall be connected to a public sewer system.
- All new residential developments shall have curb, gutter, and a minimum 5 ft wide sidewalk, all of which adhere to ADA standards. If development includes a green strip between the sidewalk and the street, then it shall be a minimum of 4 ft wide.



Item No. _____

MEMO TO: City Council FROM: Joshua Bake, City Manager		Subject: Planning and Zoning appointment	
Recommendation: That the City Council approve the appointment by the Mayor, of _____ to serve as an alternate for the Naples City Planning and Zoning Commission		Date: November 10, 2015	
		Fiscal Impact: N/A	
		Funding Source: N/A	
Background: Recently the Naples City Planning and Zoning Commission have seen some of its members step down for various reasons (four in the last year). Currently the City has a full member body of Commissioners however there are not any alternates appointed to the Commission. It is recommended that the Commission have 1-2 alternates.			
Recommendation: That Council approve the appointment of _____ to serve as an alternate on the Naples City Planning and Zoning Commission.			
Recommended Motion:			



Item No. _____

MEMO TO: City Council FROM: Joshua Bake, City Manager ✍	Subject: City re-branding	
Recommendation: That the City move forward in developing with a contractor or the City itself in a rebranding process to forward the City's A place that has a healthy and respected brand identity can be a catalyst for leaders, businesses, and citizens being welcomed in the "right circles," gaining seats on the "right" committees, attracting awards and grants, winning bids to host events, and attracting conferences and meetings. It makes it easier for a place (and its citizens) to be selected in any competitive setting because it is seen to have qualities and benefits that are good to be associated with.	Date: November 10, 2015	
	Fiscal Impact: ±\$3,750 or \$0	
	Funding Source: 10-43-350	
Background: A well-conceived brand strategy can provide increased awareness, competitiveness, effectiveness and efficiency in how the city is presented by various city agencies. It sets the guidelines for how the city, precinct or downtown should communicate and the delivery of experiences for target audiences. (see attached information)		
Recommendation: That Council approve a City re-brand.		
Recommended Motion:		

Why a City Needs High Quality Branding

A place that has a healthy and respected brand identity can be a catalyst for leaders, businesses, and citizens being welcomed in the "right circles," gaining seats on the "right" committees, attracting awards and grants, winning bids to host events, and attracting conferences and meetings. It makes it easier for a place (and its citizens) to be selected in any competitive setting because it is seen to have qualities and benefits that are good to be associated with.

A new, updated and professional logo will have "managed look" which should help the public trust what they are receiving is truly coming from the City.

WHAT ARE THE BENEFITS OF DESTINATION (MUNICIPAL) BRANDING?

A well-conceived brand strategy can provide increased **awareness, competitiveness, effectiveness** and **efficiency** in how the city is presented by various city agencies. It sets the guidelines for how the city, precinct or downtown should communicate and the delivery of experiences for target audiences.

It may be time to develop a brand strategy when you detect one or more of the following conditions:

- The city is not leading with its most distinctive and competitive strengths.
- The need to overcome a dated or inaccurate image.
- New infrastructure developments, revitalization programs or a major event are likely to redefine the place.
- The messages from the city and its partners lack focus, consistency or market relevance.
- There is a gap between the city's promise and its reality.
- Resources are being applied in an inefficient or uncoordinated manner.

THE BENEFITS FOR CITY MARKETING ORGANIZATIONS

Downtown, tourism and economic development marketers and their partners.

- Provides a strategic focus based on competitive advantage and ways to resonate with key audiences.
- Fosters a unified and cooperative approach to build the city's reputation and create a prosperous business climate within the city or downtown.
- Provides a decision-making framework to build a strong, identity for the city and avoid contradictory and changing messages and images.
- Results in a higher return on investment (ROI) from destination marketing investments.
- Captures the strengths and personality of the place in ways that enables all stakeholders to use similar, consistent and compelling messages.
- Provides product and business development opportunities.

THE BENEFITS FOR EXTERNAL CUSTOMERS

Visitors and relocation prospects

- Provides peace of mind by increasing trust and reducing uncertainty in their decision-making.
- Establishes a clear and valued point of difference in the consumer's mind.
- Saves time and effort in making choices.
- Reflects well on customers for being associated with the place.
- Taps into their needs and desires.
- Provides perceived added value and benefits.

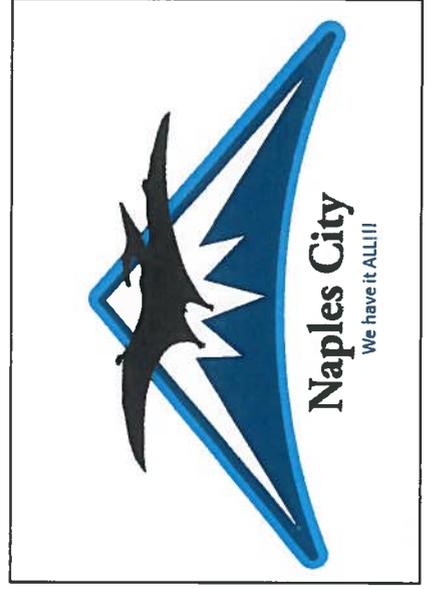
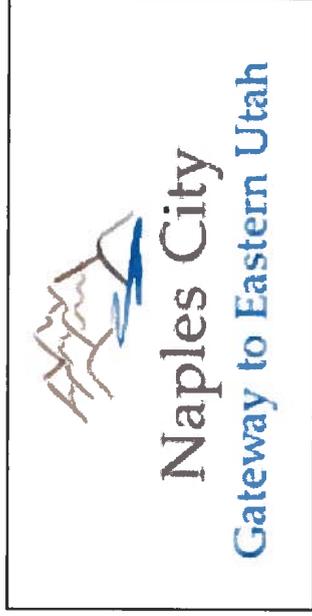
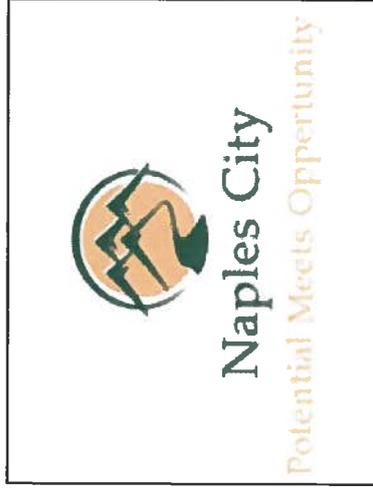
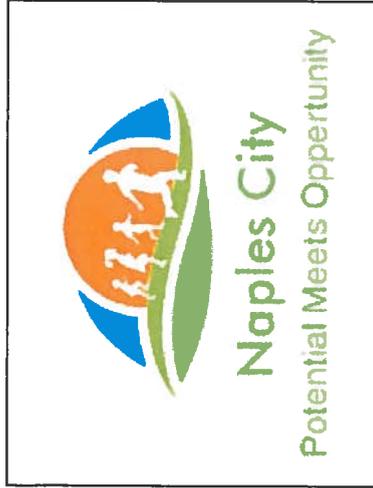
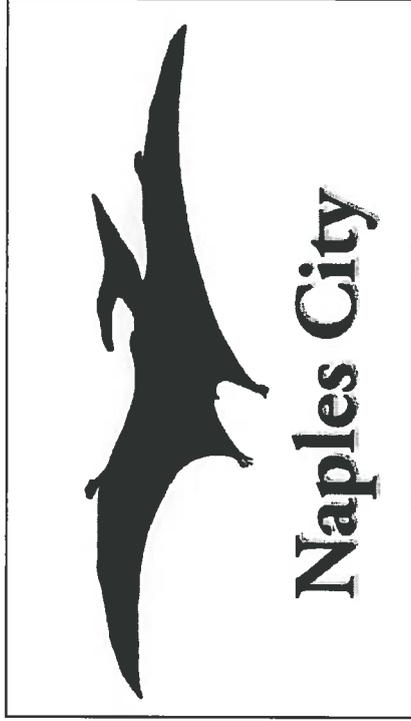
THE BENEFITS FOR YOUR COMMUNITY

- Creates a unifying focus to aid all organizations that rely on the reputation and image of the city or downtown for all or part of their livelihood.
- Addresses out of date, inaccurate or unbalanced perceptions.
- Leads to improved stakeholder income, profit margins, and tax revenues.
- Increases the ability to attract, recruit, and retain talented people.
- Enhances civic pride.

An added benefit is that a healthy city identity and reputation can aid citizens being welcomed in the "right" circles, gaining seats on influential committees, attract awards, win bids to host events, and attract conferences.

A brand strategy will bring increased effectiveness and efficiency to your city's marketing investments and the way that it presents itself, as well as providing many unexpected benefits for a wide variety of stakeholders.

© Destination Branding for Small Cities - Second Edition: Baker 2012





Item No. _____

MEMO TO: City Council		Subject: "Purchase"	
FROM: Chief Watkins			
Recommendation:	Date: November 9, 2015		
	Fiscal Impact: \$0		
	Funding Source:		
Background:			
<p>We are about to retire two K-9's and "purchase" two more. We have agreed to take a K-9 for Oquirrburg Kennels free with the understanding they can breed the dog once a year for several years. The agreement is attached to this memo.</p> <p>The second K-9 will be purchased for \$3,000. I have received a grant for \$2,000 and the Naples Police Officers Association will provide the remaining \$1,000 acquired from K-9 donations.</p>			
Recommendation:			
<p>Purchase both K-9's and surplus two with the understanding there will be approximately one month time frame we would be responsible for all four dogs (food, housing etc.) Or the time that both new dogs can be certified and patrol ready.</p>			
Recommended Motion:			
<p>To purchase two K-9's at the agreed conditions and price, \$3,000 for one and abide by the signed agreement for the second.</p> <p>Also, surplus K-9 Cherry and K-9 Crunch for \$1.00 each.</p>			



Item No. _____

MEMO TO: City Council FROM: Chief Watkins 	Subject: Purchase
Recommendation: Purchase tires for patrol car	Date: November 9, 2015
	Fiscal Impact: \$594.16
	Funding Source: 54-10-250
Background: We are going on to the end of the lease of our patrol cars. (Ends July 2016) Tires will need to be replaced on vehicles starting with the Dodge Chargers.	
Recommendation: To replaced one set of tires on patrol car #113.	
Recommended Motion: Motion to spend \$594.16 for a set of tires.	



QUOTE

Invoice Date	Cust No.	Order No.	Page	Invoice No.
11/09/2015	313584	43 - 8846	1 / 1	
License: Mileage: 0				

COMMERCIAL TIRE-VERNAL
 1291 EAST HWY 40, SUITE B
 VERNAL, UT 84078
 Phone: (435) 789-8473

Sold To:
 UINTAH COUNTY SHERIFF'S
 DEPT
 641 E 300 S #250
 VERNAL, UT 84078

Ship To:
 UINTAH COUNTY SHERIFF'S
 DEPT
 641 E 300 S #250
 VERNAL, UT 84078

Purchase Ord. No.	Sales Person	Main Phone	Other Phone	Ship Via	Terms: NET 10TH Entered: JS1
	JS1	(435) 789-2511	Alt: (435) 781-5408		

Item No.	Description	Qty Ordered	Qty Shipped	F.E.T.	Price	Net Extensio
077376	225/60R18 FS F'HAWK PVS 99V 00K	4	4		121.79	487.16
P05	MT & DSMT PASSENGER	4	4		8.75	35.00
P12	WHEEL BALANCE PASSENGER	4	4		14.00	56.00
PDF	PASSENGER DISPOSAL FEE	4	4		3.00	12.00
4444	STATE NEW TIRE TAX	4	4		1.00	4.00

DO NOT PAY. THIS IS A QUOTE.

X _____
 Customer Authorization for Estimate

Sub-Total Parts: 559.16
 Sub-Total Labor: 35.00
 Non-Taxable Amount: 594.16
 Taxable Amount: 0.00
Total: 594.16



Item No. _____

MEMO TO: City Council FROM: Chief Watkins <i>WJ</i>	Subject: Training
Recommendation: To attend conference	Date: November 9, 2015
	Fiscal Impact: \$380.00
	Funding Source: 54-10-320 & 54-10-230
Background: Chief's mid-winter conference	
Recommendation:	
Recommended Motion: For Chief Watkins to attend \$380.00	



Item No. _____

MEMO TO:		Subject: \$500 Certificate of Occupancy/Landscape Bond.	
FROM: City/Manager/Council			
Recommendation: The bond remains enforce but is held only for the issuance of a Certificate of Occupancy and is refunded to the person listed on the building permit. The bond can only be forfeited if the permit has expired, or failure to obtain a final C of O.		Date: 11/10/2015	
		Fiscal Impact: \$0.00	
		Funding Source:	
Background: Naples City Consolidated Fee Schedule requires a \$500 bond be collected with the issuance of building permits for new construction. The bond is held to cover any cost incurred by the city for re-inspections and to guarantee the issuance of a Certificate of Occupancy. It is also held to guarantee landscape of the lot. The bond can be forfeited to the city for failure to obtain the Certificate of Occupancy, or if landscape of the lot is not completed within one year after the issuance of the C of O. This past year old bonds which were being held from lack of landscape being completed were forfeited to the city in the amount of approximately \$40,000. If the C of O and landscape is completed within the allotted time period, the bond is refunded to the person who paid the fee. Normally this is the contractor who has already added the fee to the ^{selling} price of the home, while the new owners ^{does} the landscaping. Only in the case of an owner builder is the bond refunded to the owner. Contractors are making an additional \$500 on the sale of the home when the new owner completes the landscape of the lot.			
Recommendation:			
Recommended Motion:			

BUILDING PERMIT COST ESTIMATE

SHOP/ ONE FLOOR 40X100' USE GROUP S-1, TYPE OF CONSTRUCTION II B
4000 SQ FT @ 75.42 = \$301,680 VALUE
OFFICE 40'X50' USE GROUP B, TYPE OF CONSTRUCTION II B
2000 SQ FT @ 136.02 = \$136,020 VALUE

TOTAL VALUE: \$437,700

PERMIT COST

RANGE OF VALUE \$100,001 - \$500,000

BASE \$895 FOR 1st \$100,000 OF VALUE

EACH ADDITIONAL \$1,000 OR FRACTION THERE OF \$5.00

338 @\$5.00 - \$1,690 PLUS \$895 = \$2,585.00

PERMIT COST \$2,585.00 BOND CERTIFICATE OF OCCUPANCY \$500.00

STATE FEE 1% 25.85 BOND LANDSCAPING INFRASTRUCTURE #37,800.00 INSURANCE

TOTAL \$2,610.85

BONDING COSTS:

BOND CERTIFICATE OF OCCUPANCY: \$500.00 RETURNED IF ALL INSPECTIONS ARE MADE AND NO RE-INSPECTIONS ARE NEEDED.

BONDS ARE TO BE USED FOR DAMAGE TO ROAD, CURB & GUTTERS, SIDEWALK AND LANDSCAPING. 110% OF ENGINEERING ESTIMATE. ESTIMATE OF ROAD, CURB AND GUTTER, SIDEWALK, LANDSCAPING ETC. LOT 100'

\$378.00 @ 100 ft = \$37,800

City of Naples

Permit Fees Worksheet

Home/ Eric & Elizabeth Olsen

Building Permit # 1305

Construction cost is taken from the ICC building valuation data, square foot construction cost.

<u>Building</u>	<u>Square Feet</u>	<u>sq ft. cost factor</u>	<u>Total Value</u>
Unfinished Basement	2404 Sq Ft.	\$15.00	\$ 36,060.00
Main Floor	2324 Sq Ft	\$94.99	\$220,757.00
Garage	1236 sq ft	\$36.91	\$ 45,621.00
Total Valuation =			\$302,438.00

Naples City Resolution 02-148 Fee Amendment

First \$100,000, \$895.00, plus each additional \$1,000 or fraction thereof \$5.00

First \$100,000 = \$ 895.00

\$203,000 divided by \$1000 = 203 X \$5.00 = \$1,015.00

Plan Check Fee 2hrs at \$60 per hour \$ 120.00

1% state Assessed Fee \$ 19.10

Total Permit Fee \$2,049.10 plus the

Building Bond \$500.00 (to be refunded after the issuance of the C of O and completion of landscaping)

Total buildings permit Fee with bond \$2,549.10

The Bond is not included in the building permit fee, but added separate to guarantee that landscaping is completed within a year after receiving a C of O. A contractor who fails to obtain a Certificate of Occupancy or fail to landscape within one year of receiving the C of O will forfeit the bond.

Damage done to sidewalks during construction is the contractor's responsibility to repair before the issuing of the Certificate of Occupancy.

Upgrading of the Naples City web page is needed and will be looked at as we upgrade the present Fee Schedule.



Item No. _____

MEMO TO: FROM: City/Manager/Council	Subject: Amending the Existing Consolidated Fee Schedule
Recommendation: The Council reviews the suggested fee schedule and makes recommendations for any changes or concerns that may be brought forth. The Corrected Consolidated fee schedule will then be placed on a future City Council Agenda for adoption so that it can be implemented the first of the year.	Date: 11/10/2015
	Fiscal Impact: \$0.00
	Funding Source:
Background: Because of errors found in the calculation of the building permit fee schedule, and that no fees are currently being assessed for the issuance of road disturbance permits. The need to delete some fees and the addition of others it becomes necessary to consider amending the existing fee schedule.	
Recommendation:	
Recommended Motion:	

General Provisions

CHAPTER 1-06. CONSOLIDATED FEE SCHEDULE

PART 1-06-100

1-06-101 TITLE

This part shall be known as the Consolidated Fee Schedule. The fees listed Part is hereby imposed as set forth herein.

1-06-102 ADMINISTRATION

(1) City Recorder:

(a) Photocopy.....	\$0.25 per side
Color Copy.....	\$0.50 per side
(b) Compilation information and/or documentation.....	Actual Cost
(c) Certification of record.....	\$2.00 per certification
(d) Postage.....	Actual cost to City
(e) Other costs allowed by law.....	Actual Cost to City
(f) City Ordinances	
Individual Title or Chapter.....	\$0.25 per printed page
Complete Copy (Hard).....	\$75.00
On CD rom.....	\$25.00
(g) Copy of city budget.....	\$10.00
(h) Copy of annual audit report.....	\$10.00

1-06-102 COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

1. **Animal Control Department:** As per Uintah Animal Control SSD Fee schedule.

2. Building Inspection Department Fees:

*Valuation for construction cost are taken from the most current building valuation data provided by the ICC Building Standard Publication.

* All fees are subject to an additional 1% surcharge as provided in Section 58-56-9, Utah State Code Annotated 1953.

* Building permit fees normally assessed for construction or remodeling of or additions to houses of worship or local government entities could be waived with approval of the city council.

Permit Fees by activity and flat fees:

Minimum Building Permit Fee	\$ 60.00
Demolition of a structure	\$120.00
Fences over 7 feet above grade are figured from actual cost of construction.	
Replacement of AC unit, furnace, water heater, boiler, etc	\$ 60.00
LPG or Natural gas conversion	\$ 60.00
Residential electrical service up-grade	\$ 60.00
Temporary Power Pedestals	\$ 60.00
Agricultural electrical service	\$ 60.00
Re-inspection	\$ 60.00
Inspection after hours	\$100.00 per hour
or part hour.	
Commercial/utility equipment or electrical service	\$120.00
Billboards and signs are figured from the actual cost of construction.	
Residential Solar and generator power systems	\$120.00
Commercial Solar or generation plants, figured from the actual cost.	
Cell/Radio towers figured from actual construction cost	
Reinstatement of expired building permits (less than 6 months)	\$250.00
Inspection for which no fee is specifically indicated	\$60.00 per hour
Or part hour.	
Appeals authority for building issues hearing	\$100.00

Building Permit Fees by Valuation:

\$1 to \$25,000

Up to the first \$2,000 valuation \$60.00
Each additional \$1,000 or fraction thereof over \$2,000 \$12.00

\$25,001 to \$50,000

First \$25,000 \$336.00
Each additional \$1,000 or fraction thereof over \$25,000 \$9.00

\$50,001 to \$100,000

First \$50,000 valuation \$561.00
Each additional \$1,000 or fraction thereof over \$50,000 \$6.50

\$100,001 to \$500,000 Valuation \$886.00
Each additional \$1,000 or fraction thereof over \$100,000 \$5.00

\$500,001 to \$1,000,000 Valuation \$2,886.00
Each additional \$1,000 or fraction thereof over \$500,000 \$4.00

\$1,000,001 and up

1st \$1,000,000 \$4,886.00
Each additional \$1,000 or fraction thereof over \$1,000,000 \$3.00

Performance Bond: *for a certificate of occupancy \$500.00*
To be refunded at the time a certificate of occupancy is issued.

Plan review fees: *Conducted by the city shall be charged at a rate of \$60.00 per hour with a ½ hour minimum charge.*

Plan Review Fee outside source: *The fee shall be the actual cost to the city for any plan review by an outside source.*

Plan Reviews, fees: *shall be collected by the city for services rendered, the fee shall be due and payable at the time of filing the building permit application with the city.*

Building without a Naples City Building Permit when one is required;

The regular permit fees plus \$150 minimum or up to a maximum of double the permit fee as determined by the Building Official.

Inspections outside of normal business hours. \$100.00 per inspection.

Additional Plan review fees required by changes, additions or
 Revisions to plans..... \$60.00 per hour.

**The City of Naples, City Council reserves the right to reduce or wave all or any portion a building permit/plan review fees to be charged by the Building Official when deemed appropriate for the construction project.*

* Valuation for construction costs are taken from the most current Building Valuation Data provided by the ICBO Building Standards Publication *and determined by the Building Official.*

3. Fire District Fees:

Commercial Fire Review/inspection:

<u>Remodel Fire Review</u>	\$70.00
<u>Remodel Fire Inspection</u>	\$60.00
<u>New Construction Fire Review</u>	\$90.00
<u>New Construction Fire Inspection</u>	\$80.00

Fire Sprinkler System Review/inspection:

<u>1 to 100 Heads</u>	\$120.00
<u>101 to 200 Heads</u>	\$170.00
<u>201 to 300 Heads</u>	\$220.00
<u>301 and above</u>	\$270.00
<u>Fire Sprinkler System Inspection</u>	\$ 70.00

Special Automatic Fire Extinguishing System

<u>Fire Review per System</u>	\$120.00
<u>Fire Inspection per System</u>	\$ 95.00

Fire Alarm:

<u>Fire Review per System</u>	\$120.00
<u>Fire Inspection per System</u>	\$ 95.00

Subdivision Fire Review/Inspection:

<u>5-30 Lots</u>	\$70.00
<u>31-100 lots</u>	\$120.00
<u>101 + Lots</u>	\$170.00
<u>Subdivision Fire Inspection</u>	\$ 70.00

4. **Planning and Zoning Department:**

Board of Adjustment Applications:

<u>Variance Request</u>	\$300.00
<u>Appeals to the Board of adjustment</u>	\$100.00
<u>Other request or Action</u>	\$300.00

Planning Commission Applications:

<u>Rezone Application</u>	\$300.00
<u>Conditional Use Permit Application</u>	\$300.00

Standard Subdivision:

<u>Concept/Design Application</u>	\$200.00
<u>Final Plat Application</u>	\$100.00

Major Subdivision:

<u>Concept Application</u>	\$400.00
<u>Design Application</u>	\$500.00
<u>Final Plat Application</u>	\$100.00 per lot

Mobile Home/Recreational Vehicle Park Plat: \$400.00 plus \$50.00 per space

Commercial Site Plan Application \$200.00

Subdivision Vacation/Amended \$400.00 plus \$100.00 per lot/unit

Other Action by the Planning Commission \$300.00

Minor Subdivision Application \$50.00 plus \$55.00 per lot

Lot Line Adjustment Application \$50.00

Subdivision Infrastructure inspection

5% of the total cost of the Utility and Street improvements to be used for the inspection of sewer, water and street improvements. This item to be paid at the time of final plat approval.

Subdivision Infrastructure constructed prior to approval by the City for the subdivision phase.

\$250.00 per lot with a minimum of \$1,500 per phase.

Park Development fees

Development concept plan processing fee	\$50.00
Development preliminary plat processing fee	\$50.00
Development final plan processing fee	\$100.00
Subdivision concept plan review fee	\$50.00
Subdivision preliminary plat review fee	\$50.00 per lot
Subdivision final plat review fee	\$100.00

Public Hearing fee	\$125.00
Planning and zoning ordinance, section	\$10.00
Planning and zoning full copy	\$50.00
Planning and zoning general plan	\$50.00
Mobile home park	\$50.00 plus \$50.00 per lot

5. Court:

- a) Public Defense..... \$ 40.00 per hour

6. Finance Department: Business and Economic Services:

a) **Alcoholic beverage license fee**

Class A Beer License - initial.....	\$250.00
- Renewal.....	\$200.00
Class B Beer License – initial & renewal.....	\$300.00
Class C Beer License – initial & renewal.....	\$300.00
Class D Wholesale License – initial & renewal ...	\$350.00
Class E License/Special Event Permit	\$150.00
per event	
Season Licenses...(transient).....	\$250.00

b) **Business license fee- base**

Agriculture, Forestry & Fishing	\$ 40.00
Plus \$3.00 per full-time employee	
Mining	\$ 40.00
Plus \$3.00 per full-time employee	
Construction/Contractors	\$ 30.00
Manufacturing	\$ 60.00
Plus \$3.00 per full-time employee	
Transportation, Communications, Gas, Electric & Sanitary	\$ 40.00
Plus \$3.00 per full-time employee	
Wholesale Sales	\$ 60.00
Plus \$3.00 per full-time employee	
Retail Trade	\$ 60.00
Plus \$3.00 per full-time employee	
Finance, Insurance & Real Estate	\$100.00

For licensed broker, etc.	\$ 40.00
Plus \$3.00 per full-time employee	
Services	
Hotels, Laundries, Photography, Beauty Shops, Barber Shops, Recreation, etc.....	\$ 40.00
Plus \$3.00 per full-time employee	
Oilfield	
Manufacturing, Service, Rentals, Sales, Gas and Oil Extraction, etc.....	\$ 60.00
Plus \$3.00 per full-time employee	
All others not elsewhere classified	\$ 40.00
Plus \$3.00 per full-time employee	

7. Police Department:

a) Copy of accident report, other police report	\$10.00
b) Copy of Audio tapes.....	\$ 25.00
c) Copy of Video tapes.....	\$ 10.00
d) Photos - each.....	\$ 1.00
e) Photo copies b&w – per page	\$.25
f) Photo copies color – per page.....	\$.50
g) Postage.....	Actual Cost

8. Naples City Fire Department:

a) Each call responded to for which fire suppression services are provided	\$250.00
b) Fire retardant/suppression foam.....	Replacement Cost
c) Hazardous materials suppression - Materials and supplies.....	Replacement Cost
d) Hazardous material suppression - Disposal/clean up.....	Actual Cost
e) Fire report	\$5.00 per report plus actual cost
f) All other fees refer to the Uintah Fire District fees.	

9. Road Department: Road Right-Of-Way Encroachment Permit Fees.

- a) Class (A) Roads:**
Cuts in or across a city class A road, that cannot be bored
(verification required that it cannot be bored)..... **\$2500.00**
- b) Class (A) Roads:**
Utility trench along the run of the road within the asphalt.....\$

c) Class (A, B&C) Roads:

Road bores across (under) a city class A, B or C class road \$750.00 per bore crossing.

d) Class (D) Roads:

Cuts in or across a city class D grave road \$250.00 per cut or crossing.

e) Class (B&C) Roads:

Utilities trench along the run of the road within the asphalt surface..... \$750.00 plus \$0.50 per foot

f) Class (A, B & C) Roads:

Utilities trench along the run of the road, outside of the asphalt but within four feet of the shoulder of the road.\$375.00 plus \$0.25 per foot (Exception) governmental entities exempted from charges by statute.

g) Class A, B & C) Roads:

Directional Bores along the run of the road right-of-way outside of the pavement: \$25.00 per bore hole

h) Removal and/or Replacement of Street Signs: Damaged or removed by other than the city.....\$500.00 per sign
The replacement of the sign shall be done by the city, and cost charged back to the customer.

i) Excavation without a permit:\$300 per cut
Plus Normal Road cut permit fee.

10. Parks and Recreation Department:

a) City park reservations and scheduling:

- 1) Pavilion, large \$20.00/half day
\$30.00/full day

Note: Pavilion times are - 9 a.m. to 2 p.m. and 3 p.m. to dark

Appendix

CONSOLIDATED FEE SCHEDULE

This part shall be known as the "Consolidated Fee Schedule." The fees listed in this part are hereby imposed as set forth herein:

ADMINISTRATION:

1. City Attorney, City Recorder, Court	
a. Photocopy	\$0.25 per side
Color copy	\$0.50 per side
b. Compilation information and/or documentation	Actual cost
c. Certification of record	\$2.00 per certification
d. Postage	Actual cost to city
e. Other costs allowed by law	Actual cost to city
f. City ordinances	
Individual title or chapter	\$0.25 per printed page
Complete copy (hard)	\$75.00
On CD ROM or DVD	\$25.00 ea.
g. Copy of city budget (hard copy)	\$10.00
h. Copy of annual audit report (hard copy)	\$25.00
i. GRAMA research	\$20.00 per hour
j. Discovery (nonindigent)	\$0.25 per page (min. \$2.00)
k. Audio tapes, CDs and DVDs	\$10.00 ea.*
l. Public defense	\$40.00 per hour

* This amount will be split – \$5.00 of this cost to the city attorney's office and the remainder to the police department for supplying the material and copying.

Animal Control Department: Fees as per Uintah Animal Control SSD**Building Inspection Department:**

1. Fees charged for building permits are set forth in this section. Fees are based on total valuation.*

For projects such as electrical service and/or upgrades, gas line pressure test, furnace upgrade, meter installations, utility change out and others along these lines requiring one or two inspections

\$2,001 – \$25,000 total valuation	\$200.00
\$25,001 – \$50,000 total valuation	\$60.00 or \$120.00
1st \$25,000	\$352.00
Each additional \$1,000 or fraction thereof	\$9.00
\$50,001 – \$100,000	
1st \$50,000	\$580.00
Each additional \$1,000 or fraction thereof	\$6.25
\$100,001 – \$500,000	
1st \$100,000	\$895.00

\$152⁰⁰

Each additional \$1,000 or fraction thereof	\$5.00
\$500,001 – \$1,000,000	
1st \$500,000	\$2,855.00
Each additional \$1,000 or fraction thereof	\$4.25
\$1,000,001 and up	
1st \$1,000,000	\$4,955.00
Each additional \$1,000 or fraction thereof	\$2.75

Stop work orders are two times regular permit fee.

All fees are subject to an additional 1% surcharge as provided in Section 58-56-9, Utah Code Annotated 1953. All building permit fees normally assessed for construction or remodeling of or addition to houses of worship or local government entities could be waived with city council consent.

* Valuation for construction costs are taken from the most current building valuation data provided by the ICC Building Standards Publication.

2. Other inspections and fees:

- | | |
|---|------------------------------------|
| a. Re-inspection fees – per inspection | \$60.00 |
| b. Inspections for which no fee is specifically indicated | \$60.00 per hour/minimum of 1 hour |
| c. Additional plan review required by changes, additions or revisions to plans | \$60.00 per hour minimum |
| d. Plan review – use of outside consultants for plan checking and inspections or both | Actual cost |

3. One percent surcharge per building permit (Utah Code Annotated)

- | | |
|---|--|
| a. Eighty percent of amount collected submitted to Utah state government | |
| b. Twenty percent of amount collected retained by city for administration of state collection | |

4. Minimum fees charged for issuance of individual permits:

- | | |
|--|--|
| a. Mechanical | \$60.00 |
| b. Electrical | \$60.00 |
| c. Plumbing | \$60.00 |
| d. Mobile home | 50% of permit fee valuation |
| e. Freestanding wood stove installation | \$60.00 |
| f. Natural gas or propane appliance installation | \$60.00 |
| g. Electrical service upgrade permits | \$60.00 |
| h. Manufactured home | 50% of permit fee valuation. Minimum of \$450.00 |
| i. Manufactured home re-inspection – each | \$60.00 |
| j. Manufactured home plan review fee | \$65.00 |

If it becomes necessary to send plans out or for inspections cost is actual cost. Outside of normal business hours \$60.00 per hour/min; one hour

- | | |
|--|----------|
| k. Appeals authority for building issues hearing | \$65.00 |
| l. Street sign replacement – per sign | \$260.00 |

m. Performance bond – for certificate of occupancy	\$500.00 which includes front yard landscaping
Planning and Zoning Department:	
a. Conditional use	\$65.00
b. Rezone – base fee \$250.00 (does not include public hearing) if rezone request is supported by the general plan	\$260.00
c. Home occupation – see business license fees	
d. Maps and publications:	
1. Zoning map, 8x11, color	\$0.00
2. Street map, 8x11, color	\$0.00
3. Planning and zoning ordinance, section	\$6.00
4. Planning and zoning ordinance, complete	\$35.00
5. Public works construction spec. book	\$6.00
6. Planning and zoning general plan	\$35.00
7. Compiling information and/or documentation	Actual cost
e. Mobile home park	\$50.00 plus \$50.00 per pad
f. Mobile home review inspection	\$60.00 per trailer
g. Subdivisions:	
1. Minor subdivision	\$30.00 per lot
2. Single lot split	\$60.00
3. Development concept plan processing fee	\$50.00
4. Development preliminary plat processing fee	\$50.00
5. Development final plan processing fee	\$100.00
6. Subdivision concept plan review fee	\$50.00
7. Subdivision preliminary plat review fee	\$50.00 per lot
8. Subdivision final plat review fee	\$100.00
9. Public hearing fees	Base \$75.00 plus \$5.00 per 10 notice letters
10. Infrastructure inspection	5% of the total cost of the utility and street improvements to be used for the inspection of sewer, water and street improvements. This item to be paid at the time of final plat approval.
h. Park development fee	Donations/grants
i. Certificate of occupancy review and inspection	\$50.00 plus \$60.00 per inspection
j. Board of adjustment	\$65.00
k. Sign permits – based on valuation	\$60.00 to \$120.00 max (waived if included in a new development)

Finance Department: Business and Economic Services:

Business License fees
Same

- a. Alcoholic beverage license fee:
 - Class A beer license – initial \$250.00, renewal – \$200.00
 - Class B beer license – initial and renewal \$300.00
 - Class C beer license – initial and renewal \$300.00
 - Class D wholesale license – initial and renewal \$350.00
 - Class E license/special event permit \$150.00 per event
 - Seasonal licenses (transient) \$250.00

b. Business license fee: **Base Fee**

- Agriculture, forestry and fishing \$40.00
 - Plus \$3.00 per full-time employee
- Mining \$40.00
 - Plus \$3.00 per full-time employee
- Construction/contractors \$30.00
- Manufacturing \$60.00
 - Plus \$3.00 per full-time employee
- Transportation, communications, gas, electric and sanitary \$40.00
 - Plus \$3.00 per full-time employee
- Wholesale sales \$60.00
 - Plus \$3.00 per full-time employee
- Retail trade \$60.00
 - Plus \$3.00 per full-time employee
- Finance, insurance and real estate \$100.00
- For licensed broker, etc. \$40.00
 - Plus \$3.00 per full-time employee

Same

- c. Services:
 - Hotels, laundries, photography, beauty shops, barber shops, recreation, etc. \$40.00
 - Plus \$3.00 per full-time employee

- d. Oilfield:
 - Manufacturing, service, rentals \$60.00
 - Plus \$3.00 per full-time employee
 - Sales, gas and oil extraction, etc. \$60.00
 - Plus \$3.00 per full-time employee
 - All others not elsewhere classified \$40.00
 - Plus \$3.00 per full-time employee

Police Department:

- a. Copy of accident report, other police report \$10.00
- b. Copy of audio tapes \$25.00
- c. Copy of video tapes \$10.00

Same

d.	Photos each	\$1.00
e.	Photocopies – per page	\$0.25
f.	Color copies – per page	\$0.50
g.	Postage	Actual cost
Fire Department:		
a.	Each call responded to for which fire suppression services are provided	\$250.00
b.	Fire retardant/suppression foam	Replacement cost
c.	Hazardous materials suppression – materials and supplies	Replacement cost
d.	Hazardous material suppression – disposal/clean up	Actual cost
e.	Fire report	\$5.00 per report plus actual compilation cost
f.	All other fees refer to Uintah Fire District fees.	
Road Department:		
a.	Road cut permit (excavation): Inspection fee; \$1.95/sq. ft. for roads 4 years and older, \$165.00 minimum \$1.95/sq. ft. for roads 3 years old or less, \$265.00 minimum Must have a \$2,500 1 year performance bond for each permit Multiple permits; \$25,000 1 year bond.	
b.	Road restoration cost – due to excavation 1 year warranty bond	per cut, \$2,500.00
	1 year multiple cuts warranty	\$25,000.00 bond
c.	Inspections and re-inspections	\$60.00 per inspection
d.	New/replacement of street sign	\$260.00
e.	Directional bores permit	\$25.00 plus \$25.00 per bore pit
f.	Naples City has adopted UDOT Road Standards and specifications.	
Parks and Recreation Department:		
	City park reservations and scheduling:	
	Pavilion, large	\$20.00/half day, \$30.00/full day
	Note: Times are – 9:00 a.m. to 2:00 p.m. and 3:00 p.m. to dark (11:00 p.m.)	

[Added during 2013 codification.]

Budget adjustments for FY 2015-2016

Meeting 10/08/15

Account Number	Description	Amount
35-33-400	Bring in revenue for fire station grant	\$1,593,757.00
35-33-401	Bring in loan for fire station	\$600,000.00
35-38-250	Bring in revenue from fire district	\$500,000.00
35-38-600	Trans from general fund for fire station	\$321,625.00
35-38-800	Beg bal to be appropriated	\$277,996.00
35-40-750	Capital Project - Expenditure	(\$3,293,378.00)
10-39-130	Beg GF balance to be appropriated	\$321,625.00
10-90-160	Trans to capital project/fixed assets	(\$321,625.00)
40-38-800	Beg. bal to be appropriated - roads cap proj	\$4,562.95
40-38-800	Both overages on 500 S 2000 E	25,408.60 ^{17,500.00} \$17,908.60
40-40-263	500 S 2000 E Project	^{29,971.55} \$22,471.55
	Will possibly need to budget more	
	contract w/ change orders	504,562.95 17,908.60 17,000.00 589,471.56

39,972.



City of Naples

PEOPLE SERVING PEOPLE

Naples City Building Authority Agenda
November 12, 2015 – 9:00 PM
1420 East 2850 South
Naples, UT 84078

1. Rollcall
2. Approve Minutes of October 8, 2015
3. Approve Payment to B.H.I. for Naples Fire Station Contract – Application No. 4
4. Motion to Adjourn and Reconvene Back into Regular City Council meeting.

**Local Building Authority of Naples City
October 8, 2015
Minutes**

A meeting of directors of the Local Building Authority of Naples City a Utah nonprofit corporation was held at the Naples City Office on October 8, 2015, 7:45 p.m., 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

The following were present: Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, and Kenneth Reynolds. Dan Olsen was absent.

MEMBERS ATTENDING

Also present were Hyrum Rousseau, Jim Harper, Liberty Best, Steve Evans, Kordell Talayconptewa, Connie Patton, Mark Watkins, Joshua Bake, and Nikki Kay.

OTHERS ATTENDING

President Dean Baker welcomed everyone and called the meeting to order. He then asked for a roll call.

WELCOME AND ROLL CALL

The minutes of the September 10, 2015 Naples Building Authority meeting were presented to the members for approval. Robert Hall **moved** to approve the minutes. Dennis Long **seconded** the motion. The motion passed with all voting aye.

APPROVE MINUTES

President Dean Baker presented the payment request from B.H.I. for work completed to date on the Naples fire station. The invoice submitted was \$366,766. Dennis Long wanted to know how things are coming along. Joshua Bake said as far as he can tell they are about two weeks behind but thought they could make that up as they go along. Robert Hall **moved** to approve application No. 3 payment to B.H.I. in the amount of \$586,191.37. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call vote:

APPROVE PAYMENT TO B.H.I. FOR NAPLES FIRE STATION CONTACT - APPLICATION NO. 3

Robert Hall	Aye
Dan Olsen	Absent
Dean Baker	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

With no other business before the Board, Dean Baker **moved** to adjourn and reconvene back into regular City Council meeting. Gordon Kitchen **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY THE BOARD ON THE 12th DAY OF NOVEMBER 2015

BY: _____

ATTEST: _____

Police Canine Agreement

Agreement made and entered into this _____ Day of _____, 2015, between Oquirrberg Kennels and Rosalie Cox hereinafter sometimes referred to as "Kennels", and the Naples City Police Department, sometimes referred to as "Department".

WHEREAS Kennels is in the business of training and providing to law enforcement agencies trained dogs for use in drug detection, apprehension, and tracking; and,

WHEREAS Department is desirous of obtaining a trained police canine to assist the Department in providing law enforcement services in Naples City, a municipal corporation of the State of Utah; and,

WHEREAS the parties have previously worked with each other and are desirous of entering into an agreement whereby Kennels provides a suitable police canine to Department at no cost to Department under the terms and conditions set forth herein.

NOW THEREFORE on the terms and conditions described below and for the consideration set forth herein, which each party agrees and stipulate to be good and sufficient the parties agree that:

1. Kennels shall provide to Department a trained dog known as Canine Locks, also known as Canine Arktos, at no cost to Department. Said canine shall be trained and shall be in good health and condition to perform.
2. Kennel retains the right to breed the animal no more often than once every twelve (12) months, and shall be scheduled so that the dog is capable of performing all of its duties for at least eleven (11) months between any periods of confinement due to pregnancy and delivery and care of puppies.
3. All costs and expenses of the breeding and medical expenses and issues relating to the pregnancy and birthing of puppies will be paid by Kennels.
4. During the breeding of the animal, the responsibility for any and all maintenance will be paid by Kennels, including any caesarian sections or high stress labor as result of the pregnancy.
5. Except as set forth above, Department will be responsible for the maintenance training, housing and well-being of the animal including food, housing, and medical care except medical care relating to breeding, pregnancy, and birthing of puppies.
6. All puppies will be the property and responsibility of Kennels.

City Police Department. Department shall maintain liability insurance coverage for the actions and activities of the canine.

18. In no event shall Naples City be liable in money damages to Kennels for any breach or default of this agreement, remedies shall be limited to injunctive relief.
19. Venue in any action to interpret or enforce this agreement shall be in Uintah County, State of Utah.
20. Except as otherwise set forth herein, this agreement is not assignable or transferable without the written consent of the other party but is binding upon the successors and assigns of either party.
21. The parties agree to work together to effectuate the goals and purposes of this agreement in good faith. In the event of any dispute or disagreement the party alleging default or breach of the agreement shall give notice to the other party and the other party shall either promptly correct the breach or violation, or the parties shall meet and confer to attempt to resolve any disputes. No action shall be filed in courts to enforce this agreement until the moving party or plaintiff shall have first given notice to the other party and allowed a period of not less than thirty (30) days to correct the deficiency or to meet and confer to discuss a resolution.

In witness whereof the parties have executed this agreement effective the day and date set forth above.

Oquirrberg Kennels

Naples City Police Department

By: _____

Rosalie Cox

By: _____

Mark J. Watkins, Chief of Police

Report Criteria:

Invoices with totals above \$0.00 included.
Only unpaid invoices included.

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-22250	WORKMENS COMPE	1084 Utah Local Gov't Ins. Trust	Workers Comp	1084-1215WC	11/16/2015	1,186.64
10-22500	HEALTH INSURANCE	740 Public Employees Health Prog	Health & Dental Insurance	121649371	11/20/2015	15,970.92
10-22500	HEALTH INSURANCE	1084 Utah Local Gov't Ins. Trust	Health Insurance Premium	1084-1215	11/16/2015	540.10
Total :						17,697.66
10-43-251	FUEL & OIL	1174 Pilot Travel Centers, LLC	Monthly fuel purchases	233409675	12/01/2015	56.77
10-43-279	CELLULAR PHONE	988 Strata Networks	New cell phone	2493882	11/19/2015	428.00
10-43-350	PUBLIC RELATIONS	196 Chamber of Commerce-Vernal	Chamber lunches	4068	11/20/2015	90.00
10-43-350	PUBLIC RELATIONS	196 Chamber of Commerce-Vernal	Chamber lunches	4088	11/20/2015	90.00
Total CITY ADMINISTRATOR:						664.77
10-45-241	CODE BOOKS	226 Code Publishing	Annual web hosting	51294	11/02/2015	350.00
Total RECORDER:						350.00
10-50-250	C. HALL BLDG EQUI	223 Codale Electric Supply	Photo eye	S5534645.001	11/05/2015	37.22
10-50-260	GROUNDNS EQUIP/S	903 Strawberry River Enterprises	Lawn care	903-1015	10/30/2015	405.00
10-50-270	UTILITIES - SHOP	1099 Rocky Mountain Power	Monthly Electric Service	0186-1015SH	11/17/2015	287.59
10-50-271	UTILITIES - CITY HAL	622 Mt. Olympus Waters	Equipment Rental	102094541106	11/06/2015	61.66
10-50-271	UTILITIES - CITY HAL	1099 Rocky Mountain Power	Monthly Electric Service	9596-1115OF	11/17/2015	309.38
10-50-271	UTILITIES - CITY HAL	1107 Utah Department of Technology	Wide area network	604R3100031	10/31/2015	497.00
10-50-271	UTILITIES - CITY HAL	1168 West End Cleaners, Inc.	Traffic rug for offices	A23937	11/02/2015	92.40
10-50-272	SHOP BLDG EQUIP/	223 Codale Electric Supply	Photo eye	S5534645.001	11/05/2015	18.61
10-50-272	SHOP BLDG EQUIP/	223 Codale Electric Supply	Photo eye	S5534645.001	11/05/2015	18.61
10-50-272	SHOP BLDG EQUIP/	223 Codale Electric Supply	Photo eye	S5534645.002	11/09/2015	18.61
10-50-750	CAPITOL IMPROVEM	333 FFKR Architects	Naples Fire Station	14101.10	11/01/2015	3,543.75
10-50-750	CAPITOL IMPROVEM	1012 Uintah Engineering	Naples Fire Station	PB42783	10/31/2015	4,957.00
Total GENERAL GOVERNMENT BUILDINGS:						10,246.83
10-51-240	OFFICE SUPPLIES A	899 Staples Credit Plan	Paper	120473	11/20/2015	21.99

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-51-240	OFFICE SUPPLIES A	902 Staples Advantage	Calendars	3283583304	11/07/2015	36.72
10-51-240	OFFICE SUPPLIES A	902 Staples Advantage	Calendars	3283583315	11/07/2015	16.32
10-51-240	OFFICE SUPPLIES A	902 Staples Advantage	Calendars	3283583320	11/07/2015	6.74
Total SUPPLIES/EQUIPMENT:						81.77
10-54-250	VEHICLE MAINTENA	199 O'Reilly Auto Parts/Checker	Wiper blades, fuse, bulb	2974432702	09/21/2015	20.40
10-54-250	VEHICLE MAINTENA	199 O'Reilly Auto Parts/Checker	Wiper blades, fuse, bulb	2974432889	09/23/2015	19.99
10-54-250	VEHICLE MAINTENA	199 O'Reilly Auto Parts/Checker	Wiper blades, fuse, bulb	2974435585	10/14/2015	21.06
10-54-251	FUEL & OIL	808 Rocky Mountain Lube & Muffler	Oil change #143	561261	10/05/2015	53.79
10-54-251	FUEL & OIL	808 Rocky Mountain Lube & Muffler	Oil change #142	561489	10/15/2015	76.94
10-54-251	FUEL & OIL	808 Rocky Mountain Lube & Muffler	Oil change #122	561629	10/21/2015	52.07
10-54-251	FUEL & OIL	808 Rocky Mountain Lube & Muffler	Oil change #145	561770	10/28/2015	52.05
10-54-332	MOBILE UNIT EXPEN	53 AT&T Mobility	Wireless Data Connections	287259274777	11/20/2015	290.81
10-54-334	K-9 EXPENSES & EQ	251 Countryside Veterinary Clinic	Vaccine Cherry	176983	10/01/2015	32.00
Total POLICE DEPARTMENT:						619.11
10-56-282	CENTRAL DISPATCH	1072 Utah Dept of Public Safety	6 months Central Dispatch	10152015	10/15/2015	12,041.00
Total DISPATCHING:						12,041.00
10-58-251	FUEL & OIL	1174 Pilot Travel Centers, LLC	Monthly fuel purchases	233409675	12/01/2015	30.30
Total BUILDING INSPECTOR:						30.30
10-60-250	EQUIPMENT REPAIR	958 Main Street Auto	Electric starter	820696	11/11/2015	30.66
10-60-251	FUEL & OIL	791 Rhinehart Oil	Oil fee	3099413.01	11/03/2015	3.46
10-60-251	FUEL & OIL	1174 Pilot Travel Centers, LLC	Monthly fuel purchases	233409675	12/01/2015	820.14
10-60-253	VEHICLE MAINTENA	1190 Windriver Wireless	Repair radios	15-9516	11/09/2015	202.07
10-60-254	BOBCAT MAINTENA	444 Intermountain Bobcat	Engine block heater	P52350	11/06/2015	58.71
10-60-256	TRACTOR/FRONT E	277 Dan's Tire Service	Tire repair	205691	11/24/2015	84.90
10-60-266	ROAD SIGNS	459 Interstate Barricades	Roll up signs	117360	11/06/2015	458.00
10-60-272	HIGHWAY 40 BEAUTI	223 Codale Electric Supply	Outlets	S5539624.001	11/11/2015	122.04
10-60-272	HIGHWAY 40 BEAUTI	223 Codale Electric Supply	Outlets	S5544944.002	11/17/2015	104.96

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-60-272	HIGHWAY 40 BEAUTI	223 Codale Electric Supply	Outlets	S5544944.003	11/19/2015	247.70
10-60-272	HIGHWAY 40 BEAUTI	973 True Value Hardware	Fuse	154000	11/10/2015	13.98
10-60-274	TOOLS & SUPPLIES	555 Lowe's Commercial Services	Digital measuring tape	9690082	11/16/2015	37.97
10-60-279	CELLULAR PHONE	988 Strata Networks	New cell phone	2493882.01	11/19/2015	148.00
10-60-470	WORK SHIRTS/SAFE	448 Intermountain Farmers Assoc.	Hand warmers	1006191632	11/23/2015	16.91
Total HIGHWAYS:						<u>2,349.50</u>
10-68-270	UTILITIES-STREET LI	1099 Rocky Mountain Power	Monthly Electric Service	1546-1015ST4	11/03/2015	29.45
10-68-272	REPAIRS - STREET L	223 Codale Electric Supply	Photo eye	S5545181.001	11/19/2015	278.00
10-68-272	REPAIRS - STREET L	223 Codale Electric Supply	Covers & receptacles	S5546605.001	11/19/2015	218.88
Total STREET LIGHTS:						<u>526.33</u>
Grand Totals:						<u><u>44,607.27</u></u>

Report Criteria:

Invoices with totals above \$0.00 included.
Only unpaid invoices included.