

Naples City

People Serving People

Sign Permit Application

Name of Applicant _____ Date _____

Legal Owner of Land _____

Mailing Address _____

Physical Address _____

Parcel # _____ Circle type of sign: On-premise - Off-premise - Temporary - Other: _____

Phone # _____ Fax # _____ Email _____ Cell # _____

Blue Stakes request # _____ Contractor's License # _____ Zoning: _____

Application Review Fee: **\$60.60**

(The fee is waived if the sign is part of a development that has an issued building permit from the last 6 months.)

Date _____ Receipt # _____ Check # _____

This application is submitted to the Land Use Administrator to be checked for completeness. There shall be no presumption of approval of any aspect of this application process.

Sign Permit Check List

Applicant Check Here

Staff Checks Here

- | | |
|--|--------------------------|
| <input type="checkbox"/> Application form filled out and fee paid. | <input type="checkbox"/> |
| <input type="checkbox"/> <u>Electronic copy (PDF format) of the sign plan including the following items:</u> | <input type="checkbox"/> |
| <input type="checkbox"/> Property Lines | <input type="checkbox"/> |
| <input type="checkbox"/> Utility Lines | <input type="checkbox"/> |
| <input type="checkbox"/> Irrigation Lines | <input type="checkbox"/> |
| <input type="checkbox"/> Roads and Driveways | <input type="checkbox"/> |
| <input type="checkbox"/> Sidewalks and Curbs | <input type="checkbox"/> |
| <input type="checkbox"/> Buildings | <input type="checkbox"/> |
| <input type="checkbox"/> Soil report that supports engineer's design for footing | <input type="checkbox"/> |
| <input type="checkbox"/> Applicable distances according to 02-16 Sign Regulations | <input type="checkbox"/> |
| <input type="checkbox"/> For illuminated signs, all lighting information such as lumens/footcandles | <input type="checkbox"/> |
| <input type="checkbox"/> Sign area, location, and height | <input type="checkbox"/> |
| <input type="checkbox"/> A stamped engineered setup and placement plan | <input type="checkbox"/> |

Sign complies with Naples Land Use Ordinance 02-16: Yes No

Reviewed by: _____ Date: _____