

City of Naples

Naples City Council Meeting Agenda
February 11, 2016 – 7:30 p.m.
1420 East 2850 South
Naples, UT 84078

Opening Ceremonies

1. Approval of Agenda
2. Approval of Minutes – January 28, 2016 Regular Council Meeting
3. Any follow up matters from meeting of January 28, 2016
4. Approval of Bills – Connie Patton
5. Approve Business License for Rev'd Up Auto Service & Custom Garage – 540 South Wright Brothers Drive
6. Approve Payment to Timberline Engineering for 500 S 2000 E *move Cable to end*
7. Approve Expenditures for Engineer Study – Jim Harper
8. Review Project for New Waterline on 500 East – Jim Harper
9. Recognize Trust Accountability Program Award – Joshua Bake
10. Town Web Design Website Proposal – Joshua Bake
11. Approve Jake Brake Ordinance – Ordinance 16-175
12. Approve Land Use Ordinance – Ordinance 16-176
13. Approve Form Based Code Ordinance – Ordinance 16-177
14. Review of Naples City Consolidated Fee Schedule Revision – Resolution 16-288
15. Approve Naples City Consolidated Fee Schedule Revision – Resolution 16-288
16. Review Financials
17. Request for Approval of a Municipal Sales and Use Tax – Ordinance 16-178
18. City Branding Update – Joshua Bake
19. Other Matters/Future Council Matters
20. Motion to Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Naples City offices at 789-9090, 1420 East 2850 South, Naples, UT 84078 at least 48 hours in advance of the meeting. Meetings are held at 1420 East 2850 South, Naples, UT.

The undersigned, duly appointed City Recorder, does hereby certify that the above agenda was faxed or emailed to the Vernal Express. The agenda was also posted in the City Hall lobby, outside the door of the City Office building, on the City's website www.naplescitu.gov, and on the State Public Meeting Notice website <https://pmn.utah.gov>. Nikki W. Kay

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Naples: City Council

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Entity: Naples

Body: [City Council](#)

Subject: Business

Notice Title: Naples City Council

Notice Type: Meeting

Event Start Date & Time: February 25, 2016 7:30 PM

Event End Date & Time: February 25, 2016 8:30 PM

Description/Agenda:

Opening Ceremonies

1. Approval of Agenda
2. Approval of Minutes - February 11, 2016 Regular Council Meeting
3. Any follow up matters from meeting of February 11, 2016
4. Approval of Bills - Connie Patton
5. Approve Business License
Emilee McManigal - 764 E 2680 S
G.A.M. Convention - 1041 S 1500 E (Microtel Suites)
Universal Repair and Service LLC - 1271 E 1500 S
6. Travel Approval - Trust Leadership Conference
7. Travel Approval - Legislative Policy Committee Meetings
8. Approve Payment to Stubbs & Stubbs
9. Police Department Statistical Report - Chief Watkins
10. Discussion on Storm Water Issue at Fire Station
11. Discussion on Ribbon Cutting for Fire Station
12. Convene into the Local Building Authority of Naples City, Utah to Authorize Payment to B.H.I. for Naples Fire Station Contract - Application No. 7
13. Other Matters/Future Council Matters
14. Motion to Adjourn

Notice of Special Accommodations:

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Notice of Electronic or telephone participation:

n/a

Other information:

This notice was posted on: February 24, 2016 02:33 PM

This notice was last edited on: February 24, 2016 02:33 PM

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Meeting Location:

1420 E 2850 S
Naples , 84078

[Map this!](#)

Contact Information:

Nikki Kay
4357899090
nkay@naples.utah.gov

Audio File Address

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Naples: Local Building Authority of Naples City, Utah

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Entity: Naples

Body: [Local Building Authority of Naples City, Utah](#)

Subject: Business

Notice Title: Naples Building Authority

Notice Type: Meeting

Event Start Date & Time: February 25, 2016 8:30 PM

Event End Date & Time: February 25, 2016 8:45 PM

Description/Agenda:

1. Rollcall
2. Approve Minutes of January 14, 2016
3. Approve Change Order No. 2 for Fire Station
4. Approve Payment to B.H.I. for Naples Fire Station Contract - Application No. 7
5. Motion to Adjourn and Reconvene Back into Regular City Council meeting.

Notice of Special Accommodations:

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Notice of Electronic or telephone participation:

Not applicable

Other information:

This notice was posted on: February 24, 2016 02:35 PM

This notice was last edited on: February 24, 2016 02:35 PM

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Meeting Location:

1420 E 2850 S
Naples , 84078

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Contact Information:

Nikki Kay
4357899090
nkay@naples.utah.gov

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**Naples City Council
January 28, 2016
Minutes**

The regularly scheduled meeting of the Naples City Council was held January 28, 2016, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

*DATE, TIME & PLACE OF
MEETING*

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, Dan Olsen and Kenneth Reynolds.

*COUNCIL MEMBERS
ATTENDING*

Others attending were Bill Chappoose, Scott Thompson, Jace Cook Heidi Lundberg, Jeff Durham, Mark Watkins, Jim Harper, Joshua Bake, and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Dan Olsen offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. He stated he wanted to update the Council on a couple of things under 'Other Matters.' Robert Hall **moved** to approve the agenda. Dennis Long **seconded** the motion. The motion passed with all voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the January 14, 2016 city council meeting for approval. Dan Olsen **moved** to approve the minutes. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker asked if anyone had something they wanted to follow up on from the previous meeting. Councilman Long reported the City still has the open day for use of the conference center and told the Mayor he thought the Chamber of Commerce already has a date scheduled for the seminar they talked about at the last meeting.

*FOLLOWUP ITEMS FROM
PREVIOUS MEETING*

Councilman Olsen asked Jim about the bases for the street lights and wanted to know if there was a difference in price without the logo. Jim said there was no difference in the price. He stated the base comes with an extra piece if you order one with a logo and if you order one without it the

pole is a little shorter.

Connie Patton presented the bills in the amount of \$38,411.83. Dennis Long **moved** to approve payment of the bills. Gordon Kitchen **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Dennis Long	Aye
Dan Olsen	Aye
Robert Hall	Aye

APPROVAL OF THE BILLS

Bill Chapoose with Bill's Burgers came before the Council to obtain local consent for an on premise beer license. It was explained that Mr. Chapoose will be managing the restaurant at the Golf Course and will be obtaining an on premise beer license in place of the one the Golf Course used to own. Dan Olsen **moved** to approve the beer license for Bill's Burgers LLC. Robert Hall **seconded** the motion. The motion passed with all voting aye.

LOCAL CONSENT FOR ON PREMISE BEER LICENSE

A business license application was received from Frito Lay located at 1294 E Amelia Earhart Circle. Joshua Bakes stated everything with the business was fine and located in the proper zone. Dennis Long **moved** to approve the business license. Robert Hall **seconded** the motion. The motion passed with all voting in the affirmative.

APPROVE BUSINESS LICENSE

It was noted that the term for Councilman Hall's appointment to the Uintah Health Care Special Service District has expired. Dan Olsen **moved** to adopt Resolution 16-287 reappointing Robert Hall to the Uintah Health Care SSD. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call vote:

APPOINTMENT TO THE UINTAH HEALTH CARE SPECIAL SERVICE DISTRICT RESOLUTION 16-287

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

Joshua Bake updated the Council on a conditional use business that made application to the City some time back. Joshua explained that 5D Recyclers came to the City and applied for a business license and turned in their conditional use application. Josh said they then approached the City and

CONDITIONAL USE PERMIT FOR 5D RECYCLERS

told them there was a possibility they were moving because the property was being sold. The owner of the business was told to keep the City apprised of what they were doing. Josh said in the meantime an anonymous complaint was received about the business. Josh stated at that point he contacted the business and asked them to let him know what they were doing. Josh said the owners of the business came to Planning & Zoning and said the property has been sold and they would be moving by the end of March. Josh said a couple of days after the meeting with the Planning Commission two investigators from the State came in and were looking into this business. The investigators asked if it would be possible for Mr. Durham to get a business license from the City. Joshua told them it would be if they could get their conditional use permit. The investigators asked Joshua if it would be possible for 5D Recyclers to get their license right away. Joshua told them the Planning Commission would have to call a special meeting and set those conditions and then after that the City Council would need to approve the license. Joshua said the Planning Commission held the special meeting last Tuesday and the conditions were set. Josh read the conditions set by the Planning Commission.

1. The permit expires on March 31, 2016 and the business will cease operations at the location.
2. No visible salvage material stored in the yard may be seen from any public street, including Hwy 40.
3. The property must be cleaned up by March 31, 2016.
4. Provide ten designated parking spaces.
5. Maintain 100% storm water retention. Storm water must not be directed onto neighboring properties, the street, or the canal to the south.
6. Any exterior lighting will be directed away from neighboring properties.

Josh said the conditional use permit will end on March 31, 2016 and even if the business finds another location within the City they will have to apply for another conditional use permit. Councilman Hall wanted to know who the investigators were, what agency they were with. Mr. Durham stated they were with the State Motor Vehicle Department, the law enforcement arm of the State. Mr. Durham said they came to check and see if he had the right paper work to accept cars for recycling. Mr. Durham said they have tried to take the proper steps to get licensed, it just always came down to if the business was moving or not. He said they are moving but they need the conditional use permit to provide

the State so they can be in compliance with the law. Mayor Baker asked about the statement Mr. Durham made in the Planning Commission meeting about the EPA coming out and looking over their area. Mayor Baker wanted to know if Mr. Durham could provide a letter from the EPA stating they had no findings on the property because Mayor Baker said he receives water from the canal that runs by this property. Mr. Durham said he might be able to. He said the property has a cement wall that prevents run off water for that whole section of property making sure it doesn't run into the canal. Mayor Baker thought it might be good to have something in writing. Mr. Durham stated he has had several visits from different agencies of the State, all because of an anonymous call, he said it has been a fun couple of weeks for him but he stated he was okay with that. He said he appreciates the State has taken an active interest in their business and it has been a good education. He said they have been trying to work within the law. Mayor Baker pointed out the conditional use permit states it can be renewed from year to year and felt that should be taken out because the permit will only be good until March 31, 2016. He also wanted to make sure Mr. Durham was not burning any material and thought that should be one of the conditions. Robert Hall **moved** to approve the conditional use permit with the understanding that it will terminate March 31, 2016, to take out the sentence for annual renewal and to add number seven that states there will be no burning and to accept the other conditions as they stand. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Joshua Bake stated that as part of the request for the conditional use permit for 5D Recyclers, they also need a business license. Kenneth Reynolds **moved** to approve the business license for 5D Recyclers. Gordon Kitchen **seconded** the motion. The motion passed with all voting in the affirmative.

Council members received a copy of the proposed changes to the Consolidated Fee Schedule. Dale Peterson reviewed those changes with the Council. Joshua wanted the Council to know they will not be adopting the Resolution tonight, he wanted the Council to have time to review it and give their recommendations. Mr. Peterson explained that many of the fees for the administration section remained the same. The next section they reviewed was the business license fee section. Mr. Peterson recommended the base fee for all licenses be increased to \$60 with an initial application fee of

***BUSINESS LICENSE
APPLICATION***

***VIEW NAPLES CITY
CONSOLIDATED FEE
SCHEDULE -
RESOLUTION 16-288***

with the road department. Mayor Baker asked if there were any other comments on the budget.

With no other comments, Dan Olsen **moved** to close the public hearing. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

Councilman Kitchen questioned the deficit for the Capital Project Park fund. Nikki pointed out the adjustment for that was on the second page of the handout.

Nikki Kay reviewed the changes with the Council and asked if they were okay with those. She also asked if the current budget listed for the changes to the road by the golf course corner would be sufficient. Nikki pointed out that there was only \$17,042 of the excess fund balance that was used in these adjustments, she recommended the Council wait a year before budgeting the rest of those funds. She thought it would be good to wait and see where the revenue for the sales tax comes in and then with the budget for next year see how to best use the excess funds. Council members agreed that would be fine. One of the additions to the budget was for two new computers in order to meet the system requirements for a new Caselle program, Councilman Hall asked Nikki if she spoke with Mr. Migliori about back up storage for the computers. Nikki said it was discussed and Joshua would get with Mr. Migliori to see what would meet the needs of the City. Councilman Long asked how many computers the City has and if it would be worth it to have the computer replacement plan offered on his service contract. Nikki said between the departments there are about ten desk top computers and about seven laptops in the police department. Chief Watkins said the computer they have that stores the video needs updated and it would be nice to have Mr. Migliori's help with that. Councilman Long asked about the two proposals from Mr. Migliori to help with the City's IT issues. Nikki said the \$350 per month would be to place the computers on a replacement rotation and the \$150 per month would be to have him come in and check everything and help with any cleanup or repairs. Councilman Hall felt the \$150 was a really good deal. Chief Watkins also thought it would be good to have that help. Nikki said they also need to add \$1,100 to the list for the back property taxes owed on the Brent Cooper property. Mayor Baker said the Council did agree to that at one time but those were never paid. Councilman Kitchen wanted to make sure he understood that the \$1,100 was being added to the list of adjustments that

\$120. He said the initial application fee would cover the cost of the building official to inspect the business. Councilman Kitchen expressed his concern about raising any fees when the economy is bad. He felt even though it wasn't a large increase it was still an increase. A discussion went back and forth concerning this matter and it was determined to leave the business license fees as they currently are but to add the initial inspection fee to cover the cost of the first inspection for a new business. Mr. Peterson reviewed the building permit fees and stated some of these were changed but it was only a few dollars up or down to get the calculations of the valuations to agree with the amounts on the schedule. Mr. Peterson discussed the fee for road cuts. He said the City has always had a provision in place to charge for road cuts, they just never have. He said the City has only required a company to put up a bond for the road cut. Mr. Peterson reported that he met with Joshua and Jim to discuss classifying the roads in the City and used those classifications to determine how much to charge for a road cut. The newer and nicer the road, the greater the fee for the cut. Mayor Baker wanted to know why they were charging a fee, he said you are going to make them repair the road so what is the fee for. Mr. Peterson said it would be to replace some of what is lost because you will never get the road back to what it was. Mayor Baker said they make people bond to cut the road and if they don't repair it back to what it was then the City takes the bond and repairs the road. Dale said it would be to pay for the impact to the road. Joshua said it would go back into the longevity of the road. He said every time the road is cut the quality of the road deteriorates and will never be put back to what it was. Mr. Peterson said it would basically be a revenue. The Mayor said you would never collect enough to build 100' section in twenty years. Mayor Baker said if they want to try and hold fees down while the economy is down they should just have them bond and repair the road. Mr. Peterson said it would be a revenue to help replace the road. Joshua Bake said they hoped this would also work as a deterrent. Councilman Olsen asked if the City required companies like Ashley Valley Water to bond for their cuts and if they have ever collected. Jim said not that he knows and there are quite a few of their cuts that are sinking. Jim said you could increase the cost of the bond. Mayor Baker suggested that might be a better alternative. There was also a discussion to make require people to bore when at all possible. Councilman Kitchen said he concurred with the Mayor that raising the fee for the bond might be the better way. Mr. Peterson also suggested the City make sure

any future stub outs are completed during the process of road expansions or road construction. That would alleviate some of the cuts made after construction is complete. Joshua said these are services the City provides to the community and every dollar counts. He said if the City is only requiring a bond they are losing out on an opportunity to collect something that can go back into the community. Jim said they had approximately twenty to twenty-five road cuts last year. Councilman Reynolds said it is an impact to the City and every little bit helps. Councilman Kitchen looked at it like a hidden tax. Mayor Baker said they were not taking any action on this. Mr. Peterson said he would like some guidance on this. Councilman Olsen said every road cut is a depreciations on an asset and you are never going to get it back to what it was. Councilman Kitchen said to present what he has and the changes discussed in two weeks and they will see how they want to move on it. No action was taken on this matter.

Mayor Baker believed they covered the review of the road classification in the previous discussion. He wanted to know if there was anything they wanted to change. Councilman Kitchen just wanted to make sure that as they did this it didn't interfere with the classification set by the State of Utah for B&C road funds. Joshua said that is why they used the Tier I, Tier II, etc. so there wouldn't be any confusion.

Joshua Bake gave Council members a copy of a regulation that he took from Vernal City's ordinances. He said it is almost word for word but felt it covered what they were looking for with the jake brake restrictions. He said this would fit in very nicely with a section already in the Naples City Ordinance. Joshua said he still needed to send this to Mr. Judd's office for review and he wanted to meet with Chief Watkins and Jim before bringing it to Council for final approval. No action was taken.

Heidi Lundberg reviewed the recent changes made to the Land Use Ordinance. Joshua wanted the Council to know there were no substantiative changes to the Land Use Ordinance only changes in the location of items. He said they wanted to get everything in the proper place in the ordinance before making changes to the substance. Heidi handed out copies of the power point presentation she made that highlight the changes made in the Land Use Ordinance. She said the Planning Commission tried to get everything dealing with Industrial zones in a chapter for Industrial. She

***REVIEW NAPLES CITY
ROAD CLASSIFICATION***

***REVIEW JAKE BRAKE
ORDINANCE -
ORDINANCE 16-175***

***LAND USE ORDINANCE
CHANGES***

also pointed out that in the Ordinance the definition for the C zone (Commercial) and the definition for the C-1 zone (Downtown Commercial) did not match the zones and so those were corrected. Kenneth Reynolds **moved** to approve the changes to the Land Use Ordinance as discussed and to accept this as a first reading. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Joshua Bake said the Planning Commission also held a hearing to discuss changes to a road design in the form-based codes. He said, in the form-based codes, Weatherby Drive required over a 100' of asphalt to be in compliance. He said that was almost impossible to accomplish and it didn't make sense to do it when no businesses are currently looking to locate here. Council members thought this had already been approved and asked for someone to look into it. Joshua said the Council did move to temporarily suspend that portion of the code but doesn't believe a new design was ever approved.

Joshua also said the Commission discussed temporarily suspending the form-based codes. He said the form-based codes have a lot of good information and they are a good way to increase development uniformly but hard if they are just getting development started. He said the Planning Commission unanimously voted to suspend the form-based codes for one year unless it become necessary to change that. No action was taken on either of these items as Joshua will bring the changes back in the form of an Ordinance.

Council members received a request from the road department for Jim Harper and Ryan Cook to attend the traffic control certification class being held in Vernal. The cost for the two registrations was \$620. Gordon Kitchen **moved** to approve the training. Dennis Long **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

An invoice from Timberline Engineering was received and presented to Council for approval. Joshua Bake said he had not had a change to speak with Cable Murray about this invoice. A discussion was held about how much was already

CHANGES TO THE FORM-BASED CODES

TRAINING REQUEST

APPROVE PAYMENT TO T I M B E R L I N E ENGINEERING FOR 500 SOUTH 2000 EAST

paid to Timberline for the 500 S 2000 E project and if this additional invoice is in line with how much it would cost for overseeing the construction of this project. Joshua recommended the Council hold payment of the invoice until he has a chance to talk with Mr. Murray. Dennis Long **moved** to hold payment to Timberline Engineering. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

Council members received a copy of the financial statement for the period through December 31, 2015. Joshua said the department heads have been doing a really good job at keeping expenditures down. Joshua took this time to review some figures he put together going back to 2009-2010 and how the fiscal years compare. Joshua said he has a more in depth presentation but would like to meet with Council members individually to review that. As Council members were discussing the budget, Dan Olsen **moved** to put a freeze on all future spending in regards to donation requests. Gordon Kitchen **seconded** the motion. Councilman Olsen said this would take the pressure off of Nikki if anyone calls and asks to be on the agenda for such a request. The motion passed with all voting aye.

Mayor Baker shared some of the information he received from attending the Local Officials Day at the Legislature. He said they were able to have lunch with Representative Chew and visit with him. He spoke of some of the legislation being presented to take local land use control out of the hand of the cities. He mentioned several bills and encouraged the Council to keep track of some of this legislation.

It was noted that the final walk through on the fire station is set for February 25, at 10:30 a.m.

With no other business before the Council, Dan Olsen **moved** to adjourn the meeting at 9:45 p.m. Kenneth Reynolds **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

REVIEW OF FINANCIAL STATEMENTS

OTHER MATTERS OR FUTURE COUNCIL MATTERS

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 11th DAY OF FEBRUARY 2016
BY: _____

ATTEST: _____



Item No. _____

MEMO TO: FROM: City/Manager/Council		Subject: <i>Rev'd up Auto Service and Custom Garage</i>	
Recommendation: Approve the business license application for <u>Rev'd Up Auto Service and Custom Garage</u> to operate an Auto repair garage at 540 South Right Brothers Drive #1		Date: 02/11/2016	
		Fiscal Impact: \$0.00	
		Funding Source:	
Background: Rev'd up Auto Repair is currently located and doing business in Vernal City. They desire to relocate into a larger facility located in Naples City. The building is located in an Industrial Zone, auto Repair is a permitted use in the zone. The building has been inspected by the Naples City Building Official and found it to be adequate to conduct an auto repair business at that location.			
Recommendation:			
Recommended Motion:			



Item No. _____

MEMO TO: City Council
FROM: Road Department

Subject: Engineer study

Recommendation:

Request approval for expenditures engineer soft spot on 2500 so

Date:

February 3, 2016

Fiscal Impact:

\$3,380.45

Funding Source:

10-60-263

Background: In December 2014 \$9,000 was approved for engineering study of this soft spot on 2500 so. This project was started in the springtime of 2015. I think they were there two times in the spring . We did receive an invoice for the first phase of their project. And it was paid. The second phase of the and the final report came in June. I did see the invoice was overlooked in July for this phase of the project. There was nothing else until now.

In conclusion. The engineering was done. The report was done. We paid part of the agreement. And still owe the rest.

Recommendation: My recommendation is pay \$3,380.45 from the class "b" road fund.

Recommended Motion:

"I move the City Council to approve expenditures for \$3,380.45.



Item No. _____

MEMO TO: City Council
FROM: Road Department

Subject: New Waterline on 500 east

Recommendation:

Date:

February 3, 2016

Fiscal Impact:

Funding Source:

Background: It was agreed that when Ashley Valley took over the water and sewer system that they would use the revenue to upgrade the system and services in our city. Last year they had a truck checking and exercising every valve in the city. Last year they had someone checking every fire hydrant in the city. And they installed new valves and fire hydrants. This year they are installing new fire hydrants in the city. The water line on 500 east has had many breaks. This project consist of replacing the water line from 1750 to 2500 so on 500 east.. Installing new fire hydrants.

Recommendation: My recommendation is to make sure we have the necessary bond, warranty to cover the damage from this project. Make sure we have a traffic control plan for working in the intersection of 2500 so and 500 east.

Recommended Motion:

“

UTAH LOCAL GOVERNMENTS TRUST

55 South Highway 69, North Salt Lake, UT 84054

801.936.6400 | 800.748.4440 | 801.936.0300 | www.utahtrust.gov



January 25, 2016

Mayor Dean Baker
Naples City
1420 East 2850 South
Naples, UT 84078

Re: Trust Accountability Program (TAP) Award

Dear Mayor,

I'm pleased to report that Naples City was awarded \$1,160.85 in recognition of completion of the Trust Accountability Program (TAP). In addition to this award, you will also be receiving a discount on your workers compensation premium.

Congratulations to Joshua Bake, Jim Harper, and others for their role in earning this award. Among other things, the TAP program requires demonstrated performance in the areas of safety committee meetings, return-to-work programs, monitoring and taking action on driver citations (MVR), safety action registers, and if applicable, sewer inspections.

Thank you for your leadership and for holding your staff and coworkers accountable for safety and loss prevention. We appreciate your membership and pro-active contribution to the more than 560 members of the Utah Local Governments Trust.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve", written over a light blue horizontal line.

Steven A. Hansen, CEO

Enclosure

cc Joshua Bake, Naples City Manager

Naples City Council
Trust Loss Prevention
Trust Underwriting
Trust Marketing



Item No. _____

MEMO TO: *City Council*
FROM: *Joshua Bake, City Manager*

Subject: *City Website*

Recommendation:

That City Council approve a contract with Town Web Design for to provide Naples City with a new City Website.

Date:

February 10, 2016

Fiscal Impact:

\$1,102 for the first year
 \$49/month (if paid in a yearly installment)

Funding Source:

10-51-245

Background:

The City of Naples does not currently have an active, editable website. For the last year or so the City has been having a very difficult time editing and updating website. Recently we contacted the architect of the current website; he informed the City that he has not touched the website in years. The need for a City to have an operable website to update and inform the residents of City business is imperative.

GOALS & OBJECTIVES FOR A NEW WEBSITE

1. **ENGAGE THE COMMUNITY.** Provide information in a way that is easily accessible and relevant to the citizens of Naples.
2. **SHOWCASE THE CITY OF NAPLES** and develop a more sophisticated, friendly and relatable image.
3. Provide citizen access **ANYTIME, ANYWHERE.**
4. Be the **ONLINE RESOURCE** for the many Naples City departments.
5. **FOSTER ECONOMIC AND COMMUNITY GROWTH** by providing helpful, easy to find information.
6. The website content should cater to people **LIVING IN NAPLES, DOING BUSINESS IN NAPLES OR VISITING NAPLES.**

We received bids from 4 total companies.

- Scopious Marketing \$6,875
- CivicPlus \$1,200 for first year, \$141 a month thereafter
- Town Web Design \$1,102 for first year, \$49 a month thereafter (if paid yearly)
- Black Atom Web Design \$1,784 a year

Recommendation:

Staff's recommendation is to approve the contract presented by Town Web Design. After contacting various Town Web Design clients, staff feels the product will be very adequate for Naples City.

Naples City
1420 E. 2850
S. Naples, UT 8407



TOWN Web Design, LLC
1360 Regent St. #355
Madison, WI 53715
Web: www.townwebdesign.com
Toll Free: 877-995-8696
Telephone: 920-645-2823
Email: dustin@townwebdesign.com

Hi Joshua!

Thank you for contacting us about a web site quote for the Naples City!

Enclosed is a formal proposal has the details and pricing, which you can use for budgeting purposes. You can view an online version of the proposal here:

<https://townwebdesign.mytinder.com/view/2016-naples-city-ut-website>

The reason why many municipalities partner with us is because we provide free UNLIMITED support. Our system allows you to update the site on your own in 20 seconds.

Contact me if you have any questions!

When viewing the proposal online, you can click the "Accept" button at the top to move forward with us, which will allow you to sign the contract electronically. Once signed, I will have one of our Project Managers reach out to you to get started with your project.

Best regards,

A handwritten signature in black ink that reads "Dustin Overbeck". The signature is written in a cursive, flowing style.

Dustin Overbeck, President

Objective

We design web sites for municipalities just like yours. Unlike other solutions, we give you the ability to maintain the content on your own. Our web sites are designed around a Content Management Solution (CMS) that allows you to upload content straight from your browser. It is very easy to do. It is not technical or confusing. You do not need to know HTML coding and your municipality does not need to purchase additional software to maintain your site.

Our customers say that our software is "The Easiest Software to Use!"

About Us

Our focus building and hosting municipal web sites for organizations that do not have a dedicated IT department. We provide you the full service you need for web site design, hosting and maintenance. When you partner with us, you can consider us your outsourced "Web Site & Maintenance Staff" without the cost or need to hire or train additional employees. For a low monthly hosting fee, we provide you with full service of professional hosting and free UNLIMITED support.

Project Scope

We will develop, design and host a web site that serves the needs of your municipality and provide the information your residents need. The goal of the project is to provide a series of pages filled with files, documents, forms and other content that allows residents to find their needed information easily and quickly so that it reduces the number of phone calls to the Clerk and reduces the number of in-person visits to the City/Village/Town Hall.

Recently Launched Sites

- | | |
|--|---|
| <ul style="list-style-type: none">• Town of Gibraltar• Town of Sherman• City of Tombstone• Village of Suring• Town of Cato• Town of Mercer• Town of Farmington• Town of Necedah• Town of Brigham | <ul style="list-style-type: none">• http://townofgibraltar.com/• http://townofshermanwi.com/• http://cityoftombstone.com/• http://ci.suring.wi.us• http://townofcato.com• http://townofmercerc.com• http://town.farmington.wi.us• http://townofnecedah.com/• http://brighamtown.com/ |
|--|---|

Portfolio of Upgraded Design Projects (+\$2495):

- | | |
|--|---|
| <ul style="list-style-type: none">• Village of Kronenwetter• City of Neillsville• City of Minonk• Village of Kohler | <ul style="list-style-type: none">• http://www.kronenwetter.org/• http://neillsville-wi.com/• http://cityofminonk.com/• http://www.kohlervillage.org/ |
|--|---|

Extra Fees

Branded Email Addresses (+\$10/month for each pack of 10 emails; +\$5/month for each additional batch of 10 emails)

Unlimited email storage. Includes POP / IMAP functionality & webmail.

Technical Support (no charge!)

When you partner with Town Web Design, you will get free UNLIMITED support. We offer a toll free number and dedicated support email address. When you need something added or edited and you are not sure how to do it, just let us know! We are here to help you!

Online Remote Training (no charge!)

As part of our commitment to provide you with free UNLIMITED support, you also get free online and remote training! During the course of your website build-out, you can book one-on-one training with us immediately prior or after your site's scheduled launch. Training is usually one hour long. We connect remotely to your computer screen, while you "drive" the web site and we show you step-by-step how to add the content you need.

Need re-training? Is a new Clerk going to come in and take over the web site? Or do you have another office member who wants to learn how to update your site? No problem! It is absolutely free to book additional training with us!

Our aim with providing personal and free one-on-one training is to empower the Clerk so that he or she can make the updates needed whenever they need to be made. Training can be scheduled with us through our Booking Calendar here: <https://townwebdesign.youcanbook.me>



Unique features with TOWN Web Design Powering over 350 municipalities!

Business Directory Module (example: <http://townofphelps.com/business-directory>). This is a wonderful module that really enhances a municipal site. It allows your community to have a comprehensive "Chamber of Commerce"-like addition to a municipal site. Local businesses can be listed with their logo, photo album, all contact details, Google Maps integration, and an integrated Contact Us Form, that best sent to the respective business owners.

Meeting Repository. Your regular Meeting Minutes & Agendas (and also Agenda Packets), can be uploaded and viewed in reverse chronological order. Meetings are organized by date and by category, making it a single destination for residents to find meeting information. (example: <http://www.kronenwetter.org/meeting-repository>)

Slideshow module allows different slide transitions, different slide show dimensions, photo cropping (like Facebook), and with ability to re-order the slides, with a choice of many different transition effects.

Personnel Directory Module. This displays a list of personnel by category/committees, and can show contact details and profile pictures, if desired. (example: <http://townofdelavan.com/personnel-directory>)



FAQ Module. Neatly organize Questions and their related Answers by categories. (example: <http://townofutica.org/faq>)

Document Management page type allows PDF files to be easily uploaded and neatly organized (example: <http://townofbloomer.com/ordinances>)

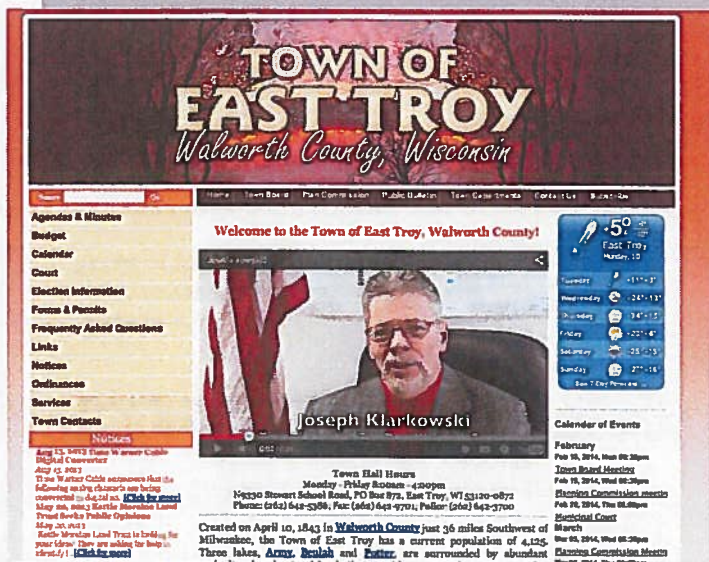
Multi-permissions which allow you to grant limited access to other people to update specific sections so you do not have to share your password anymore

Change log which allows you to rollback to a previously saved version of a regular page.

Calendar of Events includes a mini-calendar for the homepage, color-coded events, recurring events with the ability to edit a single occurrence.

Password protected pages are available so that access to certain public pages can be viewed only with a password.

Menu Builder allows you to add new menu items on your own and to change their order in the menu structure.



877-995-TOWN (8696)

www.townwebdesign.com

For clients that require Graphic Designing:

At a minimum, we expect client to deliver us photographs/images. These will be used in designing your new site's header graphic and color scheme.

For clients who select Project Management & Data Entry:

- You will work directly with our Project Manager, who will grant you access to the online Project Center (<http://projectcenter.townwebdesign.com>).
- It is the client's responsibility to provide content to the Project Manager by uploading content to the Project Center or by emailing it to the project-specific email address.
- Project Manager is not expected to fix spelling or grammar.
- If content is already available on an existing web site, and if this content is up-to-date, please mention this to your Project Manager, as it will save you and the Project Manager time for data collection
- Electronic copies are preferred, but if only hard copies exist, please mail copies to: Town Web Design, 1360 Regent St #355, Madison, WI 53715
- The timeline for launching the new site is solely depending upon the speed in which content and images are uploaded to the Project Center by the client.
- If domain name transferring services are to be performed, it is the responsibility of the client to unlock the domain and to send the Authorization Code to dustin@townwebdesign.com
- The new site will be staged on either a temporary domain, or on the original site's domain name, which will give client full transparency to the work performed.
- The new site will be launched within 5 business days of client giving explicit approval to the Project Manager in an email with "I Approve"

This AGREEMENT contains Terms and Conditions ("T&Cs") and is dated and in effect as of **January 17, 2016** between **Naples City**, hereafter referred to as "Client" and **TOWN Web Design, LLC**, hereafter referred to as "Consultant." This agreement is with respect to the design of Client's website, hereinafter referred to as the "Work." Whereas, Consultant is a professional web designer of good standing; Whereas, Client wishes Consultant to create certain Work described more fully herein; and Whereas, Consultant wishes to create such Work; Now, therefore, in consideration of the foregoing premises and the mutual covenants hereinafter set forth and other valuable considerations, the parties hereto agree as follows:

DESCRIPTION OF WORK:

Consultant will create, design and host a web site for Client. The web site will contain the appropriate pages requested by Client such as: Meeting Minutes, Agendas, Forms & Permits, Links, Calendar, Contact Us Form, Frequently Asked Questions, etc. These pages will be developed using a proprietary Content Management System (CMS). The CMS will allow the Client's Designee(s) to add & modify content of the pages of the web site. Content includes pictures, PDF files, text, external links, and email addresses. A reasonable amount of disk space and bandwidth will be allocated for Client to store and serve relevant pictures, PDF files, text, external links and email addresses to the community.

THE CONSULTANT AGREES TO:

Upload content that is easily accessible publicly from old site, if available, and upload it to staged site. If content is not accessible publicly, it would be expected that client could deliver content electronically, if possible, or via hard copy when not available electronically.

Client must send content that is sent to consultant in hard copy if electronic copies of the same are not available. Up to 1000 pages, single-sided will be scanned for no additional charge if the documents are (1) Clearly labeled & numbered; (2) Loose-leaf & unbound, (3) Unstapled. We use a sheet feed scanner and having the documents prepped and ready for scanning makes it easier for us to provide this as a free service.

If the document is more than a couple pages in length, it would be extremely helpful if the pages are in order, and also numbered in an obvious way using Arabic numerals (1, 2, 3...etc.) versus having the pages/chapters/ sections out of order and/or having them numbered in Roman numeral format or with section numbers. (e.g. Section 1-A, Section 2-A, Section 2-B.)

Create a Web site banner using the organization name, logo (if provided by Client), motto (if provided by Client), and designed using photographs (if provided by Client)

CLIENTS RESPONSIBILITIES:

Client is expected to provide their own content (files, images, documents) to Consultant by uploading them to the Project Center (<http://projectcenter.townwebdesign.com>). Consultant is not expected to perform copywriting services, nor perform proofreading services.

Client is expected to upload pictures/photos to the Project Center to consultant on a timely basis so that banner design can be created. Template design scheme will be created from the look of the photos, as well as any direct input from Client.

Client is expected to provide a single point of contact/individual who will be responsible as the primary interface for communication and decisions between Consultant and Client. This individual should be authorized by their respective Web site committee or board/council to make decision on behalf of the organization. Client

should interact with Consultant using primarily the Project Center by replying to Project Center messages and/or posting files and photos from within the Project Center. Client is expected to provide timely feedback for all milestones and tasks assigned to Client.

For Domain Name Transfers: If domain name transferring service is to be performed, it is expected that Client will facilitate the transfer of the domain name by unlocking the domain and sending the authorization code, or asking the current host and/or registrar to unlock the domain and send the authorization code to Consultant.

An official invoice will be emailed separately. The date for the first year's hosting cycle will commence on the Go Live Date or within five days of Client sending "I approve to Go Live" email to Consultant. Therefore the hosting contract does not officially start until the day that approval is given for making the site live. (So in other words, Client is not charged for hosting during the period it takes to build-out the site.)

PAYMENT TERMS:

For Clients who wish to pay by check: If Client wishes to pay by check, full amount is collected at project start for projects that are \$5000 or less. Full amount includes the set-up fee, the annual hosting, and domain name renewal (if applicable). On the 12 month anniversary of the Go Live Date, an invoice will be sent for an additional year of hosting and the domain name renewal (if applicable).

For Clients who wish to pay by Credit Card: When a Client wishes to pay by credit card, the Client has the option to pay the entire project bill (as above with Checks), or to pay the Set-Up fee upon project acceptance and be put on a recurring monthly charge for the hosting upon the project Go Live Date.

In either case, full payment of the invoice amount is expected from Client within 21 days of invoice date unless prior arrangements have been agreed upon between Client and Consultant.

FEES & ADDITIONAL SERVICES:

In the extremely rare and unusual event that there are changes requested by the Client which require programming time and/or excessive graphics designing time on Consultant's part and for work which is not able to be performed directly within the Content Management System (e.g. changes to the web site graphics, changes to the configured structure, functionality or layout of the web site) can be charged at \$75.00 per one hour.

Any work the Client wishes Consultant to create, which is not specified in the DESCRIPTION section of this agreement, will be considered an additional service. Such Work shall require a separate Agreement and payment separate from the above that is specified in this Agreement.

ASSIGNMENT OF WORK:

The Client's Designee(s) has full access to amend, change or delete specific links, text, images, content and pages of the web site. This includes making amends, changes or deletions of any obscene, defamatory or illegal material that has been attached to the web site. Should there be content which a Client requests to be amended, changed or deleted by the Client, the Client would need to contact Consultant with details of the nature of any obscene, defamatory or illegal material with instructions on what Client requests to be done. Consultant will work as quickly as humanly possible to remove any obscene, defamatory or illegal material.

RESERVATION OF RIGHTS:

Client will retain rights to any and all Content of the site, including the text, logo and HTML design. The Domain Name will be reserved and managed by the Consultant on behalf of the Client. The Client retains ownership of the domain name as long as the annual domain name fees (\$15 per year per domain name) is paid by the Client in the annual invoice sent by Consultant. All rights not expressly granted hereunder are reserved to Consultant.

PERMISSIONS AND RELEASES:

The Client agrees to indemnify and hold harmless Consultant against any and all claims, costs, and expenses, including attorney's fees, due to materials included in the Work at the request of the Client for which no copyright permission or previous release was requested or uses which exceed the uses allowed pursuant to a permission or release.

The Consultant agrees to indemnify and hold harmless Client against any and all claims, costs, and expenses, including attorney's fees, due to materials included in the Work by Consultant for which no copyright permission or previous release was requested or uses which exceed the uses allowed pursuant to a permission or release.

TERMINATION:

Either party may terminate this Agreement by giving 30 days written notice to the other of such termination. In the event that Work is postponed or terminated at the request of the Client, Consultant shall have the right to bill pro rata for work completed through the date of that request, while reserving all rights under this Agreement. If additional payment is due, this shall be payable within thirty days of the Client's written notification to stop work. In the event of termination, the Client shall also pay any expenses incurred by Consultant, and the Consultant shall own all rights to the Work. The Client shall assume responsibility for all collection of legal fees necessitated by default in payment.


The Client and Consultant are independent parties and nothing in this Agreement shall constitute either party as the employer, principal or partner of or joint venture with the other party. Neither the Client nor Consultant has any authority to assume or create any obligation or liability, either express or implied, on behalf of the other.

This Agreement shall be governed by and construed in accordance with the laws of Wisconsin applicable therein.

Municipal Price Quote


HOSTING & MAINTENANCE

ANNUAL CONTRACT



\$49
MONTHLY

OR




MONTH to MONTH CONTRACT

\$69
MONTHLY

- + Free UNLIMITED Support
- + UNLIMITED Pages
- + MOBILE Website
- + RELIABLE Web Hosting
- + Full DAILY Backups


SETUP

★ "DONE-FOR-YOU" Service ★



- + Graphic Design
- + Data Entry
- + Project Management
- + One-on-One Remote Training

DOMAIN NAME



\$15
YEARLY

Item	Price	Quantity	Subtotal
Set-Up Fee	\$499	1	\$499
Hosting & Maintenance	\$49/mo	12 months	\$588
Domain Name	\$15/yr	1	\$15
		TOTAL	\$1102

To accept this quote, please press the "Accept" button on the online version. Otherwise just sign, date and fax this page to 321-600-9008, or mail it to: Town Web Design, LLC, 1360 Regent St. #355, Madison, WI 53715

This quote is valid for **70 days** from January 17, 2016.

Signature

Presented to:

Naples City

January 17, 2016, 8:38:00 PM

Accepted by:

Printed Name

Signed Name

Title

Date

Naples City Ordinance No. 16-175

An Ordinance Restricting Noise Levels from Motor Vehicles within Naples City.

WHEREAS, excessive noise generated by motor vehicles disturbs the peace and enjoyment of residents and businesses within Naples City; and,

WHEREAS, limiting noise levels generated by vehicles to reasonable levels is in the best interest of the public health, welfare, and safety, of persons within Naples City.

WHEREAS, the Naples City Council has in a duly noticed open meeting on January 28, 2016 and February 11, 2016, considered the recommended addition;

NOW THEREFORE, be it ORDAINED by the Naples City Council that:

1. The Naples City Municipal Code is amended as follows (additions are underlined, deletions have a strikethrough):

Title 10 Vehicles and Traffic

Motor vehicle

1. No person shall drive or move or cause or knowingly permit to be driven or moved a motor vehicle or combination of vehicles at any time in such a manner as to exceed the following noise limits for the category of motor vehicle. Noise shall be measured at a distance of at least twenty-five feet (seven and one-half meters) from the near side of vehicle being monitored and at a height of at least four feet (1.2 meters) above the immediate surrounding surface.
2. The following maximum levels shall apply:
 - a. Motor vehicle with a manufacturer's gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of 10,000 pounds or more or any combination of vehicles towed by such motor vehicles.
 - i. Speed limit 40 mph or less: 90 decibels.
 - ii. Speed limit over 40 mph: 94 decibels.
 - b. Any other vehicle or any combination of vehicles towed by any motor vehicle.
 - i. Speed limit 40 mph or less: 80 decibels.
 - ii. Speed limit over 40 mph: 84 decibels.
3. This section shall apply to the total noise from a vehicle or combination of vehicles and shall not be construed as limiting or precluding the enforcement of any other provision of this chapter relating to the motor vehicle mufflers for noise control.
4. Sound level measurement. Sound level measurement shall be made with a sound level meter.

5. No person shall operate or cause to be operated any motor vehicle unless the exhaust system of the vehicle is:
 - a. Free from defects which affect sound reduction;
 - b. Equipped with a muffler or other noise dissipative device; and
 - c. Not equipped with any cut-out, by-pass or similar device.
6. Compression braking devices or compression release braking devices commonly referred to as Jake Brakes or Jacobs Brakes. No motor vehicle shall be operated with a compression braking device or compression release braking device engaged except for the aversion of imminent danger.
7. Responsibility for enforcement. The Chief of Police or his authorized representative shall have primary, but not exclusive, enforcement responsibility for this chapter as it relates to vehicular noise sources and joint enforcement responsibility with appropriate law enforcement agencies as it relates to vehicular noise sources. Violation of this ordinance is a Class C misdemeanor.

-- End of Ordinance Change --

The revisions to the Ordinance set forth herein become effective upon filing in the office of the City Recorder, and posting. These changes supersede prior inconsistent sections of the Naples City Municipal Code as of the effective date of this Ordinance.

The changes set forth herein shall be inserted in, and incorporated into the Naples City Ordinance.

DATED this _____ day of _____, 2016.

Mayor

Attest:

City Recorder



Item No. _____

MEMO TO: City Council FROM: Planning & Zoning	Subject: Land Use Ordinance Changes	
Recommendation: <ul style="list-style-type: none"> • Eliminate the Land Use Ordinance chapter 02-27, • Change the Industrial Zone chapter 02-28, • Change the Commercial Zone chapter 02-26, • Create C-1 zone in chapter 02-27 and change the name to Downtown Commercial C-1, • Change the Naples City Form Based Code to incorporate the new road design, and • Suspend the Naples City Form Based Code. 	Date: February 8, 2016	Fiscal Impact: \$0.00
	Funding Source:	
	Background: <p>A public hearing was held on January 19, 2016 before Planning and Zoning. The following changes were presented at that time:</p> <p><u>Land Use Ordinance Changes to Chapter 02-26, 02-27, and 02-28</u></p> <ul style="list-style-type: none"> • Split 02-26 into Commercial C, and Downtown Commercial C-1 <ul style="list-style-type: none"> ○ 02-26 Commercial C ○ 02-27 Downtown Commercial C-1 ○ Titles were changed to reflect the split ○ Sections Changed to reflect the split: <ul style="list-style-type: none"> ▪ 02-26-001 Purpose and Intent ▪ 02-26-004 Permitted Uses ▪ 02-26-005 Site Development Standards • 02-27 Commercial & Industrial Overlay was first formatted to be easier to follow and to make the entire chapter uniform. <ul style="list-style-type: none"> ○ Indentations, ○ Removed sub-bullets to avoid confusion • The definitions of Commercial and Downtown-Commercial on page 4 were corrected to reflect C as non-downtown and C-1 as downtown. • Spelling and grammar errors were corrected. Pages 5, 8,9, 10, 25, 28, 33, 34, and 44 • Industrial 02-28 <ul style="list-style-type: none"> ○ Removed Commercial Village Cores, Business Park, and Mixed Village Cores 	

- Removed Retail/Commercial/Office from project type on page 10 (Design Review Requirements)
- 02-27 Commercial/Industrial Overlay was then added into the 02-28 chapter

- **Commercial 02-26**

- Removed Industrial, Naples Retail Commercial Center, and Commercial Villages Cores
- Removed Industrial from project type on page 10
- 02-27 Commercial/Industrial Overlay was then added into the 02-26 chapter

- **Downtown Commercial 02-27**

- Removed Industrial, Mixed Use Village Cores
- Removed Industrial from project type on page 10
- 02-27 Commercial/Industrial Overlay was then added into the new 02-27 Downtown Commercial chapter

Recommendation:

Recommended Motion:



Item No. _____

MEMO TO: City Council FROM: Planning & Zoning	Subject: Amending the Form Based Code
Recommendation: The Council approve the changes to the Form Based Code and Suspend it indefinitely, but no longer than 1 year.	Date: 02/10/2016
	Fiscal Impact: \$0.00
	Funding Source:
Background: Planning and Zoning held a public hearing on January 19, 2016 to discuss changes to the Naples City Form Based Code Transportation and Circulation Standards and a suspension of the Form Based Code.	
Recommendation: Planning and Zoning's recommendation is to approve the changes to the Transportation and Circulation Standards in the Naples City Form Based Code and to suspend the Form Based Code indefinitely, but no longer than 1 year.	
Recommended Motion:	



Item No. _____

MEMO TO:		Subject:	
FROM: City/Manager/Council		Amending the Existing Consolidated Fee Schedule	
Recommendation: The Council adopt Resolution 16-288 Consolidated fee schedule.		Date: 02/11/2016	
		Fiscal Impact: \$0.00	
		Funding Source:	
Background: The Consolidated Fee Schedule was presented to the Council for their recommendation. The following changes were made. <ol style="list-style-type: none"> 1. Business license renewal fees will not increase.. 2. New business licenses, an initial fee will be charged to cover inspections and office expenses. 3. Appendix (a) road classification and appendix (b) road classification map were added. 4. A requirement was added that require large construction projects within the road right-of-way to be approved by the council. 			
Recommendation:			
Recommended Motion:			

CONSOLIDATED FEE SCHEDULE

Appendix

CONSOLIDATED FEE SCHEDULE Of 2016

This part shall be known as the "Consolidated Fee Schedule," The fees listed in this part are hereby imposed as set forth herein and are effective 01/01/2016:

1. ADMINISTRATION: City Attorney, City Recorder, Planning

- Photocopy
 - Black and White Copy \$0.25 per side
 - Color Copy \$0.50 per side
 - Compilation information and/or documentation Actual cost
 - Certificate of record \$2.00 per certificate
 - Postage Actual cost to city
 - Other cost allowable by law Actual cost to city
 - City ordinances:
 - Individual title of chapter \$0.25 per page
 - Complete copy (hard) \$75.00 ea.
 - On CD ROM or DVD \$25.00 ea.
 - Copy of city budget (hard copy) \$10.00 ea.
 - Copy of annual audit report (Hard copy) \$25.00 ea.
 - GRAMA research \$20.00 per hr or part hr.
 - Discovery (non indigent) \$0.25 per page (min. \$2.00)
 - Audio tapes, CDs and DVDs \$10.00 ea.*
- *This amount will be split - \$5.00 of this cost to the city attorney's office and the remainder to the police department for supplying the material and copying.
- Public Defense \$50.00 per hour
 - City General Plan \$75.00 ea.

2. AMINAL CONTROL DEPARTMENT:Fees as per Uintah Animal Control SSD**3. BUILDING INSPECTION DEPARTMENT:**

- *Fees charged for building permits are set forth in this section. Fees are based on total valuation.*
- *Valuation of the construction are taken from the most current building valuation data provided by the ICC Building Standard Publication, or may be taken from a actual contracted bid from the contractor, this shall be determined by the Building Official.*
- *All building permit fees are subject to an additional 1% surcharge as provided in Section 58 – 56 – 9, Utah State Code Annotated 1953.*
- *Building permit fees normally accessed for construction or remodeling of or additions to government entities could be waved with approval of the city council. The Naples City Council reserves the right to reduce or wave all or any portion of a building/plan review fee to be charged by the Building Official when deemed appropriate for the construction project.*
- *A \$500.00 Certificate of Occupancy/landscape bond is not included as part of the building permit fee but is added to the building permit total fee and is to be collected on all new constructions projects and is payable at the issuance of the building permit. The bond is to be refunded after the issuance of a Certificate of Occupancy and the landscaping of the front yard is completed. Landscape of the front yard shall be completed within one (1) year after the issuance of the Certificate of Occupancy. Failure to obtain a final certificate of occupancy permit before the occupants occupy the structure or failure to landscape the front yard within the one (1) year time period will result in the bond being forfeited.*
- *The bond shall be forfeited upon the voiding of a building permit.*
- *A bond shall not be required for fences, Residential garages/sheds, reroofing or utility upgrades/conversions. In those situations where landscaping of the front yard is not required the bond will be refunded after the issuance of the final Certificate of Occupancy.*
- *Damage to any sidewalk along the building lot line that existed prior to, or was done during the construction shall be the responsibility of the contractor or owner builder to repair/replace all damaged sections. Such repairs are required to be accepted by the Building Official prior to the issuance of the Certificate of Occupancy.*

Permit Fees by activity and flat fees:

• Minimum building permit fees	\$60.00
• Demolition permit	\$120.00
• Fences over 7 feet	Figured from Actual Cost
• Residential AC unit, furnace, water heater, boiler, wood stove	\$60.00
• Residential Gas Conversion	\$60.00
• Residential/Agricultural power	\$60.00
• Manufactured Home in a park	\$350.00
• After hours Inspection	\$100.00 per hr /pt hr.
• Commercial/industrial utility gas electrical service	\$120.00
• New or Rebuilt Signs figured from actual cost	\$120.00 minimum
• Residential Solar and generator power systems	Figured from Actual Cost
• Commercial Solar or generation plants	Figured from Actual Cost
• Cell/Radio towers	Figured from Actual Cost
• Reinstatement of expired building permits (expired less than 6 months)	\$250.00

Expired permits cannot be renewed after having been expired 6 months, new application, permit fees and bond shall be required.

• Appeals, decision of administrative officer	\$175.00 per appeal
• Re-inspection fees	\$60.00
• Plans reviewed by the city	\$60.00 per hr/pt hr
Additional plan review fees required by changes, additions or revisions to plans	\$60.00 pr hr
• Plan review fees outside source	Actual cost
• Working without Building Permit	\$250 minimum* *Plus the regular permit fee
• Commercial/industrial Electrical, Ac/heat, boilers/water heaters	\$120.00

Building Permit Fees by Valuation:

\$1 to \$2000	\$60.00
\$2001.00 to \$25,000	
First \$2,000 valuation	\$60.00
Each additional \$1,000 or fraction thereof over \$2,000 up to \$25,000	\$12.00
\$25,001 to \$50,000	
First \$25,000 valuation	\$336.00
Each additional \$1,000 or fraction thereof over \$25,000 up to \$50,000	\$9.00
\$50,001 to \$100,000	
First \$50,000 valuation	\$561.00
Each additional \$1,000 or fraction thereof over \$50,001 up to \$100,000	\$6.50
\$100,001 to \$500,000	
First \$100,000 valuation	\$8986.00
Each additional \$1,000 or fraction thereof over \$100,001 up to \$500,000	\$5.00
\$500,001 to \$1,000,000	
First \$500,000 valuation	\$2,886.00
Each additional \$1,000 or fraction thereof over \$500,001 up to \$1,000,000	\$4.00
\$1,000,001 and up	
First \$1,000,000 valuation	\$4,886.00
Each additional \$1,000 or fraction thereof over \$1,000,001	\$3.00

4. FIRE DISTRICT FEES:Commercial/industrial Fire Review/inspection:

Remodel Fire Review	\$70.00
Remodel Fire Inspection	\$70.00
New Construction Fire Review	\$90.00
New Construction Fire Inspections	\$80.00

Fire sprinkler System Review/inspection:

1 to 100 heads	\$120.00
101 to 200 heads	\$170.00
201 to 300 heads	\$220.00
301 and above	\$270.00
Fire suppression system inspection	\$70.00

Special Automatic Fire Extinguisher System:

Fire Review per system	\$120.00
Fire inspection per system	\$95.00

Fire Alarm:

Fire Alarm Review per system	\$120.00
Fire alarm inspection per system	\$95.00

<u>Subdivision Fire Review/inspections</u>	5-30 lots	\$70.00
	31-100 lots	\$120.00
	101 + lots	\$170.00
	Subdivision Fire inspection	\$70.00

5. PLANNING AND ZONING DEPARTMENT:

- Board of Adjustments Applications:
 - Variance Request \$300.00
 - Appeals to the Board of Adjustments \$65.00
 - Other request or Actions \$300.00
- Planning Commission Applications
 - Annexation \$300.00
 - Rezone Application \$250.00 base fee
 - Conditional Use Permit Application \$65.00
 - Commercial/Industrial Site Plan N/A
 - Commercial/Industrial Concept Plan \$100.00
 - Commercial/Industrial Preliminary Plan \$50.00 plus 50.00 per lot
 - Commercial/Industrial Final Plan \$200.00
 - Commercial/Industrial Design Review \$250.00
 - Public hearing/ and other fees \$75.00*
*plus \$5.00 per 10 notice letters
 - Lot Line Adjustment N/A
- Standard Subdivision:
 - Concept Plan \$100.00
 - Preliminary Plan \$50.00 plus 50.00 per lot
 - Final Plan \$200.00
 - Subdivision Amendment \$175.00 plus \$50.00 per lot
 - Minor Subdivision \$30.00 per lot
 - Single Lot Split \$60.00
 - Mobile Home Park \$50.00 plus 50.00 per pad
 - Subdivision Infrastructure Inspections fees **

**5% of the total cost of the utility and street improvements to be used for the inspection of sewer, water and street improvements. This fee is to be paid at the time of final plat approval.

Subdivision/Manufactured Home/Recreation Parks, construction started prior to receiving final plat approval from the city, shall be assessed an additional \$250.00 per lot with a maximum \$1,500.00 per phase started. The fee shall be added to the Subdivision Infrastructure Inspection fee and paid at the time of final plat approval.

- Maps and Publications
 - Zoning map, 8x11 color \$0.00
 - Street map, 8x11, color \$0.00
 - Public works construction spec. book \$6.00
 - Planning and zoning general plan \$35.00
 - Compiling information and/or documentation Actual Cost
 - Park Development Fees Donation/grant
 - Copy of the complete Naples City Land USE Ordinance \$75.00

6. FINANCE DEPARTMENT: BUSINESS AND ECONOMIC SERVICES:

BUSINESS LICENSE FEES

Alcoholic beverage license fee:

Class A beer license – initial:		\$250.00, renewal -- \$200.00
Class B beer license -- initial and renewal:		\$300.00
Class C beer license – initial and renewal:		\$300.00
Class D Wholesale license – initial and renewal:		\$350.00
Class E license/special event permit:		\$150.00 per event
Seasonal license (transient):		\$250.00
Agricultural, forestry and fishing:	Initial Fee \$100.00	\$40.00
Plus \$3.00 per full-time employee		
Mining:	Initial Fee \$100.00	\$40.00
Plus \$3.00 per full-time employee		
Construction/ Contractors:	Initial Fee \$90.00	\$40.00
Plus \$3.00 per full time employee		

Manufacturing: Initial Fee \$120.00 \$60.00

Plus \$3.00 per full-time employee

Transportation/communication, gas/oil, electric water and sanitary:

Initial Fee \$100.00 \$40.00

Plus \$3.00 per full-time employee

Wholesale Sales: Initial Fee \$120.00 \$60.00

Plus \$3.00 per full-time employee

Retail trade: Initial Fee \$120.00 \$60.00

Plus \$3.00 per full-time employee

Finance, insurance and real estate: Initial Fee \$160.00 \$100.00

Plus \$3.00 per full-time employee

License broker, etc: Initial Fee \$100.00 \$40.00

Plus \$3.00 per full-time employee

SERVICES:

Hotels, laundries, photography, beauty shops, recreation, etc.

Initial Fee \$100.00 \$40.00

Plus \$3.00 per full-time employee

OILFIELD:

Manufacturing, service, rentals: Initial Fee \$120.00 \$60.00

Plus \$3.00 per full-time employee

Sales, gas and oil extraction, etc. Initial Fee \$120.00 \$60.00

Plus \$3.00 per full time employee

All other not elsewhere classified Initial Fee \$100.00 \$40.00

Plus \$3.00 per full time employee

7. POLICE DEPARTMENT:

- Copy of accident report, other police reports: \$10.00
- Copy of Audio tapes: \$25.00
- Copy of video tapes: \$10.00
- Photos each: \$1.00
- Photo copies b & w per page: \$0.25
- Photo copies color, each page: \$0.50
- Postage: Actual Cost
- Sex Offender Registry \$25.00
- Fingerprinting \$10.00

8. NAPLES CITY FIRE DEPARTMENT:

refer to the Uintah Fire District Fees

9. ROAD DEPARTMENT:

UDOT Road Standards and Specifications are to be followed in repairing a city road.

**Contact blue stake at 811 before doing any work within Naples City.*

Road Right-Of-Way Encroachment Bond

- 2 year warranty bond \$2,500.00 per cut
- 2 year multiple cuts, warranty bond \$25,000.00

Road Classification List:

See appendix A

Road Classification Map:

See appendix B

Road Right-Of-Way Encroachment Permit Fees

Tier I Roads

1. Cuts in or across a road that cannot be bored* \$2,500.00 per cut

**The City Road Superintendent shall verify that the road cannot be bored*

2. Bores across (under) the road \$500.00 per bore

Cuts along the run of the road in the asphalt shall be approved by the City Council, which shall set the fees and bonds required.

Tier II roads

- | | |
|---|-------------------------|
| 1. Cuts in or across a road | \$500.00 |
| 2. Bores across (under) a road | \$250.00 |
| 3. Cuts in the asphalt along the run of the road | \$250.00 plus \$0.50 ft |
| 4. Directional bores in the asphalt along the run of the road | \$100.00 per hole |

Tier III roads

- | | |
|---|-------------------------|
| 1. Cuts in or across a road | \$250.00 |
| 2. Bores across a road | \$125.00 |
| 3. Cuts along the run of a road within the asphalt | \$200.00 plus \$0.25 ft |
| 4. Directional bores in the asphalt along the run of the road | \$50.00 per hole. |

Tier IV Roads

- | | |
|---|------------------------------|
| 1. Cuts in or across a road | \$175.00 per cut of crossing |
| 2. Bores across a road | \$100.00 per bore |
| 3. Directional bore's along the run of the road | \$25.00 per bore hole |

10. PARKS AND RECREATION DEPARTMENT:

City Park reservations and scheduling

Half day reservation are from – 9:00 am to 2:00 pm \$20.00 half day

Full day reservations are from 9:00 am to dark (11:00 pm) \$30.00 full day

Naples City Road Classification

Appendix a

- ❖ **Water/sewer line replacement/upgrades within (4) four feet of the asphalt along or in the run of a city Tier I, Tier II or Tier III road shall require City Council approval. The City Council may set fees and road restoration bond at that time.**

Tier I Road:

Cuts in or across the road \$2,500.00

Bores across under the road \$500.00

Cuts or Bores in the asphalt along the run of the Road require Council approval
Fees and Bond shall be set by the council.

Golf Course corner (500 S 2000 E) to golf course entrance

2000 South – HWY 40 west to Halliburton

Hunter Hollow Subdivision - all Roads

Ironwood Subdivision - all roads

Park Road 1900 South – HWY 40 East to 2000 East

Park View Subdivision - all Roads

Pheasant Run Subdivision - all roads

Sunstone Subdivision - all roads

The Farm Subdivision - all Roads

Weatherby Drive (2850 South) –1500 east to the Fire station

Wildwood Subdivision - all roads

2500 South – 450 East to HWY 40

Tier II Road:

Cuts in or across the road \$500.00

Bores across under the road \$250.00

Cuts in asphalt along the run of the road \$250.00 plus \$0.50ft

Directional bores along the run of the road \$100.00 per hole

South

500 South - 1000 east to Golf Course Corner

1000 South – Airport Fence east across HWY 40 to 2000 East

1300 South - 1100 East to HWY 40

1500 South – Airport Fence to HWY 40

1500 South – HWY 40 east to bridge below Dugway

1700 South – HWY 40 East to 2000 East

1750 South – HWY 40 West to Airport Fence

2500 South – HWY 40 east to Naples City Line

Spring Creek sub.- All roads

High Country Estates Subdivision- all roads

East

500 East - 1500 south to 3000 south

1100 East – P&W Sub 1300 south to 1500 south

1200 East – P&W Sub 1300 south to 1500 south

1625 East – 1500 South to 1700 South

2250 South (Homestead) HWY 40 east to end

2500 South – HWY 40 east to Naples City Line

Winder Industrial Park - all roads

Tier III Road:

Cuts in or across the road \$250.00

Bores across under the road \$125.00

Cuts along the run of the road in the asphalt Fee \$200.00 plus \$0.25 ft

Directional bores along the run of the road outside of the road \$50.00 per hole

1300 East one industrial

1375 East 2000 South Front of Save on Auto

1100 South – P&W Sub 1300 east to HWY 40

Tier IV Road:

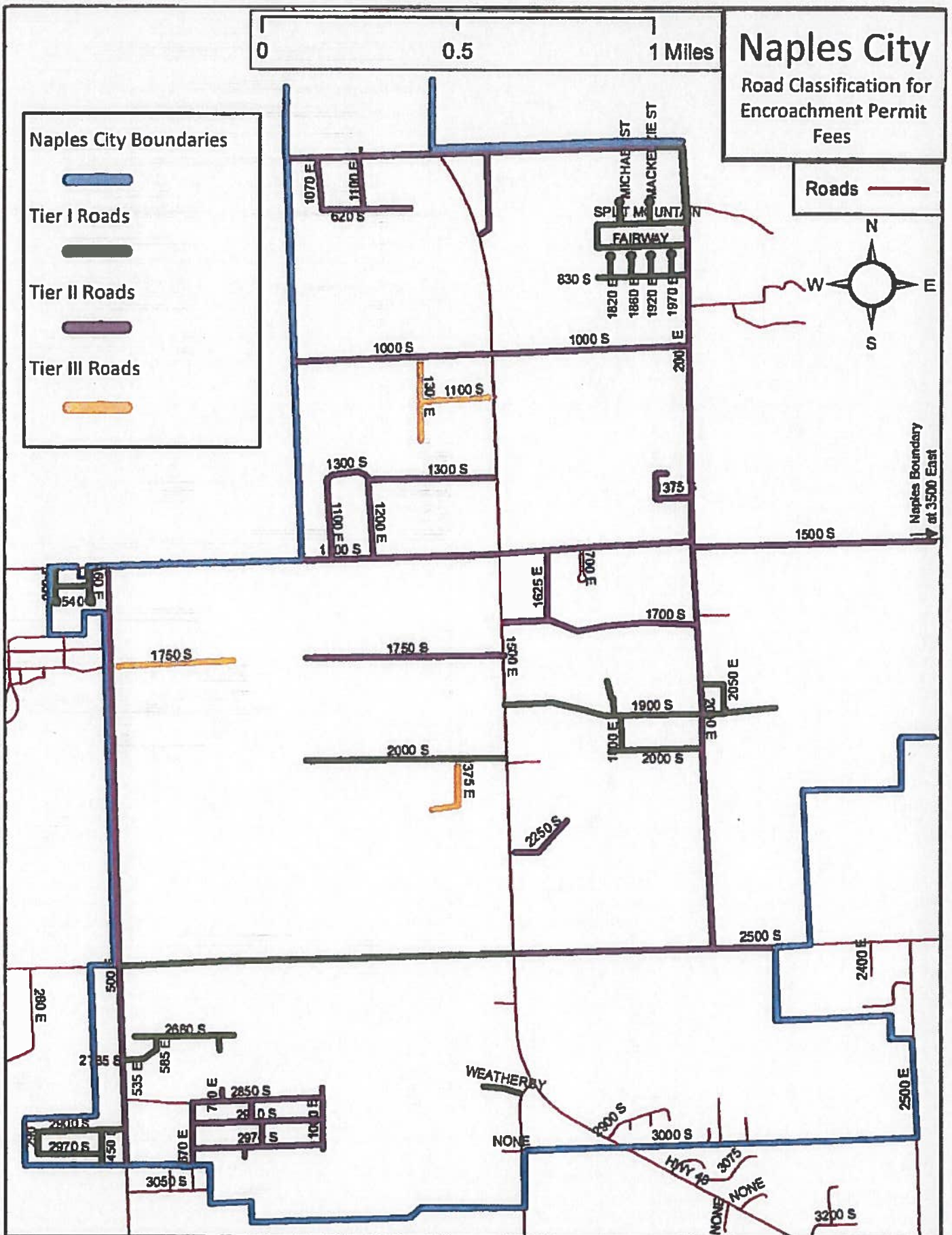
Cuts in or across the road \$175.00

Bores under road \$100.00

Directional Bores along the run of the road \$25.00 per hole

1500 South, – from the bridge below dugway east to city line.

Appendix B





P.O. Box 1580
Vernal, UT 84078

Naples City
1420 East Weatherby Drive
Vernal, UT 84078

Invoice number 11070
Date 10/06/2015

Project 14-0217 NAPLES CITY 500 S 2000 E
Corner redesign

Construction Staking

	Date	Hours	Rate	Billed Amount
Andrue Floyd				
SET RIGHT-OF-WAY FOR PAVED ROAD	08/27/2015	2.00	90.00	180.00
Dylan Atwood				
CONSTRUCTION STAKING	08/17/2015	10.00	42.00	420.00
LEVEL LOOP AND NOTES	08/18/2015	10.00	42.00	420.00
	Subtotal	20.00		840.00
Joshua Wheeler				
CONSTRUCTION STAKING	08/17/2015	10.00	75.00	750.00
LEVEL LOOP AND NOTES	08/18/2015	10.00	75.00	750.00
TYPED NUMBERS INTO LEVEL LOOP SPREADSHEET AND CONSTRUCTION STAKES	08/19/2015	2.00	75.00	150.00
	Subtotal	22.00		1,650.00
Kelly Joseph				
CREATE POINTS FOR CONSTRUCTION STAKING	08/17/2015	1.00	75.00	75.00
CREATE POINTS FOR CONSTRUCTION STAKING	08/18/2015	2.00	75.00	150.00
EXPORTED LAND XML SURFACE AND 2D LINE WORK FOR STUBBS AND STUBBS	09/14/2015	3.00	75.00	225.00
MEETING WITH TONY STUBBS AND WHEELER CAT GPS GOING OVER CONTROL ONSITE ADJUSTING OUR SUBBASE SURFACE TO MATCH DETAILS	09/15/2015	3.00	75.00	225.00
SITE VISIT FOR QUESTAR GAS LINE	09/16/2015	2.00	75.00	150.00
SITE VISIT FOR SIDEWALK SUBGRADE CHECK AND GPS GRADER CHECK	09/17/2015	5.00	75.00	375.00

Construction Staking

	Date	Hours	Rate	Billed Amount
	Subtotal	16.00		1,200.00
Trever Anderson				
<i>SETTING RIGHT-OF-WAY STAKES FOR POWERLINE</i>	08/27/2015	2.00	42.00	84.00
	Date	Units	Rate	Billed Amount
Field Supplies				
	08/17/2015	1.00	119.20	119.20
	08/18/2015	1.00	12.85	12.85
GPS Equipments				
	08/17/2015	10.00	65.00	650.00
	08/18/2015	3.00	65.00	195.00
Miles				
	08/17/2015	15.00	0.575	8.63
	08/18/2015	10.00	0.575	5.75
	08/19/2015	10.00	0.575	5.75
Vehicles				
	08/17/2015	10.00	10.00	100.00
	08/18/2015	10.00	10.00	100.00
	08/19/2015	1.00	10.00	10.00
	Phase subtotal			5,161.18

Construction Inspection

	Date	Hours	Rate	Billed Amount
Cable Murray				
<i>MEETING WITH JIM AND JOSH TO DISCUSS THE EXISTING CULVERT ON THE WEST END OF THE PROJECT. DECISION WAS MADE TO REPLACE THE CULVERT. ALSO WORKING WITH OTHER ITEMS OF CONCERN AND THE CONSTRUCTION.</i>	09/01/2015	1.50	75.00	112.50
Kelly Joseph				
<i>CONSTRUCTION INSPECTION ON NAPLES CITY PROJECT</i>	09/30/2015	9.00	75.00	675.00
<i>ON-SITE TO MEASURE SIDE WALK TO TOP OF FENCE HEIGHT DIFFERENCES</i>	10/01/2015	5.00	75.00	375.00
<i>SETTING THE CURB STRING LINE WITH DOUG. THERE WERE TWO SPOTS THAT LOOKED FUNNY. I WENT OUT AND FIXED ONE, AND THE OTHER WAS THE ROAD WIDENING SPOT.</i>	10/02/2015	3.00	75.00	225.00
	Subtotal	17.00		1,275.00
Matthew Hakes				
<i>INSPECTION</i>	08/21/2015	2.00	75.00	150.00
<i>INSPECTION</i>	08/24/2015	6.00	75.00	450.00
<i>INSPECTION</i>	08/25/2015	6.00	75.00	450.00
<i>INSPECTION</i>	08/26/2015	8.00	75.00	600.00

Construction Inspection

	Date	Hours	Rate	Billed Amount
Matthew Hakes				
INSPECTION	08/27/2015	8.50	75.00	637.50
INSPECTION INSPECTION	08/28/2015	8.50	75.00	637.50
INSPECTION	10/02/2015	7.00	75.00	525.00
Subtotal		46.00		3,450.00
Trever Anderson				
INSPECTED ROAD AND ENCOUNTERED MANY PROBLEMS. MET WITH GOLFCOURSE, STRATA, QUESTAR, MATT, AND KELLY.	08/31/2015	10.00	75.00	750.00
INSPECTING THE ROAD AND LIGHT POLE MOVE	09/01/2015	10.50	75.00	787.50
INSPECT THE ROAD AND FIX GAS LINE REROUTE	09/02/2015	10.00	75.00	750.00
CONSTRUCTION INSPECTION ON NAPLES CITY PROJECT CONSTRUCTION INSPECTION ON NAPLES CITY PROJECT	09/03/2015	10.50	75.00	787.50
CONSTRUCTION INSPECTION ON NAPLES CITY PROJECT	09/04/2015	10.50	75.00	787.50
INSPECTED ROAD PIPE PROBLEMS	09/08/2015	10.50	75.00	787.50
CONSTRUCTION INSPECTION ON NAPLES CITY PROJECT, WORKERS HIT WATERLINE AND OTHER BURIED LINES. INSPECTED DEPTHS OF BOXES.	09/09/2015	10.00	75.00	750.00
ROAD INSPECTION	09/10/2015	6.00	75.00	450.00
INSPECT ROAD, RUN LEVEL LOOPS ON FOR TONY, AND GAS LINE REPAIR ROAD INSPECTION	09/11/2015	10.50	75.00	787.50
INSPECTED ROAD AND TRENCH ELEVATIONS	09/14/2015	10.50	75.00	787.50
WATER AND GAS LINE PREP TO SET BOX 2+60, AND COVER CEMENT PIPE	09/15/2015	10.50	75.00	787.50
INSPECTED ROAD CONSTRUCTION	09/16/2015	10.00	75.00	750.00
INSPECTED ROAD CONSTRUCTION INSPECTED ROAD CONSTRUCTION	09/17/2015	10.00	75.00	750.00
INSPECTED ROAD CONSTRUCTION	09/18/2015	10.50	75.00	787.50
INSPECTED ROAD CONSTRUCTION AND CHECKED GRADE, DEPTHS, AND LEVEL.	09/21/2015	10.50	75.00	787.50
ROAD INSPECTION WITH LEVEL LOOP FOR STUBBS. ENCOUNTERED FENCE ISSUES ON NORTHEAST CORNER.	09/22/2015	10.50	75.00	787.50

Construction Inspection

	Date	Hours	Rate	Billed Amount
Trever Anderson				
INSPECTED ROAD CONSTRUCTION	09/23/2015	10.00	75.00	750.00
INSPECTED ROAD USING LEVEL LOOP	09/24/2015	9.00	75.00	675.00
INSPECTED ROAD CONSTRUCTION	09/28/2015	10.00	75.00	750.00
ROAD INSPECTION	09/29/2015	10.00	75.00	750.00
INSPECTED ROAD CONSTRUCTION	10/01/2015	10.00	75.00	750.00
Subtotal		210.00		15,750.00

	Date	Units	Rate	Billed Amount
Field Supplies				
Miles	10/01/2015	1.00	25.50	25.50
	08/31/2015	19.00	0.575	10.93
	09/01/2015	13.00	0.575	7.48
	09/02/2015	12.00	0.575	6.90
	09/03/2015	14.00	0.575	8.05
	09/04/2015	13.00	0.575	7.48
	09/08/2015	11.00	0.575	6.33
	09/09/2015	11.00	0.575	6.33
	09/10/2015	11.00	0.575	6.33
	09/11/2015	12.00	0.575	6.90
	09/14/2015	13.00	0.575	7.48
	09/15/2015	13.00	0.575	7.48
	09/16/2015	12.00	0.575	6.90
	09/17/2015	13.00	0.575	7.48
	09/18/2015	14.00	0.575	8.05
	09/21/2015	12.00	0.575	6.90
	09/22/2015	12.00	0.575	6.90
	09/23/2015	12.00	0.575	6.90
	09/24/2015	13.00	0.575	7.48
	09/25/2015	13.00	0.575	7.48
	09/28/2015	12.00	0.575	6.90
	09/29/2015	13.00	0.575	7.48
	10/01/2015	13.00	0.575	7.48
Phase subtotal				20,774.64

Construction Administration

	Date	Hours	Rate	Billed Amount
Cable Murray				
	08/13/2015	1.50	120.00	180.00

Construction Administration

	Date	Hours	Rate	Billed Amount
Cable Murray				
MEETING WITH ZUFELT AND MAYBERRY TO DISCUSS STARTING THE PROJECT AND CONTACT NUMBERS IF THEY HAVE ANY ISSUES. ALSO REVIEWED FIELD CONDITIONS FOR 4' MANHOLE AND DRAIN PIPE.	08/17/2015	2.00	120.00	240.00
PRE-CONSTRUCTION MEETING WITH THE CONTRACTOR AND THE CITY. STARTED CONSTRUCTION STAKING.	08/18/2015	1.00	120.00	120.00
SITE VISIT TO CHECK OFFSETS AND INTERFERENCE WITH PHONE PEDESTAL AND FLOWERS.				
	Subtotal	4.50		540.00
Kelly Joseph				
CONCRETE MANHOLE AND PIPE SUBMITTAL VERIFICATION ON-SITE MEETING WITH LANDOWNERS ZUFELT AND MAYBERRY	08/13/2015	4.00	75.00	300.00
KICK OFF MEETING	08/17/2015	2.00	75.00	150.00
MEETING AT SITE WITH ROCKY MOUNTAIN POWER, NAPLES CITY, AND STUBBS AND STUBBS OVER POWER POLES THAT NEED TO BE REMOVED	08/26/2015	2.00	75.00	150.00
SITE VISIT	09/02/2015	2.00	75.00	150.00
SETTING MANHOLE FOR GULCH POWER POLE EASEMENT EXHIBIT	09/03/2015	7.00	75.00	525.00
POWER POLE EASEMENT EXHIBIT	09/04/2015	2.50	75.00	187.50
SITE VISIT TO INSPECT CONCRETE PIPE	09/08/2015	2.00	75.00	150.00
REVIEW DAILY PHOTOS AND LOOKED A STORM WATER MANHOLE IN GULCH	09/10/2015	2.00	75.00	150.00
ON-SITE VISIT WATER LINE LOWERING ON HILL CHECKED OUT HIGH STORM WATER BOX HELPED TREVER WITH LEVEL LOOP HUBS	09/11/2015	9.00	75.00	675.00
CHANGE ORDER	09/21/2015	5.00	75.00	375.00
PAY REQUEST AND 3 CHANGE ORDERS	09/22/2015	7.50	75.00	562.50
PAY REQUEST AND CHANGE ORDER FINAL ADJUSTMENT MEETING WITH NAPLES CITY, JOSH BAKE, AND THE MAYOR OVER PAY REQUEST, CHANGE ORDERS, AND OUR INVOICE FOR ROAD DESIGN	09/23/2015	7.00	75.00	525.00
NORTH GOLF COURSE ENTRANCE ISSUE	09/24/2015	5.00	75.00	375.00
	Subtotal	57.00		4,275.00
Matthew Hakes				
SUBMITTAL REVIEW	08/12/2015	2.00	75.00	150.00

Naples City
Project 14-0217 NAPLES CITY 500 S 2000 E Corner redesign

Invoice number 11070
Date 10/06/2015

Construction Administration

Matthew Hakes

SUBMITTAL REVIEW

Date	Hours	Rate	Billed Amount
08/13/2015	8.50	75.00	637.50
Subtotal	10.50		787.50
Phase subtotal			5,602.50
		Invoice total	31,538.32

