

**Signature Block  
Handout**



**02-31-017 SIGNATURE BLOCKS**

The following are the officially recognized signature blocks required on each plat (where applicable):

**A. Owner’s Dedication:**

“The undersigned owner(s) do hereby certify that they are all of the owners (or have legal authority, which is attached, to execute this instrument on behalf of the owners) of the foregoing described tracts of land, and do hereby set apart and subdivide the same into lots, blocks, and utility easements as shown on this plat, which is hereby made a part hereof, and assign to the lands included in said plat the name of \_\_\_\_\_ subdivision.

“The undersigned owner(s) further hereby dedicate, grant and convey to Naples City all those parts or portions of said tracts of land designated on this plats as right-of-ways and/or streets, the same to be used as public thoroughfares, forever and grant and dedicate a perpetual right and easement over and under the land designated on the plat as public utility easements, the same to be used for the installation, maintenance and operation of public utility service lines as may be authorized by Naples City.”

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Signature: \_\_\_\_\_

Property Owner(s)

**B. All owners of interests in the land must sign and the signatures must be acknowledged. Use one of the following signature blocks for the Notary Public, based on the type of owner:**

1=Property Owner(s) 2=Corporation 3=Partnership 4=LLC 5=Family Trust

Notary Public’s “Acknowledgment” (This should immediately follow the “Owner’s Dedication”)

**1. (Complete only if APPLICANT is the Property Owner):**

“State of \_\_\_\_\_  
County of \_\_\_\_\_, ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, personally appeared before me \_\_\_\_\_ and \_\_\_\_\_,  
Signer(s) of the above instrument, who duly acknowledged to me that they executed the same.

\_\_\_\_\_  
Notary Public  
My Commission expires: \_\_\_\_\_  
Residing at: \_\_\_\_\_”

**2. (Complete only if APPLICANT is a Corporation):**

“State of \_\_\_\_\_  
County of \_\_\_\_\_, ss:  
On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, personally appeared before me,  
\_\_\_\_\_, who being by me duly sworn did say that he/she is the  
\_\_\_\_\_ of \_\_\_\_\_ Corporation, and that the  
foregoing instrument was signed in behalf of said corporation by authority of its Board  
of Directors/Bylaws, and he/she acknowledged to me that said corporation executed the  
same.

\_\_\_\_\_  
Notary Public  
My Commission expires: \_\_\_\_\_  
Residing at: \_\_\_\_\_”

3. (Complete only if APPLICANT is a Partnership):

“State of \_\_\_\_\_  
County of \_\_\_\_\_, ss:  
On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, personally appeared before me,  
\_\_\_\_\_, the signer(s) of the foregoing instrument, on behalf of  
\_\_\_\_\_ partnership, and declared that the foregoing instrument  
was duly authorized by the partnership at a lawful meeting held or by authority of its  
partnership agreement and signed in behalf of said partnership.

\_\_\_\_\_  
Notary Public  
My Commission expires: \_\_\_\_\_  
Residing at: \_\_\_\_\_”

4. (Complete only if APPLICANT is a LLC):

“State of \_\_\_\_\_  
County of \_\_\_\_\_, ss:  
On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, personally appeared before me,  
\_\_\_\_\_, who being by me duly sworn did say that he/she is/are the  
managing member of \_\_\_\_\_ LLC and that the foregoing  
instrument was duly authorized by the LLC at a lawful meeting held or by authority of  
its operating agreement and signed in behalf of said LLC.

\_\_\_\_\_  
Notary Public  
My Commission expires: \_\_\_\_\_  
Residing at: \_\_\_\_\_”

5. (Complete only if APPLICANT is a Family Trust):

“State of \_\_\_\_\_  
County of \_\_\_\_\_, ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, personally appeared before me, \_\_\_\_\_, who being by me duly sworn did say that he/she is the Trustee of \_\_\_\_\_ Trust, dated \_\_\_\_\_ and that the foregoing instrument was signed in behalf of said Trust by authority of its Trust Agreement.

\_\_\_\_\_  
Notary Public  
My Commission expires: \_\_\_\_\_  
Residing at: \_\_\_\_\_”

C. “Certificate of Survey” of the Registered Professional Land Surveyor that creates the final plat as follows:

“I, \_\_\_\_\_, a registered professional land surveyor in the State of Utah, do hereby certify that the above described plat has been correctly drawn to the designated scale and is a true and correct representation of the foregoing description of lands included in said subdivision, based on data compiled from the records of the Uintah County Recorder’s Office and of a survey made on the ground. I have read the current zone requirements. In my professional opinion the lots described hereon comply with the current zone, and all information required by ordinance or State law to be included on the plat is duly and accurately shown thereon and that all measurements have been verified and monuments placed as shown thereon.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Surveyor  
State License Number: \_\_\_\_\_”

D. In case a Lien Holders Dedication pertains to the plat, the following shall be added (if applicable):

“The undersigned holders of a lien, easement or other non-possessory interest in the above and foregoing described tracts of land, hereby consent to and join in the foregoing plat and dedication thereof by the legal owners thereof and hereby release and quit claim to Naples City all of the right, title and interest of the under signed in the rights in said lands dedicated, granted and conveyed to said City by the owner’s dedication aforesaid.

DATED the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
Signature: \_\_\_\_\_”

E. Naples City Mayor’s “Certificate of Approval” as follows:

“This is to certify that this plat and dedication of the \_\_\_\_\_ Subdivision in Naples City were duly approved and accepted by the Mayor and City Council of Naples City on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.”

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Recorder”

- F. Naples City Attorney’s “Certificate of Approval” as follows:  
“I have examined the proposed plat and in my opinion it conforms with the Naples City Ordinances applicable thereto and now in force and effect.  
DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
City Attorney”

- G. Ashley Valley Water & Sewer “Certificate of Approval” as follows:  
“I have examined the proposed plat and in my opinion they conform with Ashley Valley Water & Sewer standards applicable thereto and now in force and effect. Sewer & Water will be made available once conditions are met.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Ashley Valley Water & Sewer: \_\_\_\_\_”

- H. Naples City Land Use Administrator’s “Certificate of Approval” as follows:  
“I have examined the proposed plat and in my opinion it conforms with the Naples City Ordinances applicable thereto and now in force and effect.  
DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Naples City Land Use Administrator”

